Web Basics
**Introduction:** This tutorial covers the basics of browsing the Internet and using an Internet browser to search/view websites, videos, and images.

**Opening a Browser**
A web browser is a software that enables a user to surf the Internet. Internet Explorer, Google Chrome, Mozilla Firefox, and Safari are among many web browsers available for users.

- Click on **Start** menu and search for the desired Internet browser
- Click on the browser name to open it

**Minimize, Restoring, and Closing Windows**
A webpage is displayed in a window.

- To minimize a window, click on the minus sign located at the top right corner of the window
- To open the window again, click on the application icon on the task bar
- To close a window, click on the x sign located at the top right corner of the window
- To maximize/restore a window size, click on the square sign located at the top right corner of the window

**Tabs**
Tabs are used for viewing multiple webpages in the same window.
• To open a tab, click the ‘+’ sign next to the current open tab

• To open a current tab on a new window, right click on the tab and select **Move to New Window**

Visiting Websites

Click on address bar, type the desired website address aka URL, and hit the enter key

Searching for Keywords

If you do not know the exact URL of a website, you can search for the keywords using a search engine. Google is one of the most commonly used search engines. Follow these steps to use Google:
1. Type **www.google.com** on the address bar and hit the enter key
2. Type the desired keywords in the Google search box
3. Click on **Google Search**

![Google Search](image1.png)

4. Google will return multiple search results and you can click on the desired item to view it

**Images:**
1. Type **www.google.com/imghp** on the address bar and press the enter key
2. Type a keyword in the Google search box
3. Click on **Google Search**
4. Google will return multiple images related to the typed keyword
5. Click on an image to view a larger size of the image
6. You may also use an image on your assignments provided that you give proper credit to the image source
7. To copy an image, right click on it and choose the **Copy** option from the drop down menu. Then paste it to your file.
Videos:
1. Type [www.youtube.com](http://www.youtube.com) on the address bar and hit the enter key
2. Type a keyword in the YouTube search box
3. Click on search icon
4. YouTube will return multiple videos related to the typed keyword
5. Click on the desired video to play it