NOVA is in the process of implementing a Student Copy & Print service called FASTPRINT!

The first step in the implementation process is to enable printing directly from a workstation to any Student Printer.

Here are the steps to print, pay, & retrieve your document from a library or lab workstation with your NOVACard:

1. Log-in to the workstation with your username & password
2. Open your document
3. Select “File” then “Print” or press CTRL-P
4. Choose “FastPrint_BW” for a black & white print or “FastPrint_Color” for a color print
5. Press the Print button
6. Go to any of the new printers to retrieve your job
7. Swipe your NOVACard through the card-sweep
8. If prompted, register / log-in to the device with your username & password (registration only required the 1st time)
9. Choose the job you wish to print
10. Take your printed document from the paper tray
11. Don’t forget to log out of the printer when you’re done