Schedule of Classes
Fall 2020

We’ve got your back.

THINK

Boldly

NOVA Northern Virginia Community College
Thank you for choosing NOVA!
More than 70,000 students this year are discovering that NOVA has exactly what they’re looking for to meet their educational needs.

The high quality of NOVA’s offerings is well known:
• Our classes feature up-to-date technology and course content to prepare you for today’s competitive job market;
• We also offer courses that will transfer to colleges all over Virginia and the nation. In fact, NOVA has guaranteed admission agreements with more than 40 colleges and universities for students who meet specific requirements.

NOVA’s excellence is delivered by a devoted faculty who loves teaching and really cares about the success of every student, and a staff who works hard to make sure you have what you need to accomplish your goals.

At NOVA, you’ll find students with diverse backgrounds and views who will enrich your educational experience.

As if that weren’t enough, NOVA offers the most affordable education in the area, so that with planning, you can still transfer to the university of your choice when you graduate with an A.A. or A.S. degree. Other programs prepare graduates for great jobs.

We are delighted to welcome you—and look forward to serving you.

Dr. Anne Kress
President

NOVA’S MISSION
With commitment to the principles of access, opportunity, student success and excellence, the mission of Northern Virginia Community College is to deliver world-class, in-person and online, post-secondary teaching, learning and workforce development to ensure our region and the Commonwealth of Virginia have an educated population and globally competitive workforce.

ACCREDITATION
Northern Virginia Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033–4097 or call 404–679–4500 for questions about the accreditation of Northern Virginia Community College. For more information about accreditation and reporting substantive changes, visit Northern Virginia Community College’s Accreditation website at www.nvcc.edu/accreditation. For other information about the College, please contact NOVA’s Administrative Offices, 4001 Wakefield Chapel Road, Annandale, Virginia 22003 (703–323–3000). Curricula of the College are approved by the College Board and by the State Board. The two-year associate degree programs are also approved by the State Council of Higher Education for Virginia (SCHEV).

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION
Northern Virginia Community College does not discriminate on the basis of race, sex (including pregnancy), color, national origin, religion, sexual orientation, gender identity, age, political affiliation, family medical history or genetic information, disability, or veteran status in its programs and activities. Inquiries regarding the non-discrimination policy may be addressed to: Office of Fair Practices, 7630 Little River Turnpike, Ste. 301, Annandale, VA 22003, 703–323–3284, eo@nvcc.edu.
PARTNERS IN YOUR SUCCESS

THIS SCHEDULE LISTS THOUSANDS OF COURSES offered in hundreds of subjects, each with many options designed to meet your needs and schedule.

Northern Virginia Community College (NOVA) has six campuses, one center and dozens of off-campus locations for your convenience. You can choose class times from early morning to late in the evening; seven days a week; full semester or a shorter, more condensed time frame. For maximum flexibility, choose online classes through NOVA Online.

Courses are offered in a variety of ways to suit your schedule and learning style—in the classroom, online or through a combination of methods. Whatever your preference, we hope you find what you need. If you require assistance, the College Call Center can help—703–323–3000.

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<td>Information</td>
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<td></td>
<td>12</td>
</tr>
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</table>

APPLY FOR ADMISSION TO NOVA

Apply online—there is no application fee!

Go to www.nvcc.edu and click on the “APPLY NOW” tab at the top of the page. There you will find step-by-step instructions that will help you complete the application process. You may want to print out these instructions and follow along as you complete the online application.

If you are unable to apply online, you can follow the link below to print out an application, complete it and drop off or mail to any Student Services Center. See page 5 for locations. Call ahead for the address or check online.

If you plan to pursue a degree or certificate, you should consult the College Catalog to choose a program of study: www.nvcc.edu/currcatalog.

If you encounter problems with your application, contact the Call Center at 703–323–3000 for assistance.
ACADEMIC CALENDAR—FALL 2020

IMPORTANT DATES

March 30: Priority Registration begins for continuing students.
April 27: Open registration begins for all students.
August 3: Tuition payment deadline if you register by August 2.
   If you register August 3 or after, you must pay your tuition before 5:00 p.m. the next business day.
August 10-September 10: Buy books and supplies from the
   Bookstore with excess Financial Aid.
September 7: Labor Day Holiday observed for students, faculty
   and staff. College offices closed.
September 11: Financial aid adjustments begin. Classes added
   on or after this date for the current term will not increase
   your eligibility for financial aid grants. Aid may be reduced
   for students enrolled in less than 12 eligible credits.
   Information on financial aid awards, disbursements and
   refunds is available here.
   October 1: Last day to apply for Fall graduation.*
   October 6-28: Second period to use (undisbursed) financial
   aid at the bookstore.
November 25: College closes at noon.
November 26-27: Thanksgiving Holiday.

13-WEEK SESSION

Last day to join class wait lists...............................August 22
Classes begin ......................................................September 8
Last day to drop with a tuition refund
   or change to audit (census date)** ..................September 22
Last day to withdraw without grade penalty*** .... October 5
Examinations end.............................................December 14

SECOND 8-WEEK SESSION

Last day to join class wait lists...............................October 7
Classes begin ......................................................October 20
Last day to drop with a tuition refund
   or change to audit (census date)** ..............October 28
Last day to withdraw without grade penalty*** .... November 22
Examinations end.............................................December 14

SECOND 5-WEEK SESSION

Last day to join class wait lists...............................September 16
Classes begin ......................................................September 29
Last day to drop with a tuition refund
   or change to audit (census date)** .............October 4
Last day to withdraw without grade penalty*** .... October 21
Examinations end.............................................November 4

THIRD 5-WEEK SESSION

Last day to join class wait lists...............................October 23
Classes begin ......................................................November 5
Last day to drop with a tuition refund
   or change to audit (census date)** .............November 11
Last day to withdraw without grade penalty*** .... November 29
Examinations end.............................................December 14

PLAN AHEAD

Spring 2021 open registration begins ..................November 9
Spring 2021 classes begin .....................................January 11

* Earlier application is highly recommended.
** To find the last day to drop with tuition refund (census date) for a
   variable duration (dynamic) course, go to www.nvcc.edu/
schedule, search for the course, then click on the class number.
*** Withdrawals after this date require documentation of mitigating
   circumstances and permission of the instructor and the academic
   dean. Please check NOVACconnect for start dates and census
   dates for variable duration (dynamic) sessions.

Please check NOVACconnect for start dates and census dates
for variable duration (dynamic) sessions.
## NOVA Online/NOL Dates Fall 2020 Semester

<table>
<thead>
<tr>
<th>NOVA Online/NOL Dates</th>
<th>Start Date</th>
<th>Last Day to Drop With a Tuition Refund or Change to Audit (Census Date)</th>
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<tbody>
<tr>
<td>15-week</td>
<td>August 24</td>
<td>September 10</td>
</tr>
<tr>
<td>14-week</td>
<td>September 7</td>
<td>September 21</td>
</tr>
<tr>
<td>1st 4-week</td>
<td>August 24</td>
<td>August 28</td>
</tr>
<tr>
<td>1st 8-week</td>
<td>August 24</td>
<td>September 1</td>
</tr>
<tr>
<td>1st 12-week</td>
<td>August 24</td>
<td>September 5</td>
</tr>
<tr>
<td>2nd 4-week</td>
<td>September 21</td>
<td>September 25</td>
</tr>
<tr>
<td>2nd 8-week</td>
<td>September 7</td>
<td>September 15</td>
</tr>
<tr>
<td>2nd 12-week</td>
<td>September 7</td>
<td>September 19</td>
</tr>
<tr>
<td>3rd 4-week</td>
<td>October 19</td>
<td>October 23</td>
</tr>
<tr>
<td>3rd 8-week</td>
<td>September 21</td>
<td>September 29</td>
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<tr>
<td>3rd 12-week</td>
<td>September 21</td>
<td>October 3</td>
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<tr>
<td>4th 4-week</td>
<td>November 16</td>
<td>November 20</td>
</tr>
<tr>
<td>4th 8-week</td>
<td>October 20</td>
<td>October 28</td>
</tr>
<tr>
<td>10-week</td>
<td>October 5</td>
<td>October 15</td>
</tr>
</tbody>
</table>
Call Center Hours: Monday through Thursday, 8:30 a.m.–7:00 p.m. | Friday, 8:30 a.m.–5:00 p.m.

Enrollment: 24 hours a day, 7 days a week | www.nvcc.edu/NOVAConnect

Normal College Office Hours: Monday through Friday, 8:30 a.m.–5:00 p.m. (Some office hours vary. Call ahead or check online.)

24-hour Student Support Center: 24-hour phone, web or chat support. www.nvcc.edu/finalsupport | 855–323–3199

Deaf or Hard of Hearing: 703–323–3744 | interpreters@nvcc.edu

Virtual Advising: Available by chat or email. Monday through Friday, 11:30 a.m.–2:30 p.m. Monday through Thursday, 6:00 p.m.–8:00 p.m. AcademicAdvising@nvcc.edu, www.nvcc.edu/virtualadvising

Student Services—Go to www.nvcc.edu and check individual websites under Student Services for hours

<table>
<thead>
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<th>Student Services Center</th>
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<th>Placement Testing Centers</th>
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<tr>
<td></td>
<td>Room AA194</td>
<td>Room AA194</td>
<td>Room AA156</td>
</tr>
<tr>
<td></td>
<td>Fax: 703–845–6046</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annandale</td>
<td>703–323–3400</td>
<td>703–323–3200</td>
<td>703–323–3833</td>
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<tr>
<td></td>
<td>Room CA114</td>
<td>Room CA112</td>
<td>Room CA115</td>
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<tr>
<td></td>
<td>Fax: 703–323–3367</td>
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<tr>
<td>Loudoun</td>
<td>703–450–2501</td>
<td>703–450–2571</td>
<td>703–450–2508</td>
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<tr>
<td></td>
<td>Room LR246</td>
<td>Room LR253</td>
<td>Room LR251</td>
</tr>
<tr>
<td></td>
<td>Fax: 703–404–7304</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Room MH111</td>
<td>Room MH110</td>
<td>Room MH308</td>
</tr>
<tr>
<td></td>
<td>Fax: 703–257–6565</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical Education</td>
<td>703–822–2714</td>
<td>703–822–2714</td>
<td>703–822–6654</td>
</tr>
<tr>
<td></td>
<td>Room HE202</td>
<td>Room HE202</td>
<td>Room HE344</td>
</tr>
<tr>
<td></td>
<td>Fax: 703–822–6624</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Woodbridge</td>
<td>703–878–5760</td>
<td>703–878–5760</td>
<td>703–878–5787</td>
</tr>
<tr>
<td></td>
<td>Room WC202</td>
<td>Room WC202</td>
<td>Room WC436</td>
</tr>
<tr>
<td></td>
<td>Fax: 703–878–5692</td>
<td></td>
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<tr>
<td>NOVA Online (NOL)</td>
<td>703–323–3347</td>
<td>703–323–2425</td>
<td>Use any campus Testing</td>
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<tr>
<td></td>
<td>Fax: 703–323–3392</td>
<td>counselor.htm</td>
<td></td>
</tr>
<tr>
<td></td>
<td><a href="https://online.nvcc.edu/">https://online.nvcc.edu/</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reston Center</td>
<td>703–948–7733</td>
<td>703–948–7731</td>
<td>703–948–7732</td>
</tr>
<tr>
<td></td>
<td>Room RES351</td>
<td>Room RES330</td>
<td>Room RES329</td>
</tr>
<tr>
<td></td>
<td>Fax: 703–326–2207</td>
<td></td>
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## Bookstores and Business Offices

