

Technology Purchases

Policy Number: 511

Categorized: [Information Technology](#)

Responsible Office: VP of Instructional and Information Technology

Subject: Policy and procedures governing the purchase of technology

Related Policies: NOVA Purchasing Policy and Procedures

Procedures: [511P](#)

Additional Information:

Effective Date:

Last Reviewed Date: 06/03/2020

1. Scope

This policy applies to technology purchases for use on the College's network.

2. Policy Statement

All technology and IT related service purchases must have the prior written approval of the Vice President for Instructional and Information Technology regardless of funding source or use.

3. Definitions

Technology: any hardware, software, services, and supporting infrastructure to manage and deliver information using voice, data, and video. This includes telecommunications, automated data processing, hardware, applications, databases, the internet, management information systems, consulting services, hosted services, subscription/lease services and related information, equipment, goods and services.

4. Procedures

See [511P](#).

5. Authority

[VCCS IT Procurement Policy](#)