

Reverse Transfer

Policy Number: 236

Categorized: [Academic](#)

Responsible Office: Chief Academic Officer

Subject: Reverse Transfer

Related Policies:

Procedures: 236P

Additional Information:

Effective Date: 04/07/2022

Last Reviewed Date:

1. Scope

This policy applies to students who have matriculated to a four-year institution without completing a NOVA credit-bearing degree. Students must have completed a minimum of forty-five (45) credits prior to leaving NOVA.

Policy Statement

Students will have the opportunity to apply up to fifteen (15) credits of coursework from their four-year institution to complete, and be awarded their NOVA credential.

Definitions

Reverse Transfer: Reverse transfer is defined as the process of awarding associate degrees to students who did not complete all of the requirements for an associate degree before transferring from a two-year community college to a four-year institution. Under this process, qualifying students can be awarded an associate's degree post-enrollment at the two-year institution while continuing to work towards a bachelor's degree.

2. Procedures

See 236P

3. Authority

SCHEV Policy: [State Policy on College Transfer](#); Va Code [§ 23.1-908 \(B\)](#)