<table>
<thead>
<tr>
<th>Campus</th>
<th>Bookstore: (See individual websites for hours.) Purchase books from campus bookstore where course is taught.</th>
<th>Business Office: Contact the Loudoun Campus for Tuition Payment Plan concerns.</th>
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<tr>
<td>Alexandria</td>
<td>703–845–6221, 703–671–0043 Room AT104</td>
<td>nvcc.bncollege.com</td>
</tr>
<tr>
<td></td>
<td>703–845–6211 Room AA187</td>
<td></td>
</tr>
<tr>
<td>Annandale</td>
<td>703–323–3185, 703–425–2558 Room CA202</td>
<td>nvcc.bncollege.com</td>
</tr>
<tr>
<td></td>
<td>703–323–3132 Room CA104</td>
<td></td>
</tr>
<tr>
<td>Loudoun/Reston Center</td>
<td>703–450–2589, 703–430–9639 Room LR135</td>
<td>nvcc.bncollege.com</td>
</tr>
<tr>
<td></td>
<td>703–450–2562 Room LR241 Tuition Payment Plan Information Line: 703–450–2562</td>
<td></td>
</tr>
<tr>
<td>Manassas</td>
<td>703–368–8554, 703–257–6667 Room MP117</td>
<td>nvcc.bncollege.com</td>
</tr>
<tr>
<td></td>
<td>703–257–6625 Room MH312</td>
<td></td>
</tr>
<tr>
<td>Medical Education</td>
<td>703–822–6605 Room HE117</td>
<td>nvcc.bncollege.com</td>
</tr>
<tr>
<td></td>
<td>703–822–2000 Room HE204</td>
<td></td>
</tr>
<tr>
<td>Woodbridge</td>
<td>703–878–5774, 703–670–0050 Building WB</td>
<td>nvcc.bncollege.com</td>
</tr>
<tr>
<td></td>
<td>703–878–5605 Room WC231</td>
<td></td>
</tr>
<tr>
<td>NOVA Online (NOL)</td>
<td>Use Alexandria Campus Bookstore or purchase online: nvcc.bncollege.com</td>
<td>Use any campus Business Office.</td>
</tr>
</tbody>
</table>
All first-time-to-college students (ages 17–24) and Pathway to the Baccalaureate students must take the following steps:

**STEP 1: APPLY FOR ADMISSION ONLINE**
If you are attending NOVA for the first time and are 17–24, you are considered a new student and must submit an Application for Admission. Apply online at www.nvcc.edu—click on the tab that says “Apply Now.” You can also print an application online and drop it off at a Student Services Center. Online applications can be processed within 24 to 48 hours. If you apply in person or by mail, it may take longer.

**STEP 2: APPLY FOR FINANCIAL AID**
If you plan to apply for student financial aid, see the financial aid section on pages 12 and 14 for instructions.

**STEP 3: PLACEMENT INTO ENGLISH AND MATHEMATICS COURSES**
Because the College is operating remotely due to the COVID-19 situation, in-person placement testing has been suspended for Summer and Fall 2020 registration. Students who have graduated from high school less than six years ago will submit their high school transcript and if available, SAT or ACT scores to the College Records Office or to their advisor. Unofficial copies of transcripts and test scores are acceptable for this time period. For other students, the VPT practice test and advising questionnaires may be used for placement guidance. All students new to college should attend an orientation session or meet with an advisor or counselor. File the FAFSA to apply for financial aid if you need help paying for classes.

**STEP 4: ATTEND REQUIRED STUDENT ORIENTATION**
Your next step is to attend a Student Orientation session. For details, visit www.nvcc.edu/orientation. During Student Orientation, you will meet with your academic advisor, register for classes and learn about available student resources. You will also learn where to buy books and get a NOVACard, and how to purchase a parking permit. Students with disabilities can meet with the counselor for disability services; financial aid and veterans advisors are also available.

**STEP 5: ENROLL IN REQUIRED SDV 100 OR 101**
All first-time-to-college students (ages 17–24) must enroll in a one-credit Student Development course (SDV 100 or SDV 101). College Success Skills (SDV 100) helps students make a successful transition to college. The course provides students with academic tools for success and teaches self-management and self-responsibility skills that relate to being a successful student. Students will also learn about NOVA policies, procedures and resources, giving them the tools they need to navigate the College successfully. Students in healthcare, teacher education, information technology, business and horticulture programs may substitute SDV 101 Orientation (which is targeted to a specific discipline) for the SDV course.

**STEP 6: ENROLL IN DEVELOPMENTAL COURSES DURING YOUR FIRST SEMESTER, IF REQUIRED**
Developmental courses prepare students to succeed in college transfer and career/technical programs. These English (ENF) and mathematics (MTT) courses are designed to develop the basic skills and understanding needed for success in other courses. ENF courses are offered in various formats. MTT courses use individualized technology-based instruction. If you have any questions, check with a counselor or academic advisor.

**STEP 7: PAY YOUR TUITION**
You will **NOT** be billed for tuition. Turn to pages 12 and 14 for information about paying your tuition and fees. If you enroll in classes by August 2, payment for all classes is due August 3 by 5:00 p.m. **Beginning August 3, the payment deadline for any classes in which you enroll is 5:00 p.m. the next business day.** Business days are Monday through Friday. Your enrollment in unpaid classes is not guaranteed. After the deadline, you will be financially responsible for any classes you have not dropped. Check your enrollment information online.

Regardless of your attendance, you are financially responsible for all classes for which you register unless you drop the class by the deadline. If you decide not to take a class, you must drop it through NOVAConnect by the stated deadline; otherwise, you will be charged for that class and may receive a failing grade.

To pay your tuition in installments, enroll in NOVA’s Tuition Payment Plan before your due date, or by 5:00 p.m. the day after you register. Learn more at www.nvcc.edu/payment/methods.

**STEP 8: ACTIVATE YOUR EMAIL ACCOUNT**
You must establish a NOVA email account and check it frequently. Our faculty and staff will only contact you via your NOVA email account about class assignments, course announcements and updates on your financial aid status. For instructions on setting up your account, go to www.nvcc.edu/ithd/students/email.

**STEP 9: BUY YOUR PARKING PERMIT**
NOVA has discounted flex parking options! Learn about hangtags, discounted hourly and daily choices and our mobile payment application by visiting www.nvcc.edu/parking or calling 703–323–3123. Students are **not** required to display a permit while parked in a “B” lot after 3:45 p.m. on weekdays or any time on weekends.
REGISTRATION FOR CURRENT STUDENTS

Thank you for choosing to continue your academic studies with NOVA. You are considered a current student if you have taken NOVA classes during the last three years. Please follow the steps below.

STEP 1: APPLY FOR FINANCIAL AID (optional)
If you plan to apply for student financial aid, see the financial aid section on pages 12 and 14 for instructions.

STEP 2: ACTIVATE YOUR EMAIL ACCOUNT
If your free NOVA email account is not active, activate it before the start of classes. For instructions, go to www.nvcc.edu/ithd/students/email.

STEP 3: MEET WITH YOUR ADVISOR
Contact your academic division to set up a meeting with your advisor or counselor before you register to make sure you’re taking the right courses. This is especially important if you plan to transfer to another college or university.

If you will be graduating in May, you must apply online by March 1, but earlier is better. The last day of the semester is the last day to rescind an application for graduation. For details, visit www.nvcc.edu/graduation.

STEP 4: MAKE SURE YOUR STUDENT ID (NOVACard) IS VALID
NOVACards are valid for two years. For more information, go to www.nvcc.edu/NOVACard.

STEP 5: REGISTER FOR CLASSES
March 30: Registration for Fall begins for continuing students. To register for classes, click on the myNOVA tab on the top of the NOVA home page. Visit www.nvcc.edu/NOVAConnect for tutorials.

STEP 6: PRINT YOUR SCHEDULE
You can print a copy of your enrollment schedule at www.nvcc.edu/NOVAConnect to check your schedule for errors, verify that you have enrolled in the courses that you want and confirm that all tuition and fees have been paid. Print a copy of your enrollment schedule every time you make changes.

STEP 7: PAY YOUR TUITION
You will NOT be billed for tuition. Turn to pages 12 and 14 for information about paying your tuition and fees. If you enroll in classes by August 2, payment for all classes is due August 3 by 5:00 p.m. Beginning August 3, the payment deadline for any classes in which you enroll is 5:00 p.m. the next business day. Business days are Monday through Friday. Your enrollment in unpaid classes is not guaranteed. After the deadline, you will be financially responsible for any classes you have not dropped. Check your enrollment information online.

Regardless of your attendance, you are financially responsible for all classes for which you register unless you drop the class by the deadline. If you decide not to take a class, you must drop it through NOVAConnect by the stated deadline; otherwise, you will be charged for that class and may receive a failing grade.

To pay your tuition in installments, enroll in NOVA’s Tuition Payment Plan before your tuition due date or by 5:00 p.m. the day after you register. Learn more at www.nvcc.edu/payment/methods.

STEP 8: BUY YOUR BOOKS
Take your class schedule to the bookstore on the campus where the course is taught (NOVA Online books are available at Alexandria) or use the link on your SIS course schedule page to access textbooks. You can also buy your books online at www.nvcc.bncollege.com. You can also rent textbooks for less than half the cost of purchasing a new textbook, either in the bookstore or from the store’s website. If you have received a financial aid award large enough to cover tuition, fees and books, see page 13, Using Approved Financial Aid to Buy or Rent Textbooks.

