

Academic Standing

Policy Number: 203

Categorized: [Academic](#)

Responsible Office: Chief Academic Officer and VP Student Services

Subject: Policies governing academic standing and procedures for appeal and reinstatement following academic suspension or dismissal

Related Policies: [Academic Renewal](#)

Procedures: N/A

Additional Information:

Effective Date:

Last Reviewed Date: 06/21/2021

1. Scope

This policy applies to all students.

2. Policy Statement

Students are considered in good academic standing if they maintain a semester minimum GPA of 2.00, are eligible to reenroll at the College, and are not on academic suspension or dismissal status.

Students who are on academic warning or academic probation but are eligible to reenroll may be considered eligible to receive financial aid assistance or other benefits requiring a “good academic standing” status.

Students who are having academic difficulty will have one of the following official indications appear in their grade report on NOVACConnect:

Academic Warning

Students who fail to maintain a minimum grade point average of 2.00 for any semester will receive an academic warning.

Academic Probation

Students who fail to maintain a minimum cumulative grade point average of 1.50 will be placed on academic probation until their grade point average reaches 1.75 or better. Students shall be placed on probation only after they have attempted 12 semester credits. The statement “Academic Probation” will be included on the student’s permanent record.

Students on probation are ineligible for appointive or elective office in student organizations unless special permission is granted by the dean of student success or another appropriate College administrator.

Students on academic probation are required to consult with a counselor and will be limited to a maximum of (8) eight credits, unless otherwise required by law or approved by the dean of student success (or designee).

For an exception to the (8) credit limit, students must submit a written request to the campus dean of student success (or designee) explaining why they should be permitted to exceed the credit limit. All requests for exception must be submitted at least 10 business days before the start of the academic session.

All students on academic probation who have not successfully completed the SDV requirement with a passing grade will be required to enroll in SD during their first semester on probation.

Academic Suspension

Students on academic probation who fail to attain a semester GPA of 1.50 or better shall be placed on suspension only after they have attempted 24 semester credits. Academic suspension shall be for one semester. The statement “Academic Suspension” shall be placed on the students’ permanent records.

Students who are placed on academic suspension and wish to appeal should follow the appeal process established by the college.

Suspended students may be reinstated at the conclusion of the suspension period by following the process established by the college.

Students who have been reinstated from academic suspension must achieve a 2.00 GPA for the semester of their reinstatement and must earn at least a 1.75 GPA in each subsequent semester of attendance. The statement “Subject to Dismissal” shall be placed on the students’ permanent records.

Students who have been reinstated from academic suspension will remain subject to dismissal until their cumulative GPA is raised to a minimum of 1.75.

Reinstated students may be required to carry less than a normal course load the following semester and are required to consult with their advisor/counselor.

Academic Dismissal

Students who do not attain at least a 2.00 GPA for the semester of reinstatement following academic suspension shall be academically dismissed. Students who achieve at least a 2.00 GPA for the semester of their reinstatement following academic suspension must earn at least a 1.75 GPA in each subsequent semester of enrollment. Failure to attain a 1.75 GPA in each subsequent semester until the cumulative GPA reaches 1.75 shall result in academic dismissal. The statement “Academic Dismissal” shall be placed on the students’ permanent records. Academic dismissal is normally final, but students who believe they have an exceptional case may appeal to the College Coordinator for Academic Standing & Retention Initiatives for reinstatement following an absence of five years (60 months).

In exceptional circumstances, students may appeal and be reinstated following processes established by the college.

Students who have been reinstated after academic dismissal will remain subject to dismissal until their cumulative GPA is raised to a minimum of 1.75.

Reinstated students may be required to carry less than a normal course load the following semester and are required to consult with their advisor/counselor.

Notice of a student’s academic suspension/dismissal is provided through both his/her grade report on NOVAConnect and a letter sent from the College that describes the suspension/dismissal policy and the steps available for appealing.

A “hold” will be placed on the student’s record so that he/she cannot register. The hold will indicate “academic suspension” or “academic dismissal” and is a part of the student’s academic record. Students can contact the College Coordinator for Academic Standing & Retention Initiatives for further information concerning the “hold.”

Appeal

To appeal academic suspension or academic dismissal, students are required to write a letter to the chair of the Admissions Committee requesting an exception to the policy. The letter should detail the causes for academic difficulties and describe remedies the student proposes to improve his or her academic performance.

Reinstatement

To request reinstatement to the College after academic suspension or academic dismissal, students must meet with a counselor College Coordinator for Academic Standing & Retention Initiatives. The campus dean of students will make the reinstatement decision. The College Coordinator for Academic Standing & Retention Initiatives' reinstatement decision may be appealed to the College Coordinator for Academic Standing & Retention Initiatives and the campus provost. Reinstated students are encouraged to take advantage of additional academic support available to them.

3. Definitions

N/A

4. Procedures

5. Authority

VCCS Policy 5.6.6 Academic Standing