Dr. Jonathan N. Gueverra of Potsdam, New York has been appointed provost of the Alexandria Campus, effective January 1. Since August 2004, Gueverra has been dean of the School of Business and Public Service at the State University of New York at Canton, where he helped transition the school from a two-year college to a baccalaureate degree-granting institution.

His additional experience in higher education includes serving as a director of program development, department chair and associate dean at two-year and four-year colleges and universities in New England. Gueverra is also an experienced teaching faculty member with areas of expertise in accounting, management, leadership and human resources. He has published in the areas of planning, leadership and technology in such scholarly publications as *The Review of Higher Education*, *The Journal of the Association of Higher Education* and *Technology Source*. For 13 years, Gueverra has coordinated educational programs to help lower-income students, the elderly and non-native English speakers.

With a doctorate and master’s of business administration from the University of Massachusetts at Boston, Gueverra also has a bachelor’s degree from Providence College in Rhode Island. His professional affiliations include the Massachusetts Business Educators Association, the New England Educational Assessment Network, the Commonwealth Corporation, Lesley University and the ITT Technical Institute in various capacities. He also consults for colleges and businesses on areas related to planned change, program development, evaluation and assessment and serves as an advisor to doctoral students in Lesley University’s educational studies program.

In his free time, Gueverra enjoys the outdoors (especially gardening and soccer) and spending time with his wife and three children. We welcome him to NOVA and look forward to his arrival in January.

Special thanks to the search committee (chaired by Dr. Charles Downs) for their hard work and dedication in conducting this search. Special thanks also go to Patti Hill of human resources and Angela Provart of the Pauly Group, who provided critical assistance and support throughout the search process.

A new initiative in the HR Professional Development Plan is a College-wide program to provide funds for projects that support the College’s Strategic Vision 2015, “Gateway to the American Dream.” This initiative will specifically address the goals of creating an environment of world-class teaching and learning and increasing professional development opportunities for faculty and staff that result in enhanced teaching, increased productivity and improved student services.

Program funds will support the implementation of workshops, training or project development that support the goals noted above. The Professional Development Committee encourages proposals which promote the involvement of all interested individuals and groups in a cooperative effort to accomplish Strategic Vision 2015 goals and improve the College’s programs and services. All full-time NOVA faculty, staff and administrators are encouraged to apply. The deadline to apply for funding for FY 06-07 projects is December 1. See the attachment to this edition of *Intercom* for more information.
As the reorganization of student services continues, the Deans’ Working Group (DWG) has agreed to make special efforts to communicate the value of these changes to the College community. Each month during this academic year, the group will publish brief articles about the new facilities and how they have enhanced opportunities to promote student access and services.

Over the past year, the DWG has redesigned the delivery of student services. All the former admissions and records offices were reorganized into Student Services Centers (SSC), created to operate from a “one-stop service” model where 70 to 80 percent of students’ needs can be met in one location while maintaining consistency across the six campuses. Another major aspect of the reorganization is the creation of a Central Records Office to assure uniformity by centralizing widely-used student services such as transcript production, transcript evaluations and graduation certification. Central Records Office services are linked to each of the six SSCs and the Central Financial Aid Office through a documents imaging and management system that provides instantaneous communication throughout the College.

Each SSC has a special distinctiveness relative to its campus. The Woodbridge, Manassas and Loudoun centers are operating out of newly renovated spaces, the MEC is in the process of making modifications to their newly-designed facility and the Alexandria and Annandale centers are currently under construction.

To augment the evolving services that the College provides, the DWG has designed a series of leadership teams comprised of individuals from the various SSCs that deliver specific services to students. These teams include: career development, coordinators of student services, disability services, enrollment services, F-1 services, financial aid, student activities, student Web page services and veterans services.

In addition to actively marketing the reorganization, the DWG is focusing its attention on evaluating its effectiveness. They have found that for students, a one-stop system provides ease in processing routine tasks and promotes self reliance. For faculty and staff, the system provides a central point of reference for coordinating services. For student services employees, the system empowers them, fostering increased morale. For the administrator, it facilitates continuity in tracking services. Stay tuned for more information about how the student services reorganization is enhancing the “Gateway to the American Dream.”

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**Calliope Recognized in National Competition**

Calliope, the Annandale Campus student journal of art and literature, recently took third place in the southern division of the Community College Humanities Association’s annual literary magazine competition. The 2006 contest was highly competitive, with 72 community colleges from across the country submitting their magazines for consideration. The award will be formally presented at the end of October in a ceremony to be held in Asheville, North Carolina.