Note: Select courses are enrolled in the First Day program—purchase of a physical textbook is not required. The cost of digital content and eText is included with the tuition for the course and students will obtain access to the digital content through Canvas. Please contact Campus Auxiliary Services at NOVACAS@nvcc.edu or 703–503–6387 for more information.

STEP 9: BUY YOUR PARKING PERMIT
NOVA has discounted flex parking options! Learn about hangtags, discounted hourly and daily choices and our mobile payment application by visiting www.nvcc.edu/parking or calling 703–323–3123. Students are not required to display a permit while parked in a “B” lot after 3:45 p.m. on weekdays or any time on weekends.

APPLY FOR GRADUATION ONLINE

Application deadline for Summer graduation... October 1, 2020

www.nvcc.edu/graduation
REGISTRATION FOR RETURNING STUDENTS

Thank you for choosing to continue your academic studies with NOVA. If it has been more than three years since your last class at NOVA, you are a returning student. Please follow the steps below.

**STEP 1: APPLY FOR ADMISSION ONLINE**
If it has been more than three years since your last class at NOVA, you must submit an Application for Admission. Apply online at [www.nvcc.edu](http://www.nvcc.edu) — click on the tab that says “Apply Now.” You can also print an application form online and drop it off at a Student Services Center. Online applications can be processed within 24 to 48 hours. If you apply in person or by mail it may take longer. Once your application is processed, you can register for classes.

**STEP 2: APPLY FOR FINANCIAL AID (optional)**
If you plan to apply for student financial aid, see the financial aid section on pages 12 and 14 for instructions.

**STEP 3: PLACEMENT INTO ENGLISH AND MATHEMATICS COURSES**
Because the College is operating remotely due to the COVID-19 situation, in-person placement testing has been suspended for Summer and Fall 2020 registration. Students who have graduated from high school less than six years ago will submit their high school transcript and if available, SAT or ACT scores to the College Records Office or to their advisor. Unofficial copies of transcripts and test scores are acceptable for this time period. For other students, the VPT practice test and advising questionnaires may be used for placement guidance.

**STEP 4: SEE A COUNSELOR**
You are encouraged to speak with a counselor before enrolling in classes. A counselor can help you select a major, identify the classes you need to take, get financial aid, evaluate potential careers and more. Walk-in advising is available at any Student Services Center. Students with disabilities can meet with a counselor for disability services.

**STEP 5: REGISTER FOR CLASSES**
April 27: Registration for Fall begins for new and returning students. To register for classes, click on the myNOVA tab on the top of the NOVA home page. If you have not completed a Student Development (SDV) course, you are encouraged to do so before enrolling in your 16th semester hour.

**STEP 6: PAY YOUR TUITION**
You will not be billed for tuition. Turn to pages 12 and 14 for information about paying your tuition and fees. If you enroll in classes by August 2, payment for all classes is due August 3 by 5:00 p.m. Beginning August 3, the payment deadline for any classes in which you enroll is 5:00 p.m. the next business day. Business days are Monday through Friday. Your enrollment in unpaid classes is not guaranteed. After the deadline, you will be financially responsible for any classes you have not dropped. Check your enrollment information online.

Regardless of your attendance, you are financially responsible for all classes for which you register unless you drop the class by the deadline. If you decide not to take a class, you must drop it through NOVAConnect by the stated deadline; otherwise, you will be charged for that class and may receive a failing grade.

To pay tuition in installments, enroll in NOVA’s Tuition Payment Plan before your due date, or by 5:00 p.m. the day after you register. Learn more at [www.nvcc.edu/payment/methods](http://www.nvcc.edu/payment/methods).

**STEP 7: ACTIVATE YOUR EMAIL ACCOUNT**
You must establish a NOVA email account and check it frequently. Our faculty and staff will only contact you via your NOVA email account about class assignments, course announcements and updates on your financial aid status. For instructions on setting up your account, go to [www.nvcc.edu/ithd/students/email](http://www.nvcc.edu/ithd/students/email).

**STEP 8: PRINT YOUR SCHEDULE**
You can print a copy of your enrollment schedule at [www.nvcc.edu/NOVACConnect](http://www.nvcc.edu/NOVACConnect) to check your schedule for errors, verify that you have enrolled in the courses that you want and confirm that all tuition and fees have been paid. Print a copy of your enrollment schedule every time you make changes.

**STEP 9: BUY YOUR BOOKS**
Take a printout of your class schedule to the bookstore on the campus where the course is taught (books for NOVA Online courses are available at Alexandria) or use the link on your SIS course schedule page to access textbooks. You can also buy your books online at [www.nvcc.bncollege.com](http://www.nvcc.bncollege.com). You can also rent textbooks for less than half the cost of purchasing a new textbook, either in the bookstore or from the store’s website. If you have received a financial aid award large enough to cover tuition, fees and books, see page 13, Using Approved Financial Aid to Buy or Rent Textbooks.

**STEP 10: BUY YOUR PARKING PERMIT**
NOVA has discounted flex parking options! Learn about hangtags, discounted hourly and daily choices and our mobile payment application by visiting [www.nvcc.edu/parking](http://www.nvcc.edu/parking) or calling 703–323–3123. Students are not required to display a permit while parked in a “B” lot after 3:45 p.m. on weekdays or any time on weekends.

**STEP 11: GET YOUR STUDENT ID (NOVACARD)**
Your first NOVACard is free and is valid for two years. For more information, go to [www.nvcc.edu/NOVACard](http://www.nvcc.edu/NOVACard).
HIGH SCHOOL AND HOME SCHOoled STUDENTS
High school juniors and seniors (or the home school equivalent) may be eligible to take NOVA credit classes through dual enrollment. Visit www.nvcc.edu/dual-enrollment for detailed information.

In addition to courses offered on campus, NOVA classes are held at several local high schools. Ask your high school counselor or go to www.nvcc.edu/dual-enrollment for available course options.

All dual enrollment students must meet admission, placement and course prerequisite requirements. Details are provided on the dual enrollment website.

MILITARY MEMBERS AND THEIR DEPENDENTS
NOVA offers on-site credit classes for active duty, National Guard and reservist service members and their dependents at Fort Mead Army, Fort Belvoir, the Pentagon and the Lifelong Learning Centers at Henderson Hall and Quantico Marine Installation. Many classes are compressed to meet demanding schedules. See www.nvcc.edu/military for admission information.

Attention: Veterans and Dependents, NEW! NOVA has a new process for all military and veteran students using federal education benefits to pay for tuition and receiving a housing allowance. Student veterans and dependents will now register and submit the Veterans Registration Enrollment Form online. See www.nvcc.edu/military for new information.

INTERNATIONAL STUDENTS
NOVA is one of the most internationally diverse colleges in the US, with enrolled students representing more than 180 countries. International students must enroll in a specified number of credit hours each term to maintain F-1/M-1 status. International student advisors on each campus can help you learn what you need to know. For details on how to apply and request an I-20, go to www.nvcc.edu/international or contact the Office of International Student Services at oiss@nvcc.edu or 703-323-3423. Upon completion of your studies at NOVA you may be required to provide an Apostille or an International Authentication to future employers or universities. Course descriptions are required, so it is important that you keep a printout from NOVA's online Catalog.

SENIOR CITIZENS
The Virginia Senior Citizens Higher Education Act of 1974 allows senior citizens to take classes at no charge on a space-available basis. If you are 60 or older and have been legally domiciled in Virginia for one year prior to enrollment, you may qualify to attend classes at NOVA without paying tuition.

You may take a credit course for free if your taxable income did not exceed $23,850 in the previous year. Regardless of income, you may take a credit course for free if you audit (do not receive a grade). You may also take a non-credit Workforce Development course for free regardless of income. To enroll in non-credit courses, contact the Workforce Development Office at the campus where the course is being offered. For all courses, you must complete both an application for admission and the Senior Citizen Certification of Eligibility for Free Tuition (Form 105–088). Senior citizens may enroll in NOVA Online courses if there is available space. To audit a NOVA Online course, you must have the instructor’s permission.

Please note that seniors may register by 11:59 p.m. on the day before the session begins. Tuition-paying students are accommodated in courses before participating senior citizens are enrolled. However, if you have completed 75 percent of your degree requirements, you may enroll at the same time as tuition-paying students.

• If you apply for free tuition AFTER you register and pay for a class, you are not eligible for a refund for that class.
• Senior citizens shall still be expected to pay course expenses other than tuition, such as laboratory fees. (Exceptions: fees for applied music courses will be waived.)
• Audit and non-credit enrollment is limited to three courses in one term.
• The College reserves the right to cancel any class.
• For more information, go to www.nvcc.edu/admissions/apply/seniors.html.

VISITING COLLEGE STUDENTS
Each year, thousands of students from four-year colleges and universities attend NOVA to take a class that isn’t offered at their own institution, accelerate their studies or make up a difficult class. Visit www.nvcc.edu/admissions/apply/visiting-students.html for details about how to apply and enroll.

INCOMING TRANSFER STUDENTS
NOVA offers associate degrees to students who plan to transfer to a four-year college or university to complete a bachelor’s degree. For more information on transferring, visit www.nvcc.edu/transfer and www.nvcc.edu/gaa.

STUDENTS WITH DISABILITIES
If you require any special services or accommodations, contact the NOVA counselor for students with disabilities at the campus of your choice at least two weeks prior to the beginning of classes. Visit www.nvcc.edu/disability-services for additional details.

WASHINGTON, DC RESIDENTS
The District of Columbia provides resources to NOVA students, including the DC Tuition Assistance Grant (DCTAG) and the DC College Access Program (DC-CAP) Last Dollar Awards. For more information, call the District’s Higher Education Financial Services Office at 877–485–6751.
TUITION, PAYMENT AND REFUND INFORMATION

Because NOVA is a public community college with financial support from the Commonwealth of Virginia, the College offers its students an exceptional educational value. In fact, NOVA’s tuition is among the lowest of any college or university in the Washington, DC area.

Enrollment costs at NOVA are based on a tuition-and-fee charge per credit hour, and are the same for credit or audit courses.

You are responsible for paying your tuition by the payment deadline.

QUICK LINKS FOR...
- Tuition and Fees: [www.nvcc.edu/tuition](http://www.nvcc.edu/tuition)
- Payment Methods: [www.nvcc.edu/payment/methods](http://www.nvcc.edu/payment/methods).
- NOVA’s Tuition Payment Plan: [www.nvcc.edu/payment/methods](http://www.nvcc.edu/payment/methods) (click the “Payment Plan” tab). The NOVA Tuition Payment Plan is offered through Nelnet Campus Commerce. For more information, please contact the NOVA Tuition Payment Plan Information Line at 703–450–2562 or email NOVApaymentplan@nvcc.edu.

