

NORTHERN VIRGINIA COMMUNITY COLLEGE  
DAILY COVID ADMINISTRATIVE COUNCIL MEETING MEMO  
SUMMARY OF ACTIONS TAKEN ON  
April 16, 2020

IN ATTENDANCE (alpha order): Charlotte Calobrisi, Ina Dimkova, George Gabriel, Annette Haggray, Sam Hill, Pam Hilbert, Corinne Hurst, Dana Kauffman, Chad Knights, Anne Kress, Julie Leidig, Molly Lynch, Lindsay Mills, Steve Partridge, Kelly Persons, Nicole Reaves, Sheri Robertson, Steve Sachs, Frances Villagran-Glover

1. The request by the Administrative Council to extend the mandatory HR Training for one month has been approved. The new deadline for the annual HR trainings is: May 29.  
LEAD: Charlotte Calobrisi.

NOTE: All actions in process are logged in the NOVA COVID TRACKER spreadsheet, which is updated daily and supplements the daily summary of action.