The editors of Calliope are hoping to build on this success in 2007 and need quality student submissions to do so. Faculty and staff can help by identifying talented writers and artists and encouraging them to submit their work to the prize-winning journal. Submission guidelines can be found on the Calliope Web site at http://www.nvcc.edu/annandale/langlit/eng/calliope. For more information, contact Ray Orkwis at rorkwis@nvcc.edu.

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The College was saddened by the sudden loss of Robert C. Connolly who passed away on October 21. A memorial service will be held on November 3 at 1:00 p.m. at St. Matthews Methodist Church, 8617 Little River Turnpike, Annandale. A more in-depth article about Connolly will appear in next week’s Intercom.
IT Accounts Request Form Required with All Hire Packets

Form 105-45, the IT accounts request form, is now required in the hiring packet for all new hires (faculty, P-14, work study, students and classified staff). Including the form with the hire packet will enable all new employees to access their computer accounts, e-mail and the new HR e-service system on the first day of employment. Contact Sonia Aboulhosn at 703-323-3119 with any questions about the paperwork that needs to be completed for new employees.

Faculty Focus Features Bob Loser

In the latest Faculty Focus on Teaching Excellence seminar, Bob Loser, instructional technologist (ELI), shared lessons learned as he has worked to enhance his skills designing learning activities. Loser guided a lively and informative conversation about the challenges of developing active learning experiences for students. Attendees shared ideas and challenges they have experienced in efforts to engage students in the learning process.

As Loser noted, “Education should be a positive, joyful and life changing experience.” He presented the group with a list of resources that have aided him on his journey to be a better educator, which the group hopes to use in future discussions.

The next Faculty Focus session, “Teaching Large Classes,” will be held on November 17 at 11:00 a.m. in the Annandale Campus provost’s conference room.

Podcasting Has Arrived at NOVA!

A podcast is a type of RSS (real simple syndication) feed that allows the transfer of audio files to and from the Internet. The NVCC News site (http://www2.nvcc.edu/news) now features RSS feeds and podcasts to provide the most up-to-date College information. Click on the “Podcast” button on the top right of the page to download the latest edition. The Technology Applications Center Web site (http://tac.nvcc.edu) also has an RSS feed and a weekly podcast featuring TAC “Tech Tips” and the Alexandria Campus offers its own podcast at http://www.nvcc.edu/alexandria/Calendar/podcast.htm.

Contrary to popular belief, an mp3 player is not required to hear these feeds. Just click on the links provided after clicking the “Podcast” button to play the audio files on your desktop. If you want to listen to the files on an iPod or mp3 player, then you need software (such as iTunes) that acts as a podcatcher.

For anyone interested in developing podcasts, TAC and ELI are presenting an online training course. This virtual hybrid course will explain what these tools are, what makes them different from other Web applications and how they can be used in instruction. As part of the course, participants will practice blogging, podcasting and participating in a wiki. Find out more about this professional development opportunity by visiting the TAC training registration Web page at http://tac.nvcc.edu/tactraining/fa06/. Contact the Technology Applications Center at tac@nvcc.edu with any questions.

IT Accounts Request Form Required with All Hire Packets

Form 105-45, the IT accounts request form, is now required in the hiring packet for all new hires (faculty, P-14, work study, students and classified staff). Including the form with the hire packet will enable all new employees to access their computer accounts, e-mail and the new HR e-service system on the first day of employment. Contact Sonia Aboulhosn at 703-323-3119 with any questions about the paperwork that needs to be completed for new employees.

Video of the groundbreaking at the Alexandria Campus can be found on the TV Center Web site:

mms://NOVAMEDIA.nvcc.edu/PUBLiC_ViDEOS/Alexandria_Groundbreaking.wmv

Read more about the Alexandria groundbreaking in next week’s Intercom.
Attention Military & Veterans!

Please join us for a luncheon honoring local servicemen and servicewomen and to learn more about educational opportunities for military/veteran students at NVCC Annandale.

Serving Those Who Have Served: Honoring Our Men & Women in Uniform
Thursday, November 2, 2006
Noon - 1:30 p.m.
Richard J. Ernst Community Cultural Center Forum
Northern Virginia Community College
Annandale Campus, 8333 Little River Turnpike

Hosted by:
The Offices of Student Activities & Veterans’ Affairs

Please RSVP by Tuesday, October 24th to Eritrea Michael at 703-323-3147 or ermichael@nvcc.edu.

www.nvcc.edu/annandale
MED ED CAMPUS

When: 9:30 a.m. – 2:30 p.m.
Where: 1st floor of Med Ed
To make an appointment please contact Jessica Hutsko at jhutsko@nvcc.edu or 703-822-6598.