NOVA’S TUITION PAYMENT DEADLINES
Your registration is not considered complete until payment is received. For more information visit [https://www.nvcc.edu/payment/deadlines.html](https://www.nvcc.edu/payment/deadlines.html).

<table>
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<th>If you enroll:</th>
<th>You must pay:</th>
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<td>Through August 2</td>
<td>By 5:00 p.m. August 3</td>
</tr>
<tr>
<td>August 3 or later</td>
<td>By 5:00 p.m. the next business day after you enroll.</td>
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If you register for a class and decide not to attend it, you must officially drop the class through your NOVAConnect account by the last day to drop with a tuition refund (session census date [www.nvcc.edu/calendars](http://www.nvcc.edu/calendars)). Otherwise, you will be charged in full for that course and will not receive a refund, even if you never attended it.

Exceptions: If you have sufficient approved financial aid (identified as anticipated financial aid on your NOVAConnect Account Summary), a current tuition assistance agreement (third-party contract), a senior citizen waiver or are enrolled in NOVA’s Tuition Payment Plan, your classes will be protected. If your anticipated financial aid or third-party contract is not sufficient to pay all tuition and fee charges, you must pay the difference by the payment deadline.

Federal Financial Aid Recipients: If you receive federal student aid (Title IV) and withdraw from any class within 60 percent of the enrollment period and are not simultaneously attending other classes, in most cases, you will owe money back to the College. For additional information, please visit [www.nvcc.edu/financialaid](http://www.nvcc.edu/financialaid) or read the Return to Title IV Policy in its entirety in the Student Services Financial Aid Handbook.

TUITION REFUNDS
NOVA understands —occasionally life circumstances cause you to change your plans and you may need to drop a class. To receive a full refund, drop the course you no longer wish to take through your [myNOVA Student Center](https://my.nvcc.edu/) or before the session census date (the last day to drop with a tuition refund or change to audit as indicated on the [Academic Calendar](https://www.nvcc.edu/calendars)). Refunds are not provided for courses dropped after the session census date except for courses canceled by the College.

More information about tuition refunds can be found at [www.nvcc.edu/payment/refunds.html](http://www.nvcc.edu/payment/refunds.html).

FINANCIAL AID
NOVA’s financial aid programs can make your college education more affordable than you thought. Our programs include scholarships, grants, loans and work-study opportunities, some of which are sponsored by the federal and state governments. NOVA international students are not eligible for federal or state financial aid, but may qualify for some scholarships.

Visit the financial aid website at [www.nvcc.edu/financialaid](http://www.nvcc.edu/financialaid) for more information about aid opportunities, deadlines, forms and links.

The Free Application for Federal Student Aid (FAFSA) becomes available at [https://studentaid.gov/](https://studentaid.gov/) on October 1 almost a year before the following academic year begins. Please take note of the following important financial aid filing dates and apply early! Students who submit their FAFSA and any additional requested items by these dates should be awarded any funds they qualify for prior to the start of classes.

- **Summer Session:** April 1 (prior to the beginning of Summer term)
- **Fall Semester:** March 1 (prior to the beginning of Fall term)
- **Spring Semester:** October 1 (prior to the beginning of Spring term)

Aid offered prior to the 15-week term census date is based on anticipated full-time enrollment. If you enroll in less than 12 eligible credits, review your anticipated aid based on your current enrollment and pay any remaining balance by the payment deadline.
Using Approved Financial Aid to Buy or Rent Textbooks
If you have received a financial aid award large enough to cover tuition, fees and books, you may use it to purchase or rent books from campus bookstores during specified periods. For more information and specific dates, visit https://www.nvcc.edu/financialaid/policies/charge-books.html. You will need to complete the Bookstore Charge Authorization e-Form through your NOVAConnect To Do List once per academic year in order to potentially use financial aid at the NOVA Bookstore.

Using Financial Aid? Make Sure You Attend Class!
If you do not attend at least one class meeting or participate in an online learning class by the last day to drop with a tuition refund (census date), you will be reported as a “Never Attending Student” and your class registration will be administratively deleted. You will still be charged tuition for the course and the course will not count toward your financial aid eligibility. For financial aid purposes, you are expected to attend beyond the census date or your financial aid must be recalculated based on your revised enrollment status. More information about the impact of dropping, withdrawing, auditing or not attending a course is available on NOVA's financial aid blog.

If you have already received more funds than can be justified based on a revised status, you will be required to repay the overpayment. You will not be eligible to reenroll until the debt has been repaid.

MILITARY AND VETERANS BENEFITS
Active Duty Military
The College participates in the Armed Forces Tuition Assistance (TA) program. Tuition Assistance is a benefit paid to eligible members of the Army, Navy, Marines, Air Force and Coast Guard. Congress has given each service the ability to pay up to 100 percent of the tuition expenses of its members. In the event that TA does not cover fees required by the College, the service member is responsible for paying the out-of-pocket fees. Each service has its own criteria for eligibility, obligated service, application processes and restrictions. For more information, contact your branch of service education office, NOVA's Military Services Office at militaryservices@nvcc.edu or visit www.nvcc.edu/military and link to information for active duty military.

Military Dependents
The dependents of an active duty military person stationed in Virginia, the District of Columbia or a state contiguous to Virginia, and who reside in Virginia, are eligible for in-state tuition. Such individuals should visit www.nvcc.edu/forms to download the In-State Tuition Form for Active Duty and Military Dependents (125–115). This may be submitted to the 24-hour Student Support Center. Go to www.nvcc.edu/military and link to information for family members for more information.

Veterans
Veterans and their dependents may be eligible for educational benefits from the Department of Veterans Affairs. To determine eligibility for veterans benefits, contact the Department of Veterans Affairs. Once eligibility is determined, you should contact your campus veterans advisor each semester to complete the necessary forms to establish and maintain your eligibility for benefits. Contact a campus veterans advisor for assistance. Also visit www.nvcc.edu/military and link to information for veterans for additional information.

LET FINANCIAL AID ACCELERATE YOUR ACADEMIC PROGRESS
NOVA’s financial aid specialists will help you determine your eligibility and assist you in filing the Free Application for Federal Student Aid (FAFSA). More information is available from the Financial Aid Office or online at www.nvcc.edu/financialaid.

You must include NOVA’s School Code, 003727, on the FAFSA and provide your Social Security Number on your admission application or have Student Services update your record with your SSN or the College will not receive your information.

SUBSTANCE ABUSE
In accordance with the Drug-Free Schools and Communities Act of 1989, NOVA supports efforts to eliminate drug and alcohol abuse through a series of programs and services designed to prevent use of substances that are illegal and harmful, and to assist individuals who suffer from substance abuse. The use of drugs and the abuse of alcohol can endanger your health and your future. If you or someone you know needs help, contact Counseling Services at any campus for information about referral to community agencies.

No one may possess, sell, use, manufacture, give away or otherwise distribute illegal substances while on campus or at College-sponsored events or meetings off-campus. Students who violate this policy will be subject to College discipline imposed through established due process procedures. The College will notify its police and any other appropriate law enforcement agencies when its rules regarding illegal substances are broken, and cooperate fully in any investigation and prosecution.
NAVIGATING FINANCIAL AID AT NOVA

These 12 steps will walk you through the financial aid process.

**STEP 1. APPLY FOR ADMISSION AND DECLARE A MAJOR**
You should be accepted for admission and enrolled or accepted for enrollment in an eligible program of study to receive financial aid. Most one- and two-year programs at NOVA are eligible. Provide your Social Security number on the admission application, or we will not be able to link your FAFSA to your file. Transfer students must request official transcripts from all schools previously attended and request a transfer credit evaluation by the College Records Office (www.nvcc.edu/cro).

**STEP 2. REQUEST A FEDERAL STUDENT AID ID (FSA ID)**
Create an account (FSA ID) at https://studentaid.gov. If you are required to provide parental information on the Free Application for Federal Student Aid (FAFSA), one parent must also request his or her own FSA ID.

**STEP 3. COMPLETE THE FAUSA ON THE WEB**
Complete the Free Application for Federal Student Aid (FAFSA) at https://studentaid.gov. Click: Apply for Aid > Complete the FAFSA form. Enter NOVA's federal school code (003727) on the FAFSA. Be sure that your name on the FAFSA exactly matches the name on your Social Security card. Contact the Financial Aid Office or call 1–855–323–3199 if you need assistance.

**STEP 4. VERIFY STUDENT AID REPORT (SAR) INFORMATION**
Within two weeks after you submit the FAFSA, you will receive an email from the U.S. Department of Education with instructions on how to access your Student Aid Report (SAR) online. Carefully review it to ensure it is correct and complete. Read the comments on your SAR and verify that your FAFSA was not rejected. Also make sure that NOVA's school code (003727) was listed. You may correct any mistakes at https://studentaid.gov.

**STEP 5. CHECK APPLICATION STATUS ON MYNOVA**
Verify if additional information has been requested by logging into myNOVA and frequently checking your To Do List by clicking: VCCS SIS: Student Information System > Self Service > Student Center. Click on each To Do List item for instructions.

**STEP 6. RESPOND TO REQUESTS FOR MORE INFORMATION**
Files are incomplete until all requested information has been received. Awards are offered on a first-completed, first-awarded basis. Approximately one in three students is selected for verification by the U.S. Department of Education; additional files are selected by NOVA. Verify if additional information has been requested by logging into myNOVA and frequently checking your To Do List by clicking: VCCS SIS: Student Information System > Self Service > Student Center. Click on each To Do List item for instructions. Promptly submit all items as directed.
STEP 7. REVIEW YOUR FINANCIAL AID AWARD LETTER
You will be notified via email and your myNOVA Message Center when you are awarded. You may then review the type(s) and amount(s) of assistance you were offered by logging into myNOVA and going to: Student Center > Financial Aid > View Financial Aid. Accept, decline or reduce student loans and work-study in your myNOVA account. If you decide to borrow a student loan, complete a Master Promissory Note and Entrance Counseling at https://studentaid.gov. Review www.nvcc.edu/workstudy if you are interested in work-study and follow up with your Campus Work-Study Coordinator to submit employment documents. **Note that aid offered prior to the term census is based on anticipated full-time enrollment in courses required for your major. If you register for fewer than 12 eligible credits, your aid may be reduced after the census.**

STEP 8. ENROLL IN CLASSES
Select and enroll in your classes before the term census date (which is the last day to drop with a tuition refund for the longest session of the fall, spring or summer term). Pell Grant status is determined by the credits in which you are enrolled and are attending as of that date. Neither Pell Grant nor state aid will increase if you add classes later. Classes not started or dropped before the course census date cannot count for financial aid. You are responsible for dropping any courses you do not wish to attend.

