

NORTHERN VIRGINIA COMMUNITY COLLEGE
DAILY COVID ADMINISTRATIVE COUNCIL MEETING MEMO
SUMMARY OF ACTIONS TAKEN ON
April 17, 2020

IN ATTENDANCE (alpha order): Charlotte Calobrisi, Ina Dimkova, George Gabriel, Annette Haggray, Sam Hill, Pam Hilbert, Corinne Hurst, Dana Kauffman, Chad Knights, Anne Kress, Julie Leidig, Molly Lynch, Lindsay Mills, Steve Partridge, Kelly Persons, Nicole Reaves, Sheri Robertson, Steve Sachs, Frances Villagran-Glover

1. Planning will begin for discussion in moving from working in a 100% remote environment to a controlled reopening for physical reentry into buildings and classrooms. Individuals from Facilities, Emergency Management, Police and other applicable staff will begin these discussions.
LEAD: Ina Dimkova
2. Reducing the internet costs for students were discussed. Steve Sachs will provide Dr. Kress an update on the area internet providers in this area so she can take this information for further discussion with the Chancellor and her colleagues at the VCCS.
LEAD: Steve Sachs
3. The request from the Administrative Council for an update on the amount of laptop computers needed along with the IT specifications so every student can have access to a laptop. That report from Dr. Sachs will be available on April 20.
LEAD: Steve Sachs
4. A plan to rollout the additional Federal Stimulus money for students will be prepared. A group of Administrative Council members were identified to include: George Gabriel, Frances Villagran-Glover, Steve Partridge and a few of the Provosts. LEAD: Ina Dimkova.

NOTE: All actions in process are logged in the NOVA COVID TRACKER spreadsheet, which is updated daily and supplements the daily summary of action.