

Veterans' Benefits Certification

Policy Number: 616

Categorized: [Student Services](#)

Responsible Office: Vice President of Student Services

Subject: Certification of Veterans Administration (VA) Educational Benefits

Related Policies:

Procedures: See below.

Additional Information: [Military and Veterans Services](#)

Effective Date:

Last Reviewed Date: 04/27/2021

1. Scope

This applies to all veterans and military related personnel who are utilizing Veterans Administration (VA) tuition assistance and educational benefits.

2. Policy Statement

NOVA is authorized by the U. S. Department of Veterans Affairs to certify students who qualify for the Montgomery GI Bill (Active Duty/Selected Reserves), Survivors' and Dependents' Educational Assistance Program, Reserve Education Assistance Program, and those who qualify for the Post-9/11 GI Bill and Vocational Rehabilitation. Veterans using or wanting to use educational benefits must fill out an online certification Veterans Enrollment Request Form (VERF) after completing the enrollment process.

To maintain educational benefits in good standing with the Department of Veterans Affairs, veterans must immediately inform a campus Military & Veteran Advisor of any of the following:

- a. drop, add or audit classes
- b. stop attending classes
- c. have a class canceled
- d. withdraw or are withdrawn from classes or the College
- e. are unable to attend classes
- f. make any changes to enrollment status

3. Definitions

N/A

4. Procedures

All requests for class certification will take place online through the Office of Military and Veterans Services Dashboard: [Online Certification](#). Questions concerning veteran certification should be directed to veteranmilitaryservices@nvcc.edu.

5. Authority