

NORTHERN VIRGINIA COMMUNITY COLLEGE
DAILY COVID ADMINISTRATIVE COUNCIL MEETING MEMO
SUMMARY OF ACTIONS TAKEN ON
April 21, 2020

IN ATTENDANCE (alpha order): Charlotte Calobrisi, Ina Dimkova, George Gabriel, Annette Haggray, Sam Hill, Pam Hilbert, Corinne Hurst, Dana Kauffman, Chad Knights, Anne Kress, Julie Leidig, Molly Lynch, Lindsay Mills, Steve Partridge, Kelly Persons, Nicole Reaves, Sheri Robertson, Steve Sachs, Frances Villagran-Glover

1. The Administrative Council approved the following statement regarding the distributions of laptop computers for students. This statement will be included in the college catalog and on the college website.

NOVA is committed to preparing students for today's workforce and recognizes computers to be an extension of the learning tools needed to be globally competitive. To attend NOVA, students are expected to have a laptop (or a desktop with webcam and microphone) that meets the minimum requirements for their major and internet access at home or through a mobile device hot spot.

2. Dr. Kress updated the Council on the guidelines from the U.S. Department of Education regarding the distribution of the additional Federal stimulus funds to students.
3. The Administrative Council agreed to evaluate and address the faculty teaching loads to offer only those classes that students need and want and not base the schedule on courses that are nice to teach to make a faculty members instructional load.