

Administrative Council
November 19, 2019

Members Present: Vice President Dimkova, Vice President Gabriel, Dr. Haggray, Dr. Hilbert, Dr. Hill, Dr. Knights, Dr. Leidig, Dr. Lynch, Vice President Partridge, Dr. Reaves, Vice President Sachs, Vice President Villagran-Glover.

Standing Guests: Ms. Charlotte Calobrisi, Associate Vice President of Human Resources, Ms. Corinne Hurst, Executive Office Manager, Ms. Akiva Kirkland, Paralegal and College Recorder.

Presenting/Other Guests: Dr. Donna Minnich, Senate Chair, Dr. Sheri Robertson, Interim Chief Academic Officer.

ENROLLMENT DECLINE AND BUDGET CONSEQUENCES PLANNING:

The Council members discussed enrollment strategies to better manage campus enrollment declines in an effort to reduce the budget deficit. Also discussed were the issues that stem from enrollment cancellation which include, but are not limited to, financial aid overpayments, lower enrollment which yields less revenue, and student anxiety and frustration with the overall process. The Council members proposed several possible solutions: end enrollment cancellation and instead implement late payment fees, auto-enrollment of returning students, and development of a new student payment plan.

CURRICULUM COMMITTEE RECOMMENDATIONS:

Dr. Sheri Robertson, Interim Chief Academic Officer, presented the Curriculum Committee recommendations for Administrative Council consideration. The Council members discussed programs that are to be revised and those that would be discontinued. Recommendations are below and supporting docs are attached:

The Administrative Council voted to discontinue the following program(s):

Multimedia Design Certificate
Web Design Specialist Career Studies Certificate
Fire Science Technology, AAS

The Administrative Council voted to accept revisions to the following program(s):

Criminology & Criminal Justice, AS

The Administrative Council voted, though not unanimously, to accept revisions to the following program(s):

Liberal Arts, AA

The Administrative Council discussed proposed revisions to the following program(s), but did not vote to accept revisions in the absence of the Academic Program and Discipline Pathway Provost:

*Construction Management Technology, AAS
Construction Supervision Career Studies Certificate*

BRANDING AND VISUAL IDENTITY:

Mr. Partridge, Vice President for Strategic Partnerships and Workforce Innovation, discussed plans to use funds from the marketing budget to redesign the NOVA logo. He shared that there was some confusion between the logo and the mascot and suggested that proper use of each should be enforced. Mr. Partridge will follow up with more information and present his final recommendations to the Council for approval at a later date.

OTHER BUSINESS/ANNOUNCEMENTS:

The Council members discussed on boarding and setting up presentations for the new President.

The Administrative Council will discuss action plans at the Senior Leadership Retreat in the following areas: Dual Enrollment and Enrollment.

UPCOMING AGENDA ITEMS:

Curriculum Committee Reports

UPCOMING AC MEETINGS:

December 4 - Senior Leadership Retreat Action Plan (Senior Leadership)

December 17 - Admin Council

College Recorder:

Akiva Kirkland

Office of System Counsel & Office of the President