

## Fundraising by Student Organizations

**Policy Number:** 612

**Categorized:** [Student Services](#)

**Responsible Office:** College Wide Student Activities and Athletics

**Subject:** Policy and procedures for fundraising by student organizations

**Related Policies:** [Fundraising](#)

**Procedures:** [612P](#)

### **Additional Information:**

**Effective Date:** 01/16/2018

**Last Reviewed Date:** 10/20/2021

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### **1. Scope**

This policy applies to all students and recognized student organizations that wish to solicit gifts on or off campus for their College recognized organization.

### **2. Policy Statement**

With prior approval, recognized student organizations may conduct fundraising activities to support their organizational goals or to benefit a charitable group associated with the student organization. Individual students may not conduct fundraising on campus for any purpose.

Fundraising policies and procedures have been established to ensure that these activities do not interfere with the day-to-day operation of the College, comply with state and local laws and regulations, and ensure that funds are properly accounted for.

### **3. Definitions**

Fundraising: the collection of money through donations, sales, and/or event programming for the purposes of charitable donation or organizational budget enhancement.

Recognized student organization: an organization that has followed the procedures for recognition and approval outlined in the Student Life Resource Guide. This category includes student clubs and organizations including student government, and student groups organized around shared academic interests such as the Honors Program or Phi Theta Kappa.

### **4. Procedures**

See [612P](#).

## **5. Authority**

VCCS Policy 2.10 Fiscal Policies and Procedures

VCCS Policy 4.5 Acceptance of Gifts, Grants, and Contracts