

**DUAL ENROLLMENT INSTRUCTOR DISCIPLINE-SPECIFIC PROFESSIONAL DEVELOPMENT**

**Policy Number:** 226

**Categorized:** [Academic](#)

**Responsible Office:** Academic Dean & Office of Dual Enrollment

**Subject:** Required Discipline-Specific Professional Development for Dual Enrollment Instructor

**Related Policies:** [Dual Enrollment Instructor Initial Course-Specific Training](#)

**Procedures:** [226P](#)

**Additional Information:**

**Effective Date:** 09/10/2019

**Last Reviewed Date:** 07/02/2020

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**1. Scope**

This applies to Dual Enrollment Faculty Liaisons and Dual Enrollment Instructors teaching contract dual enrollment courses at a high school.

**2. Policy Statement**

Each academic year, Dual Enrollment Faculty Liaisons will provide discipline-specific professional development opportunities to Dual Enrollment Instructors in their designated service areas and fields of expertise. Dual enrollment instructors will participate in college-provided annual discipline-specific professional development and ongoing collegial interaction to enhance the instructors' breadth of knowledge in the teaching discipline; pedagogy may also be discussed. In some cases, NOVA Faculty Liaisons may approve substitution of an outside training or graduate course for NOVA-provided training. This option must be approved by the academic dean in advance of the proposed professional development and the Dual Enrollment Instructor must submit a one-page summary describing what they learned and how they will implement the knowledge gained in their High School Dual Enrollment course.

**3. Definitions**

N/A

**4. Procedures**

See [226P](#).

**5. Authority**

VCCS Policy 6.7.2.3