STEP 9. BUY YOUR BOOKS
If you have enough financial aid to pay for tuition, fees and books, your financial aid may be used during a limited time period to buy required textbooks and supplies through the bookstore. This option is available two weeks before the start of the longest session of the term and the second 8-week sessions, and goes through the term census date.

STEP 10. PAY YOUR BILL BY THE DEADLINE
If your “anticipated aid” based on your enrollment does not cover your entire bill, you must pay the difference by the payment deadline. One option to consider is the NOVA Payment Plan. Additional information about payment deadlines and payment options is available at www.nvcc.edu/payment/methods/index.html. **Note that you are responsible for dropping any courses you do not plan to attend by the deadline to drop with a tuition refund as indicated on the academic calendar.**

STEP 11. VERIFY YOUR MAILING ADDRESS
If your address has changed, contact Student Services or update your mailing address in myNOVA at www.nvcc.edu/novaconnect. Approximately six weeks into the term (if enrollment and attendance have been established at that time), excess financial aid above what you owe the College will be processed for disbursement via your selected refund preference. If you do not set up any refund preference then a check will be mailed to your address listed in myNOVA for any refund that you are due.

STEP 12. SELECT YOUR REFUND PREFERENCE
NOVA has contracted with Tuition Management Services (TMS) to process electronic financial aid disbursements and tuition refunds to students. For more information and to set up your refund preference, go to https://nvcc.afford.com. **Note that you might receive multiple refunds due to the timing of aid types hitting your account and excess aid being requested. Once aid is disbursed to your student account, allow 6-8 business days to receive the excess aid via direct deposit.**

Official communications regarding financial aid are sent through your NOVA-issued email address and your myNOVA Message Center. Please monitor your account regularly. NOVA School Code 003727
LEARNING THAT'S CONVENIENT

NOVA offers flexibility and convenience to accommodate diverse needs. Classes are held from early morning to late evening, seven days a week. Have difficulty getting to a classroom for face-to-face meetings? Consider online learning through NOVA Online. Or, if you want to combine in-person and online learning, think about taking a hybrid class.

ONLINE LEARNING

NOVA Online (formerly ELI) has been a nationally recognized leader in distance learning since 1975. Many students choose online courses due to busy work schedules or family caregiving responsibilities, to take a class that requires little or no travel for in-person meetings or simply because they enjoy learning online. Online courses require the self-discipline to study on your own, good reading skills, a commitment of time and good Internet access. They involve interacting with your professor and classmates using a variety of technologies. Some courses require scheduled online sessions at pre-designated times using a microphone and headset, meeting online through Canvas; meeting times will be noted in the online Schedule of Classes under Course Notes. NOVA faculty and NOVA Online staff are available to provide assistance by telephone, email, office visits or through the mail. For more information, visit https://online.nvcc.edu/.

HYBRID CLASSES

More and more courses are being offered in a hybrid format, which blends face-to-face teaching and online learning. Depending on the subject, the amount of Web-based instruction can vary in proportion to the class meetings. Hybrid courses are NOT condensed courses. They require the same number of hours as traditional courses, except that half of the course is taught online. Most hybrid courses use Canvas—you can log on to get your Canvas account at http://vccs.instructure.com/. A reliable Internet connection is essential. If you do not have your own computer, you can use one of NOVA’s computer labs.

Visit www.nvcc.edu/hybrid/student/definition.html to learn how hybrids work, the challenges presented by the hybrid format and strategies for achieving success, along with advice from other students. Hybrid courses listed in this schedule are marked with the symbol "●".

WEEKEND AND EARLY MORNING CLASSES

The Alexandria, Loudoun and Manassas Campuses: Many classes are offered on weekends, in both standard and accelerated time frames.

The Annandale Campus Weekend Express Classes: Complete a semester course in four weekends by attending either Friday nights and Saturdays, or Saturdays and Sundays. Immediately after enrolling in one or more of these sections, you must get the assignment for the first class meeting from the division office and bring your textbooks to the first class.

The Woodbridge Campus Weekend College: Take high-demand courses that meet the requirements of many degree programs. Weekend College courses meet on Fridays and Saturdays. Some Saturday-only hybrid classes are also available.

The Woodbridge Campus Weekend Programs: Earn a degree in Business Administration or Information Technology by attending classes on Saturdays.

NOTE: The last day to drop with a tuition refund (census date) is different for some weekend offerings than for traditional weekday courses.

NOVA has discounted flex parking options!

Learn about hangtags, discounted hourly and daily choices and our mobile payment application by visiting www.nvcc.edu/parking or calling 703–323–3123. Students are not required to display a permit while parked in a “B” lot after 3:45 p.m. on weekdays or any time on weekends.
LEARNING AT YOUR LEVEL

NOVA wants to assure you have a successful college experience and reach your goals. Whether you need to prepare for college-level coursework through developmental studies or you’re a high achiever looking for added enrichment through Honors classes, NOVA has opportunities for you.

HONORS PROGRAM AND HONORS CLASSES

NOVA offers an entire Honors Program as well as individual Honors classes and Honors options in regular classes for highly motivated students who seek a challenging academic experience.

Honors Program

NOVA’s Honors Program is distinguished by its Honors Core Curriculum, comprised of 18 credits of general education courses applicable to most degree programs. When you successfully complete the Honors Core Curriculum and your degree requirements, you will receive a designation on your diploma and official transcript.

Honors Classes and Honors Options

Unable to complete the entire Honors Program, but still looking for some academic challenge? You can take one or more Honors classes, if eligible, based on one of the following: GPA, SAT scores, NOVA placement scores or recommendations. Honors classes are identified by an “H” after the course listings and in the course section number (e.g., ENGL 111.H02L).

When you take an Honors class, you will enjoy these benefits:

- Smaller class sizes, no more than 18 students;
- Student-led discussions;
- Seminar-style classrooms, when possible;
- Collaboration with a community of learners with similar academic goals; and
- Access to multi-disciplinary approaches to learning.

You can also pursue an Honors option. These are regular course sections in which you complete the Honors component of the course. You will receive an Honors designation for that course upon successful completion of the component.

Honors Admission Information

For more information, please go to https://www.nvcc.edu/honors/index.html or contact NOVA’s College-wide Honors Coordinator: Paul Fitzgerald, 703–323–2422, pfitzgerald@nvcc.edu or one of the following campus Honors chairs:

- Alexandria Campus: Vacant, contact Paul Fitzgerald at 703–323–2422, pfitzgerald@nvcc.edu
- Annandale Campus: Vacant, contact Paul Fitzgerald at 703–323–2422, pfitzgerald@nvcc.edu

- Loudoun Campus: Deborah Naquin, 703–450–2519, dnaquin@nvcc.edu
- Manassas Campus: Dahlia Henry-Tett, 703–257–6534, dhett@nvcc.edu
- Woodbridge Campus: Stephanie Dupal, 703–878–6129, sdupal@nvcc.edu

DEVELOPMENTAL STUDIES

NOVA has redesigned English and mathematics coursework to meet you where you are academically—from basic skills in English and math to developmental English and math. Placement testing will help determine if you need basic skills or developmental classes in these disciplines. To see courses that are exempt from the English placement test requirement, visit https://catalog.nvcc.edu/content.php?catoid=2&navoid=76. In the online Schedule of Classes, look for Basic Skills English and Math designated with the prefix BSK. Developmental English classes, also known as English Fundamentals, carry the prefix ENF. Developmental Math, with the course prefix MTT, allows you to concentrate on strengthening areas of weakness in the subject. You will complete MTT courses through online learning under the close guidance and support of an instructor and tutors.

CHANGES TO NOVA MATH COURSES

Every math course at NOVA is getting a new number, and some are getting new content as well. A few are going away. For further information, visit https://blogs.nvcc.edu/advising/2018/01/25/changes-to-nova-math-courses-effective-fall-2018/

ONLINE LEARNING

NOVA is committed to preparing students for today’s workforce and recognizes computers to be an extension of the learning tools needed to be globally competitive. To attend NOVA, students are expected to have a laptop (or a desktop with webcam and microphone) that meets the minimum requirements for their major and internet access at home or through a mobile device hot spot.

Students can find the required specifications for their computers at: https://www.nvcc.edu/admissions/_files/Student-Computer-Specifications.pdf.

NOTE: Chromebooks and iPads are useful but insufficient to replace a laptop. They will not run the software typically needed at NOVA.
GET READY TO REGISTER FOR CLASSES

The NOVA Schedule of Classes PDF is subject to change. Always check the online listing for the most up-to-date information. The schedule lists courses for all campuses, the Reston Center, NOVA Online and off-campus locations. You may select your courses from any campus for any day or time, unless otherwise noted.

BEFORE YOU START...
Take a few minutes to scroll through the schedule. Courses are laid out by campus, alphabetically by discipline and then by session. The diagram to the right shows you what to look for when reading NOVA’s Schedule of Classes.

Before trying to enroll, complete the Class Schedule Worksheet on page 19 so you will have all the information you need available. Keep your worksheet for future reference, or print out your class schedule using NOVAConnect each time you change your schedule.

SEARCHING FOR CLASSES ONLINE
You can search for courses online by going to the Schedule Search at www.nvcc.edu/schedule. Select the search options for the classes you want, click “search” and scroll until you find the right course. You can search by academic discipline, campus location and/or session. The online course listing displays the specific details of each section.

LOCATING COURSE DETAILS OR COURSE NOTES
The symbols beside a class listing (like or ) are clues to important details you should know before you register for the class (see the key at the bottom of each page). For a detailed explanation, go to NOVAConnect and click on the course section number (see diagram). The course details will appear on a new screen.
## ABBREVIATIONS

### Class Times

TBA=To Be Announced (time, room and/or instructor)—see the division office for details.

