

OPEN EDUCATIONAL RESOURCES

Policy Number: 212

Categorized: [Academic](#)

Responsible Office: Chief Academic Officer

Subject: Guidance to faculty and staff in incorporating Open Educational Resources (OER) into their courses and in developing open resources and courses.

Related Policies: Copyright

Procedures: [212P](#)

Additional Information: Appendix A Open Licensing, [OER Checklist](#)

Effective Date: 02/27/2018

Last Reviewed Date: 06/30/2021

1. Scope

This policy applies to all faculty.

2. Policy Statement

Northern Virginia Community College faculty and staff shall make use of Open Educational Resources materials in accordance with the copyright and intellectual property policies of the College and the VCCS; the Creative Commons licensing standards; the Digital Millennium Copyright Act of 1998; applicable state and federal copyright laws; and other college policies and academic standards, including those pertaining to the accessibility of course materials.

In support of lower costs for students and in providing students with high quality, student-centered course materials, NOVA faculty may elect to develop, adopt or adapt individual open resources or to create, adopt, or adapt entire courses using OER.

Faculty must follow appropriate procedures to have a course designated as OER. Faculty who incorporate OER materials into their course sections shall assume all responsibility for maintaining the integrity of the course content as relates to copyright and scholarly merit.

3. Definitions

Copyright: Copyright is a form of protection grounded in the U.S. Constitution and granted by law for original works of authorship fixed in a tangible medium of expression. Copyright covers both published and unpublished work.

<http://www.copyright.gov/help/faq/faq-general.html>

Creative Commons License: Creative Commons licenses manage the copyright terms that attach automatically to all creative material under copyright, and allow that material to be shared and reused under terms that are flexible and legally sound.

http://wiki.creativecommons.org/FAQ#What_are_Creative_Commons_licenses

Open Educational Resource (OER): OER include full courses, course materials, modules, textbooks, streaming videos, software, and any other tools, materials, or techniques used to support access to knowledge.

4. Procedures

See [212P](#).

5. Authority

VCCS Policy Manual Section 12 Intellectual Property