

Registration in Credit Classes

Policy Number: 603

Categorized: Student Services

Responsible Office: VP of Student Services

Subject: Policies and Procedures for Registration for Credit Classes

Related Policies: [Late Withdrawal for Mitigating Circumstances](#)

Procedures: 603P

Additional Information: [NOVA Connect Web Registration](#), admissions@nvcc.edu

Effective Date:

Last Reviewed Date: 10/26/2021

1. Scope

This applies to all students who wish to register for credit classes.

2. Policy Statement

Students may add or drop classes during the first week of instruction via myNOVA. The drop/add period varies for each term. Please refer to the [academic calendar](#) for drop/add deadlines.

3. Definitions

Semester refers to an academic term. Each year there are three terms: Fall, Spring, and Summer.

Session refers to the number of weeks within a semester/term during which a course is scheduled to meet. NOVA offers several different sessions each semester.

4. Procedures

See [603P](#).

5. Authority

VCCS Policy 6.2 Student Registration and Records