Make sure your class times do not overlap, even by a few minutes—you will not be able to enroll for classes that conflict. A=AM, P=PM

### Campuses and Centers

<table>
<thead>
<tr>
<th>A</th>
<th>M</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandria Campus</td>
<td>Manassas Campus</td>
</tr>
<tr>
<td>E=NOVA Online</td>
<td>N=Annandale Campus</td>
</tr>
<tr>
<td>H=MEC</td>
<td>RES=Reston Center</td>
</tr>
<tr>
<td>L=Loudoun Campus</td>
<td>W=Woodbridge Campus</td>
</tr>
</tbody>
</table>

### Days of the Week

<table>
<thead>
<tr>
<th>M=Monday</th>
<th>F=Friday</th>
<th>TR=Tues/Thurs</th>
</tr>
</thead>
<tbody>
<tr>
<td>T=Tuesday</td>
<td>S=Saturday</td>
<td>N=Sunday</td>
</tr>
<tr>
<td>W=Wednesday</td>
<td>N=Sunday</td>
<td>SN=Sat/Sun</td>
</tr>
<tr>
<td>R=Thursday</td>
<td>MW=Mon/Wed</td>
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</tbody>
</table>

### Miscellaneous

Pay attention to the notes under class listings. Some indicate restrictions on enrollment or course corequisites. Information about labs, which require separate enrollment, may also be listed here.

### Key to Campus/Building Abbreviations

Make note of classroom locations. Off-campus locations are listed in this schedule under “Locations and Transportation Information.”

### Alexandria Campus

<table>
<thead>
<tr>
<th>AA</th>
<th>Administration Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>Rachel M. Schlesinger Concert Hall and Arts Center</td>
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</tbody>
</table>

### Annandale Campus

<table>
<thead>
<tr>
<th>CA</th>
<th>Administration Building</th>
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<tbody>
<tr>
<td>CM</td>
<td>McDiamid Building</td>
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### Annandale Campus

<table>
<thead>
<tr>
<th>CC</th>
<th>Classroom Building</th>
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<tbody>
<tr>
<td>CN</td>
<td>Building</td>
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</tbody>
</table>

### Annandale Campus

<table>
<thead>
<tr>
<th>CE</th>
<th>Richard J. Ernst Community Cultural Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS</td>
<td>Shuler Building</td>
</tr>
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</table>

### Loudoun Campus

<table>
<thead>
<tr>
<th>CF</th>
<th>Food Services Building</th>
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<tbody>
<tr>
<td>CT</td>
<td>TV-Tech Building</td>
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</table>

### Manassas Campus

<table>
<thead>
<tr>
<th>MA</th>
<th>Mary Louise Jackson Amphitheater</th>
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</thead>
<tbody>
<tr>
<td>MH</td>
<td>Howsmon Hall</td>
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</table>

### Medical Education Campus

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<thead>
<tr>
<th>MBV</th>
<th>Battleview Technology Center</th>
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</thead>
<tbody>
<tr>
<td>MP</td>
<td>Harry J. Parrish Hall</td>
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</tbody>
</table>

### Medical Education Campus

<table>
<thead>
<tr>
<th>MC</th>
<th>Colgan Hall</th>
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</thead>
<tbody>
<tr>
<td>MT</td>
<td>Power-Technical Building</td>
</tr>
</tbody>
</table>

### Woodbridge Campus

<table>
<thead>
<tr>
<th>WAS</th>
<th>Arts and Science Building</th>
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<tbody>
<tr>
<td>WC</td>
<td>Seefeldt Building</td>
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</table>

### Woodbridge Campus

<table>
<thead>
<tr>
<th>WAC</th>
<th>Classroom and HVAC Lab Building</th>
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</thead>
<tbody>
<tr>
<td>WH</td>
<td>HVAC Lab Building</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WB</th>
<th>Bookstore</th>
</tr>
</thead>
</table>
1. WHAT IF I DON’T HAVE WEB ACCESS?
You are welcome to use the computers at any NOVA campus or other location, such as a public library. The Student Services Center also has staff members who can assist you with your registration.

2. WHY WON’T NOVACONNECT LET ME REGISTER?
There may be several reasons why you are unable to register for classes:

Do You Have a Hold (Service Indicator)?
If you have a hold (financial debt, missing placement test, etc.) on your record, it could prevent you from enrolling. On the welcome page of NOVAConnect, a message will indicate the office that placed the hold. Contact that office or the College Call Center at 703–323–3000.

Are You Repeating a Class?
Most classes may be retaken once; after that you will need division permission. Go to www.nvcc.edu/curcatalog for information on repeating a class.

Are There Course Prerequisites?
Some classes indicate that a prerequisite or corequisite is needed. Others may require a placement test. These requirements may be listed under the course, but also can be found in NOVA’s Catalog under “Course Descriptions.” You must have met the prerequisites by the time the course begins.

Is a Student Development (SDV) Course Required?
An SDV course is designed to build your confidence and skills, develop your college and career plans and help you navigate administrative requirements. An SDV course is a degree/certificate requirement for graduation. First-time-to-college students (ages 17–24) are required to complete an SDV course before enrolling for their 16th semester credit at the College. All other NOVA students are encouraged to take an SDV course within the first year. To get the most out of your education, you should take the SDV/College Success Skills course during your first semester at NOVA.

3. WHAT ARE CENSUS DATES AND WHY ARE THEY IMPORTANT?
When you register for a class at NOVA, you are making a commitment to attend the class regularly, either in person or online. Since the Commonwealth of Virginia contributes a significant portion of your educational costs, you must establish your attendance or participation early in the semester, rather than taking a seat that might have gone to another student. The census date is the last date to commit to taking a class or to drop it and receive a refund.

If you do not attend at least one class meeting or participate in an online class by the census date (last day to drop with a tuition refund), your class registration may be administratively deleted.

Administrative deletion means:
• there will be no record of the class or any letter grade on your transcript;
• the course credits will be deducted from your course load;
• the reduction of credits may affect your student status (full-time or part-time); and
• you will not receive a tuition refund.

Fall 2020 census dates (in person classes only) are as follows:
• 15-Week Session: September 10
• First 8-Week Session: September 1
• First 5-Week Session: August 29
• 13-Week Session: September 22
• Second 8-Week Session: October 28
• Second 5-Week Session: October 4
• Third 5-Week Session: November 11

See the Academic Calendar on page 4 for NOVA Online start and census dates (last day to drop with a tuition refund). For variable duration (dynamic) classes, the census date is individually set. For these variable duration classes, in the Student Information System, click on the class. The date for Drop Without Penalty is the last date to drop with a refund.
4. WHAT IF I WANT TO CHANGE MY SCHEDULE?
You may make schedule changes by using NOVAConnect. However, after the registration deadline has passed, your ability to add a class is restricted. If you have documented mitigating circumstances that impacted your ability to register on time, you will need to complete a Registration with Permission Form (125–077) and submit supporting documentation to the appropriate academic division dean for approval. You are permitted to drop your courses at any time in accordance with NOVA’s Academic Calendar. You should carefully consider your options before dropping a course. You may not be able to swap sections. Consult the College Catalog and your advisor for more information on schedule adjustments.

5. WHAT IF I DECIDE TO AUDIT A CLASS?
You may take a class without taking exams or receiving a grade by auditing the class. You will be charged the regular tuition. In order to audit a class, you must complete the Auditing a Class Form (125–012) available at [www.nvcc.edu/forms/pdf/125-012.pdf](http://www.nvcc.edu/forms/pdf/125-012.pdf) and have it signed by your instructor and the division dean. The Student Services Center must receive the signed form by the last day to drop with a refund (census date). The form includes complete details on the audit process. The course will be listed on your transcript with a grade of “X.”

6. WHAT IF I NEED TO WITHDRAW FROM A COURSE?
After the census date, you may WITHDRAW using NOVAConnect up until the 60 percent date for the class (last day to withdraw online and receive a grade of “W”). You can also submit a Withdrawal Initiated by Student Form (125–047) to your instructor by the deadline. (See [www.nvcc.edu/calendars](http://www.nvcc.edu/calendars) for the date.)

Download this form from NOVA’s website at [www.nvcc.edu/forms/pdf/125-047.pdf](http://www.nvcc.edu/forms/pdf/125-047.pdf). After the 60 percent date, most withdrawals will result in a grade of “U” or “F.” In order to receive a withdrawal grade of “W,” you must use the withdrawal form to document mitigating circumstances and receive approval from your instructor and division dean, and you must have a passing grade in the course up to that point. If you stop attending or withdrawing using NOVAConnect after the 60 percent date, you will receive a “U” or “F” in the course.

**NOVA’s GUARANTEED ADMISSION AGREEMENTS**

NOVA students are offered guaranteed admission to the following four-year colleges and universities when they meet the requirements of a written agreement between NOVA and that school.

**Abertay University**
**American Public University**
**American University**
**Argosy University**
**Bluefield College**
**Bluefield College–Nursing**
**Capital Technology University**
**Catholic University–Metropolitan School of Professional Studies**
**Christopher Newport University**
**College of William and Mary**
**Colorado Technical University**
**ECPI University**
**ECPI University–Computer and Information Science, Cyber and Network Security**
**ECPI University–Nursing**
**Emory & Henry College**
**Excelsior College**
**Ferrum College**
**George Mason University**
**George Washington University–Nursing**
**ECPI University–Computer and Information Science, Cyber and Network Security**
**George Washington University–AAS Allied Health to BS in Health Sciences**
**George Washington University–School of Medicine and Health Sciences**
**Hollins University**
**James Madison University (JMU)**
**JMU Integrated Science and Technology**
**Liberty University**
**Longwood University**
**Longwood University–College of Business and Economics**
**Lynchburg College**
**Lynchburg College–Nursing**
**Mary Baldwin College**
**Marymount University**
**National–Louis University**
**Norfolk State University**
**Norfolk State University–Passport Program**

**Nyack College**
**Old Dominion University**
**Open University, Information Technology Post Graduate Diploma**
**Park University**
**Potomac College**
**Radford University (RU)**
**RU–Nursing**
**Randolph College**
**Regent University**
**Regis University**
**Renison University College**
**Shenandoah University**
**Shepherd University**
**St. Leo University**
**Strayer University**
**Sweet Briar College**
**Trinity Washington University**
**Troy University**

**University of the District of Columbia–School of Engineering**
**University of East London**
**University of Mary Washington**
**University of New Mexico**
**University of Phoenix**
**University of Virginia (UVA)**
**UVA–Bachelor of Interdisciplinary Studies**
**UVA–Wise**
**UVA–Arts and Sciences**
**UVA College of Engineering**
**UVA College of Nursing**
**UVA Health Science Management**
**Virginia Commonwealth University (VCU)**
**VCU School of Education**
**VCU School of Engineering**
**VCU College of Humanities and Life Sciences**
**Virginia State University**
**Virginia Tech (VT)**
**VT College of Agriculture and Life Sciences**
**VT College of Engineering**
**Virginia Union University**
**Virginia Wesleyan College**
**West Virginia University**
**Western Governors University Nursing**

Be sure to read the agreements carefully. These agreements guarantee admission to a college or university but most do not guarantee admission to a specific program. To learn more and see a full listing of participating institutions, go to [www.nvcc.edu/gaa](http://www.nvcc.edu/gaa).

