Check out our website!

www.nvcc.edu/woodbridge/computer-lab

Contact Us

Location: Open Computer Lab
Seefeldt Building #336
NOVA Woodbridge Campus

Hussna Azamy
(OCL Supervisor)
Phone: 703-878-5714
E-mail: hazamy@nvcc.edu

Hamna Chaudhri
(OCL Trainer)
Phone: 703-878-5713
E-mail: hchaudhri@nvcc.edu

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Disclaimer: All screenshots in this document are taken from the following website: www.tumblr.com
Introduction:
Tumblr is a social networking and microblogging service allowing the users to share short blogs and multimedia content (i.e. pictures, videos, audios) with their friends.

Creating an Account:
- Visit [www.tumblr.com](http://www.tumblr.com)
- Fill out the form to create an account
- Click on Sign Up button
- Fill out the other fields and click Next to finish creating your account
- Select three or more areas of your interest and click See It
- Do not forget to open your email and verify your account
Tumblr Interface:

1. Click here to edit your profile picture and other settings
2. Click on one of the categories in the menu to add a post
3. This section includes the following options:
   
   - Click here to go to your homepage
   - Click here to view your messages
   - Click here to access the Tumblr help center
   - Click here to change your account settings such as updating email address, changing your password etc.
   - Click here to log out
   - Use the search box to search Tumblr

4.
4. Your Tumblr feed (your posts and posts from the people you are following) will appear here.
5. Click on Posts to view, edit, or delete your posts and click Customize to customize your profile settings.
6. This section displays your liked posts, the blogs that you are following, and allows you to search for new blogs. Click on each option to view more details related to that section.
7. This section displays recommended blogs.

**Following Others:**
- Click on the blue Follow button next to the blog name that you would like to follow.

**Liking Posts:**
- To like a post, click on the heart icon at the bottom right corner of the post.

**Adding Comments:**
- Click on the Re-blog icon.
- Type your comment in the box below the post and click on Reblog button to post it.
- You may also save it as a draft, schedule it to get posted at a later time, or post it as private by clicking on the drop down menu located next to the Reblog button.
Adding Posts:

- From the categories menu located on top of the screen, click on the desired category

1. **Text**: Use this category to post text
2. **Photo**: Use this category to post a picture
3. **Quote**: Use this category to quote from a source and add citations of the original source to your post
4. **Link**: Use this category to share a link
5. **Chat**: Use this category to post an extract of a conversation
6. **Audio**: Use this category to post an audio file
7. **Video**: Use this category to post a video file

- Based on the selected category, you will be displayed with different fields to complete
- Click on **Post** when done with your blog
- Your post will show up on your Tumblr feeds section

Posting Images:

- From the categories menu located on top of the screen, click on **Photo** category
• Browse to your device to add up to 10 images to your post

• Add a caption (optional) and press Post when done