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Introduction: Student Planner is used for planning for your future semesters. Using this tool, you can add all the remaining classes for your degree on your planner and sort them into your future semesters to stay on track. To access your planner, follow these steps:

- Login to your MyNOVA account
- Click on “VCCS SIS: Student Information System”
- Click on “My Planner”

- You can add classes from the course catalog or based on your degree requirements
- Click on the desired option (Browse course catalog or Plan by my requirements) to add your classes

My Planner

- Locate your class and click on “Add to Planner”
- Click on “my planner” tab to view your selected courses
- Click on each course name to view more details about the course
- If a class has a prerequisite, the word “yes” will appear under the “Prereq” column. You can view more details about the prerequisite class(es) by clicking on the “Yes” link
Adding Courses to a Semester:

- Check the box next to the course name
- Click on the “Move selected courses to term” drop down menu and select the desired semester
- Click on “Move” button
- You will now see your moved courses appear under the selected term

**NOTE:** Planner is only for planning your courses for future semesters. Adding a course under a term on your planner does not mean that you are registered for that course. To register for the courses on your planner, use the enroll tab during the open enrollment periods and select “My Planner.”