Members Present: Vice President Bansal, Dr. Buchanan, Vice President Dimkova, Dr. Lorinzo Foxworth, Vice President Gabriel, Dr. Hill, Dr. Leidig, Dr. Loochtan, Dr. Ramsammy, Dr. Saperstone, Executive Vice President Schiavelli and President Templin.

Guests: Dr. Jennifer Lerner for Dr. Sachs.

Welcome & Update on the Medical Education Campus

Dr. Anne Loochtan welcomed Council members and read an email from Mr. Marc Sirkus, Instructor in Emergency Medical Services, that highlighted the value and connection to the community of NOVA's EMS graduates.

At a time when NOVA students were staffing a medic unit at the Station 10 Volunteer Fire Department a life threatening event occurred at a local ice rink. With quick early intervention and successful teamwork by EMS personnel, 50% of whom were either NOVA graduates or students working on their clinical requirements, the patient survived a heart attack and will likely go home to his family without any complications.

Dr. Loochtan pointed out that this example demonstrates what we are all here to do and the importance of the EMS program.

Dr. Templin expressed support for the EMS certificate program but at the same time voiced a level of concern by saying there exists a national paradox over on credential completion. Some are only valuable to those who already have bachelor's degrees. He stressed the need to step back and look at the broader context to be sure we don't cut something simply because it does not have a current labor market value.

Dr. Templin stated the entire conversation about credentials and what they mean is a discussion that will soon take place and he distributed the first document about the Virginia system’s strategic plan and the one overriding goal:

*Virginia’s Community Colleges will lead the Commonwealth in the education of its people by tripling the number of credentials awarded for economic vitality and individual prosperity.*

Credential outcomes will be measured and used in allocating funding. Dr. Templin further indicated that the definition and value of the credential will be important.

The Virginia system will focus on five specific areas: workforce development, access, student success, diversity, and affordable college access.
Dr. Templin showed a video on the Year Up program that has as its mission to identify motivated urban young adults who lack opportunities and help them enter the mainstream economy. Employers make commitments in particular cities to onboard and hire Year Up students to staff their companies. Year Up will be positioned at the Woodbridge campus this year and he asked that Dr. Hill present the program to Administrative Council members.

**Access**

- **Fall Enrollment:** Dr. Gabriel distributed the weekly Fall enrollment figures which showed a decrease overall of negative 1.9 percent when compared with the same time period last year. Two campuses contributed with positive enrollment numbers: Loudoun (4.5%) and Manassas (3.1%). ELI enrollment was 8.8%. The VCCS system average was -3.18 percent.

**Student Success**

- **2013-2014 SLO Report:** Dr. Gabriel briefed Council members on major points to be considered ahead of this year’s reporting:
  - Since NOVA’s reaffirmation in 2012, SACSCOC has instituted a fifth year interim report which is due in 2017. Student Learning Outcomes/SLOs are now a required section for the fifth year report and it will be important that NOVA meet expectations for documenting SLOs.
  - A number of programs made significant SLO assessment improvements from last year with 54 programs required to submit reports, but some have not submitted at this time. The reports that need editing will be sent back with comments for the submission of final drafts.
  - Based on the SACSCOC onsite visit, NOVA changed the protocol used to submit Annual Planning and Evaluation Reports with the new protocol of requiring that SLO Lead Faculty submit documents through their Deans to their Provosts who submit them to the Vice President of Institutional Effectiveness.
  - To ensure programs are continuing with their assessments, SLO lead faculty are asked to inform OIR on those SLOs being assessed this semester.

Dr. Gabriel will send out reminders in the coming weeks.

Dr. Templin indicated the next big piece at NOVA will be the convergence of student outcomes with student success and faculty engagement, with faculty advising as a leading component. The question to be answered will be whether students are achieving what faculty expect and then looking at the faculty role, followed by an overall examination of general education outcomes and whose responsibility it is to ensure success.

Dr. Templin called attention to the role of CETL in student success, with the need for a new focus to more fully integrate faculty into student success.
Presidential Search

Dr. Templin updated Council members on the search process and the role of NOVA’s Board which will be to firstly determine what leadership qualities are needed in a presidential candidate and ultimately to make the final selection.

The NOVA Board will identify the most pivotal challenges or opportunities that the College will face over the coming three to five years with the input from faculty, staff and students, local schools, employer communities and local governments. These considerations will serve as a guide in constructing a responsive strategic framework and in determining the leadership qualities required of NOVA’s next President.

Board Chair Dr. Mike Wooten joined Council members at the end of the Administrative Council meeting for a discussion on their thoughts about the future of the college and the type of credentials to seek in a candidate.

Tracking

- Environmental and Sustainability Action Committee Report – Oct 7
- Fair Labor Standards Act – Oct 7
- Annual Continuity of Operations Plan (COOP) exercise – Oct 21
- Policies Project Report – Oct 28
- Clery Update – Oct 28
- CETL Advisory Committee
- Veterans’ Issues and Organization
- Web Discovery Session
- Student Learning Outcomes