**Earn a bachelor’s degree from the University of Virginia without leaving Northern Virginia. Only at NOVA.**

434–982–5274
[www.scps.virginia.edu/bisdegree](http://www.scps.virginia.edu/bisdegree)
STUDENT INFORMATION SYSTEM

Easy Steps to Web Registration

Find Your Username
1. Go to www.nvcc.edu
2. Click myNOVA tab in the upper right corner.
3. Click the green myNOVA button in the center of the screen.
4. Click “Forgot Username” link.
5. Check the box stating “I'm not a robot” and press the Continue button. Follow any instructions.
6. Enter personal information: First Name, Last Name, Date of Birth andEMPLID or SSN. Press Next button.
7. You will be presented with your username.
8. For problems, call the IT Help Desk at 703–426–4141.

Find or Reset Your Password
1. Go to www.nvcc.edu
2. Click myNOVA tab in the upper right corner.
3. Click the green myNOVA button in the center of the screen.
4. Click “Forgot Password” link.
5. Enter your myNOVA username.
6. Answer 3 of your already established security questions.
7. Enter a new password 2 times and press the OK button.
8. For problems, call the IT Help Desk at 703–426–4141.

How to Set Your Security Questions

Sign in to myNOVA
2. Click myNOVA.
3. Enter your username and password.
4. Click Log In.
5. Click on VCCS SIS: Student Information System.

Set Your User Preferences
Setting your user preferences will improve the speed with which NOVAConnect is able to retrieve your information. This should be changed each semester term.
1. Log In.
2. Click Self Service.
3. Click Student Center. Scroll down to Personal Information.
4. Click User Preferences.
5. Choose Northern Virginia Community College.
6. Choose Career (Credit, CEU, Non-Credit).
7. Enter the 4-digit term code. If you don't know the term code, click on the magnifying glass.
8. Enter the aid year. If you don't know which aid year to use, click on the magnifying glass.
9. Click Save and OK.

View Financial Aid Award
1. Log in.
2. Click Self Service.
3. Click Student Center. Scroll down to the Finances section.
4. Click View Financial Aid.
5. Choose a financial aid year.

Search Classes
1. Log in.
2. Click Self Service.
3. Click Student Center.
4. Under the Academics section, click Search.
5. Choose Northern Virginia Community College.
6. Enter the term code into the term box.

Enroll in a Class
1. Log in.
2. Click Self Service.
3. Click Student Center. In the Academics section, click Enroll.
4. Enter the 5-digit code for class numbers (If you do not know the 5-digit code then use Search to look it up). If you have not set your user preferences then Select a Different Term by clicking the Change Term button.
5. If class is full, add yourself to the Wait List, if desired.
6. When you finish adding classes, click Enter.
7. The next screen displays a list of courses you added; click Enter again.
8. Click Proceed to Step 2 of 3 to confirm your classes.
9. Click Finish Enrolling to complete the process.
10. If there is a problem with adding a class, you will see an error message indicating what is wrong. If you are unable to register after you fix the problem, please contact any Student Services Center for assistance.

Drop a Class
1. Log in.
2. Click Self Service.
3. In the Academics section, click the down arrow. Select Enrollment: Drop, and click the Go button.
4. Select course(s) to be dropped.
5. Click Drop Selected Classes.
6. Click Finish Dropping.
7. Verify your schedule.
8. View.

View Schedule
1. Log in.
2. Click Self Service.
3. Click Student Center.
4. Under Academics, click the down arrow. Select Class Schedule, and click the Go button. (If you have not set user preferences, choose a term.)

Make a Payment
1. Log in.
2. Click Self Service.
3. Click Student Center. Scroll down to the Finances section.
4. To pay your balance via the web, click Go to QuikPAY.
5. On the QuikPAY website, click Make a Payment.
6. Enter credit card payment information.
7. Click Next and follow the on-screen instructions.
Note: DO NOT double click as payment could be submitted twice.

Add and Access Favorites
1. Log in.
2. Click Self Service.
3. Click Student Center. Scroll down to the Finances section.
4. Click Add to Favorites on tab at top right.
5. Click OK.
6. Click My Favorites to access your favorite pages.
7. Click choice from the list.

Sign Out
Click Sign Out in the upper corner of the window to end your session and to ensure the security and privacy of your account information.
Class Schedule Worksheet (For planning purposes only. Do not mail this form.)

Name: ____________________________  ID Number: ____________________  Semester/Year: ____________________

Please fill this form out completely before enrolling. For online enrollment, please use NOVAConnect.

**Transaction Codes: A=Add or Enroll, D=Drop.**

<table>
<thead>
<tr>
<th>Trans Codes* (circle)</th>
<th>Class Number</th>
<th>Course Prefix</th>
<th>Course Number</th>
<th>Section Number and Campus</th>
<th>Course Title</th>
<th>Credits</th>
<th>Days</th>
<th>Start Time</th>
<th>End Time</th>
<th>Building and Room Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample</td>
<td>A D</td>
<td>30160</td>
<td>ACC</td>
<td>211 001N</td>
<td>Principles of Accounting</td>
<td>3</td>
<td>MW</td>
<td>09:30A</td>
<td>10:45A</td>
<td>CC 0203</td>
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<tr>
<td>A D</td>
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Be sure to have your credit card or payment information available when you enroll. Please check online at [www.nvcc.edu/tuitionandfees](http://www.nvcc.edu/tuitionandfees) for tuition information and methods of payment.

**Using the Wait List:** NOVA offers you the option of putting yourself on a wait list if a class section is full. You can use the wait list when you register through NOVAConnect.

**How it works:**
Under “Add Classes” click the checkbox “Wait list if class is full.”
The classes marked with
— a green circle (●) are open,
— a blue square (■) are closed, and
— a yellow triangle (▲) have a wait list.
Not all classes offer the wait list option. If the class offers the option, then once you have selected courses, your position on the wait list will be displayed. On your schedule,
— a yellow triangle (▲) means you are on a wait list,
— a green check (✓) means you are enrolled.

**The following will prevent your being moved from the wait list to a class:**
- Scheduling another class that conflicts with that time frame or enrolling in another section of the class for which you are waiting.
- Having more than 18 credits including the wait list class.
- Not meeting all prerequisites or being otherwise not eligible to take the class (holds, repeats).

**Once you are on a wait list:**
- You must check your schedule every morning to see if the class has been automatically added to your schedule.
- After you are enrolled, you must pay for the class by 5 p.m. on the next business day.
- If you change your mind, click the trashcan under “Delete” to remove the class.
- Keep in mind that you will be enrolled from the wait list in the order you were added, but only if you are eligible.
- Check the Academic Calendar for the date the wait list closes. If you did not get into the class you still have time to select another section.

**Questions?**
View a tutorial online at: [www.nvcc.edu/novaconnect/students/tuts/waitlist.html](http://www.nvcc.edu/novaconnect/students/tuts/waitlist.html).

If you use the wait list, you are responsible for checking your schedule every morning to see if you have been enrolled in the class.
Select your major field of study from the following list. Place the curriculum code of your choice on the Application for Admission form. Please make sure that your selected program is offered at a campus you can attend.

**Curriculum Codes**

Select your major field of study from the following list. Place the curriculum code of your choice on the Application for Admission form. Please make sure that your selected program is offered at a campus you can attend.

**Associate of Arts:**
- 6480 Liberal Arts
- 6489 Liberal Arts/Art History
- 6482 Liberal Arts/Communication Studies
- 6484 Liberal Arts/English Specialization
- 6486 Liberal Arts/International Studies
- 5550 Music

**Associate of Science:**
- 2130 Business Administration
- 2460 Computer Science
- 4710 Criminology and Criminal Justice
- 8310 Engineering
- 6990 General Studies
- 6995 General Studies/Health Sciences
- 3400 Information Technology
- 6520 Psychology
- 8800 Science
- 8802 Science/Mathematics
- 8820 Social Sciences
- 8823 Social Sciences/Deaf Studies
- 8825 Social Sciences/Geospatial
- 8824 Social Sciences/Political Science
- 8822 Social Sciences/Teacher Education

**Associate of Fine Arts:**
- 5630 Cinema
- 5610 Visual Art

**Associate of Applied Arts:**
- 5300 Fine Arts
- 5301 Fine Arts/Photography
- 5590 Music
- 5591 Music/Jazz/Popular Music

**Associate of Applied Science:**
- 2030 Accounting
- 4001 Administration of Justice
- 9040 Air Conditioning and Refrigeration
- 6400 American Sign Language to English Interpretation
- 9010 Architecture Technology
- 9090 Automotive Technology
- 9091 Automotive Technology/Emissions
- 1490 Biotechnology
- 2120 Business Management
- 5110 Graphic Design
- 5113 Graphic Design/Interactive Design
- 9170 Construction Management Technology
- 2480 Contract Management
- 3450 Cybersecurity
- 6360 Early Childhood Development
- 9680 Engineering Technology
- 9684 Engineering Technology/Data Center Operations
- 2990 Information Systems Technology
- 2995 Information Systems Technology/Cloud Computing
- 5200 Interior Design
- 2510 Marketing
- 2600 Paralegal Studies
- 5020 Photography and Media

**Certificate:**
- 4060 Administration of Justice
- 9030 Air Conditioning and Refrigeration
- 2040 Bookkeeping
- 2450 Culinary Arts
- 6320 Early Childhood Development
- 6850 General Education*
- 5570 Music Recording Technology
- 2650 Professional Writing
- 4030 Substance Abuse Rehabilitation Counselor

**Career Studies Certificate:**
- 221–203–02 Accounting
- 221–640–01 American Sign Language
- 221–299–06 Application Programming*
- 221–909–01 Automotive Maintenance and Light Repair
- 221–149–01 Biotechnology Lab Technician
- 221–212–15 Business Information Technology
- 221–909–10 Collision Repair Technology
- 221–729–01 Computer Aided Drafting and Design
- 221–917–01 Construction Supervision
- 221–732–09 Cybersecurity
- 221–299–11 Database Specialist
- 221–920–02 Diesel Mechanics Technology
- 221–251–01 Digital Marketing
- 221–882–01 Driver Education Instructor*
- 221–636–04 Early Childhood Development Entrepreneurship
- 221–405–45 Forensic Investigation (Advanced)
- 221–405–43 Forensic Investigation (General)
- 221–719–71 Geographic Information Systems (GIS)
- 221–903–10 HVAC-R and Facilities Services Technology
- 221–636–06 Infant and Toddler Care
- 221–915–01 IT Technical Support*
- 221–212–13 Leadership Development
- 221–407–95 Leadership Development National Security
- 221–732–01 Network Administration*
- 221–732–04 Network Engineering (Specialist)*
- 221–460–01 Personal Training
- 221–251–03 Promotion and Public Relations
- 221–648–03 Public History and Historic Preservation
- 221–251–04 Retail Management
- 221–529–02 Theatre
- 221–352–03 Web Design and Development
- 221–995–01 Welding/Basic Techniques

**Allied Health, Nursing and Vet Tech Majors:** These are “restricted plans” and require a separate admission process. For initial admission to the College, select General Studies (6990) as the Plan/Major. From the list below, select the code for the health–related plan you are interested in and enter it as a sub–plan on the Application for Admission.

**Associate of Applied Science:**
- 1180 Dental Hygiene
- 1090 Diagnostic Medical Sonography
- 1460 Emergency Medical Services
- 1520 Health Information Management
- 1510 Medical Laboratory Technology
- 1560 Nursing
- 1260 Occupational Therapy Assistant

**Certificate:**
- 1800 Physical Therapist Assistant
- 1720 Radiography
- 1810 Respiratory Therapy
- 1880 Veterinary Technology

**Career Studies Certificate:**
- 221–152–01 Clinical Data Coding
- 221–152–02 Health Information Technology
- 221–151–10 Medical Laboratory Assistant
- 221–151–02 Phlebotomy

*Program is not eligible for financial aid.*
LOCATIONS AND TRANSPORTATION INFORMATION

NOVA offers convenient locations throughout Northern Virginia. For directions—and the transportation option that will work best for you—go to www.nvcc.edu, click on “Campuses and Centers,” select your location of interest, then click on “Maps and Directions.” For bus and Metro information, go to www.wmata.com. Free shuttle service provides connections between several NOVA campuses and Metro stations. Learn more at www.nvcc.edu/shuttle. You may also wish to arrange a carpool using Zimride. Visit www.zimride.com/NVCC to register. You just need your NOVACard to make your arrangements!

Call Center: 703–323–3000 | www.nvcc.edu

ALEXANDRIA CAMPUS (AL)
5000 Dawes Avenue, Alexandria, VA 22311
Located off of Route 7, West of Interstate 395.

ANNANDALE CAMPUS (AN)
8333 Little River Turnpike, Annandale, VA 22003
Located one mile west of Interstate 495 on Route 236.

LOUDOUN CAMPUS (LO)
21200 Campus Drive, Sterling, VA 20164
Located at the intersection of Routes 7 and 637.

MANASSAS CAMPUS (MA)
10950 Campus Drive, MH 313, Manassas, VA 20109
Located north of Interstate 66 on Route 234.

MANASSAS BATTLEVIEW TECHNOLOGY CENTER (MBV)
12500 Battleview Parkway, Manassas, VA 20109

MEDICAL EDUCATION CAMPUS (MEC)
6699 Springfield Center Drive, Springfield, VA 22150
Located south of the Springfield Town Center and east of Interstate 95.

RESTON CENTER (RES)
1821 Michael Faraday Drive, Reston, VA 20190

SIGNAL HILL (SH)
21335 Signal Hill Plaza #300, Sterling, VA 20164

WOODBRIDGE CAMPUS (WO)
2645 College Drive, Woodbridge, VA 22191
Located in Prince William County, adjacent to Interstate 95.

NOVA ONLINE (NOL)
Location: 3922 Pender Drive, Fairfax, VA 22030
Mailing Address: 8333 Little River Turnpike, Annandale, VA 22003

FALL 2020 – OFF-CAMPUS LOCATIONS

ACC – Arlington Career Center
816 S Walter Reed Dr, Arlington, VA 22204

ACS – Arlington County Sheriff’s Office
1425 N Courthouse Rd # 9100, Arlington, VA 22201

ALH – Inova Alexandria Hospital
4320 Seminary Rd, Alexandria, VA 22304

BGG – Birmingham Green
8605 Centreville Rd, Manassas, VA 20110

CNM – Children’s National Medical Center
111 Michigan Ave NW, Washington, DC 20010

DOS – Department of State
1701 North Fort Myers Drive, Arlington, VA 22209

FBA – Fort Belvoir, Barden Education Center
9625 Belvoir Road, Building #1017, Fort Belvoir, VA 22060
For more information, visit the Fort Belvoir Barden Education Center website or call NOVA’s Fort Belvoir Office at 703–360–8524.

FGC – Fairfax County Government Center
12000 Government Center Pkwy, Fairfax, VA 22035

FHC – Inova Fairfax Hospital
3300 Gallows Rd. Falls Church, VA 22042

FOH – Inova Fair Oaks Hospital
3600 Joseph Siewick Dr. Fairfax, VA 22033

GCC – Germanna Community College
10000 Germanna Point Drive, Fredricksburg, VA 22408

GOH – Goodwin House-Alexandria
4800 Fillmore Ave, Alexandria, VA 22311

ITF – Infant Toddler Family Day Care
11166 Fairfax Blvd., Suite 206, Fairfax, VA 22030

LMH – Inova Loudoun Memorial Hospital
44045 Riverside Pkwy, Leesburg, VA 20176

LNR – Loudoun Nursing and Rehab Center
235 Old Waterford Rd NW, Leesburg, VA 20176

OUM – Old Bridge United Methodist Church
3966 Old Bridge Road, Woodbridge, VA 22192

PWH – Prince William Hospital
8700 Sudley Rd, Manassas, VA 20110
### EARN COLLEGE CREDIT THIS FALL IN ANY OF THESE AREAS OF STUDY:

- Accounting
- Administration of Justice
- Air Conditioning and Refrigeration
- American Sign Language
- Anthropology (Sociology)
- Arabic
- Archaeology (History)
- Architecture
- Art/Communication Design
- Auto Body
- Automotive
- Biology
- Business Management and Administration
- Chemistry
- Childhood Development (Education)
- Chinese
- Civil Engineering Technology
- Collision Repair (AUB)
- Communication Studies
- Computer Science
- Construction Management (BLD)
- Contract Management
- Cybersecurity
- Dental Hygiene
- Diagnostic Medical Sonography
- Dietetics
- Drafting (CAD)
- Driver Education (EDU)
- Economics
- Education
- Emergency Medical Services
- Engineering
- English
- English as a Second Language
- Environmental Science
- Film Studies
- Financial Services
- Fire Science Technology
- French
- Geographic Information Systems
- Geography
- Geology
- German
- Health
- Health Information Management
- History
- Homeland Security (ADJ)
- Horticulture
- Hospitality Management
- Humanities
- Human Services
- HVAC-R
- Information Technology
- Database and Web Development
- Information Technology Essentials
- Information Technology Networking
- Information Technology Programming/Application Development
- Interior Design
- Interpreter Education
- Italian
- Japanese
- Korean
- Latin
- Legal/Paralegal Studies
- Marketing
- Massage Therapy (Health)
- Mathematics
- Medical Laboratory Technology
- Music
- Natural Science
- Nursing
- Occupational Therapy Assistant
- Paralegal Studies
- Philosophy
- Phlebotomy
- Photography
- Physical Education and Recreation
- Physical Therapist Assistant
- Physics
- Political Science
- Portuguese
- Psychology
- Radiation Oncology
- Radiography
- Real Estate
- Recreation and Parks
- Religion
- Respiratory Therapy
- Russian
- Social Science
- Sociology
- Spanish
- Student Development
- Theatre
- Travel/Tourism
- Veterinary Technology
- Video (Photography)
- Web Design
- Welding

For a full listing of NOVA’s degree and certificate programs, go to [www.nvcc.edu/programs](http://www.nvcc.edu/programs).
Come to NOVA first. Finish at the university of your choice.

NOVA students are offered guaranteed admission to the following four-year colleges and universities when they meet the requirements of a written agreement between NOVA and that institution.

- Abertay University
- American Public University
- American University
- Argosy University
- Bluefield College
- Bluefield College–Nursing
- Capitol Technology University
- Catholic University–Metropolitan School of Professional Studies
- Christopher Newport University
- College of William and Mary
- Colorado Technical University
- ECPI University
- ECPI University–Computer and Information Science, Cyber and Network Security
- ECPI University–Nursing
- Emory & Henry College
- Excelsior College
- Ferrum College
- George Mason University
- George Washington University–Nursing
- George Washington University–AAS Allied Health to BS in Health Sciences
- George Washington University–School of Medicine and Health Sciences
- Hollins University
- James Madison University (JMU)
- JMU Integrated Science and Technology
- Liberty University
- Longwood University
- Longwood University–College of Business and Economics
- Lynchburg College
- Lynchburg College–Nursing
- Mary Baldwin College
- Marymount University
- National–Louis University
- Norfolk State University
- Norfolk State University–Passport Program
- Nyack College
- Old Dominion University
- Open University, Information Technology Post Graduate Diploma
- Park University
- Potomac College
- Radford University (RU)
- RU–Nursing
- Randolph College
- Regent University
- Regis University
- Shenandoah University
- Shepherd University
- St. Leo University
- Strayer University
- Sweet Briar College
- Trinity Washington University
- Troy University
- University of the District of Columbia–School of Engineering
- University of East London
- University of Mary Washington
- University of New Mexico
- University of Phoenix
- University of Virginia (UVA)
- UVA–Bachelor of Interdisciplinary Studies
- UVA–Wise
- UVA–Arts and Sciences
- UVA College of Engineering
- UVA College of Nursing
- UVA Health Science Management
- Virginia Commonwealth University (VCU)
- VCU School of Education
- VCU School of Engineering
- VCU College of Humanities and Life Sciences
- Virginia State University
- Virginia Tech (VT)
- VT College of Agriculture and Life Sciences
- VT College of Engineering
- Virginia Union University
- Virginia Wesleyan College
- West Virginia University
- Western Governors University Nursing

Be sure to read the agreements carefully. These agreements guarantee admission to a college or university but most do not guarantee admission to a specific program. For a full listing of participating institutions, visit www.nvcc.edu/gaa.