ANNANDEALE CAMPUS

When: 11:00 a.m. – 4:30 p.m.
Where: 2nd Floor of CF building
To make an appointment please contact Jessie Zahorian at jzahorian@nvcc.edu or 703-323-3484.

ALEXANDRIA CAMPUS

When: 9:00 a.m. - 4:30 p.m.
Where:
To make an appointment please contact Pat Gordon at pgordon@nvcc.edu or 703-845-6218

FREE T-SHIRTS TO ALL WHO ATTEMPT TO GIVE BLOOD!

If you are unable to make an appointment you can still give blood as a walk-in if space is available.

Tuesday, October 31st, 2006

THERE IS NOTHING SCARIER THEN A BLOOD SHORTAGE...
The Professional Development College-Wide Initiative Program

**Purpose:** The purpose of the initiative program is to provide professional development funds to support college-wide projects that encourage the development and advancement of professional development to support the college’s Strategic Vision 2015, Gateway to the American Dream, and the specific goals of “creating an environment of world-class teaching and learning” and “increasing professional development opportunities for faculty and staff that result in enhanced teaching, increased productivity and improved services to the students” [Goal III]. College-wide initiatives funds will support the development and implementation of group activities for professional development such as workshops, training or project development that support the specific goals of teaching and learning noted above.

The Professional Development Committee encourages proposals which:

- Promote improved teaching and learning
- Encourage the involvement of interested individuals and groups in a cooperative effort to accomplish Strategic Vision 2015 goals and improve the college’s programs and services they provide.
- Promote improved communication about and among the NVCC community and encourage collaborative effort among participants
- Result in enhanced teaching, increased productivity and improved services to the students

**Funding:** The total amount available for project funding is dependent upon the amount in the Professional Development Program’s budget and may vary from semester to semester. Priority will be given to cost-effective proposals. There is a limit of one project award per person/project for each funding cycle.

An effort will be made to distribute funds across the college, supporting the goals of teaching and learning.

Non-allowable expenditures include: fees paid for services not connected with an approved budget activity, fees paid for services that were not performed or paid prior to being performed, and fees for entertainment or alcoholic beverages.

**Examples of college-wide initiatives:** (This list is not all-inclusive) Dogwood project, Hybrid course development, Service Learning, Writing Across the Curriculum, Cross-disciplinary Student Success Projects.

**Eligibility:** Open to all full-time NVCC faculty, staff, and administrators. A proposal will not be accepted if the program is already completed and/or fully funded by another source.

**Submissions**

- Application packets must be received electronically by 5:00 p.m. ET on the deadline date. There will be no exceptions.
- The proposed activity must be planned to include faculty teaching at the college

**Awards:** Proposals will be reviewed by an ad hoc committee of members of the Faculty Subcommittee of the Professional Development committee. Funding will be awarded based on the criteria in the application.

**Reporting:** Project directors must submit a report of project outcomes

**Award Schedule**

**Application deadline:** December 1 for projects to be completed by Jun 1.

**Awards determined:** December 15 for funding of projects to be completed by Jun 1.
# College-Wide Initiative Application

## Cover Page

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College-Wide Initiative Application

Title of Proposal

Program Format (workshop, panel, forum, seminar, etc)

Abstract (50 word maximum)

Description of Professional Development Initiative
- Goals
- Benefits (who will benefit and how)
- Link to Strategic Vision goal of teaching and learning
- Events/agenda of proposed project

Background/Credentials of Project Director and Project Presenters/Speakers/Staff

Evaluation Plan

Budget
Detailed description of items for project, speakers, supplies, etc

Completed proposal applications must be received by 5 p.m. December 1, 2006 at the address below.

Completed applications shall be submitted to:

NVCC-HR office,
C/O Ms. Kathy Weiner,
4001 Wakefield Chapel Road,
(Brault, Suite 203)
Annandale, VA 22003.
College-Wide Initiative Final Report

Filing of a final report is a requirement of the acceptance of funding. The Final Report Form and Final Report Signature Page must be received by 5:00pm on the specified deadline date.

Reports due June 1.

A funding recipient who fails to complete a final report will be required to return the full amount awarded for expenses to the Professional Development Office. If additional time is needed to complete the grant and final report, the recipient must request an extension from the Chair of the Professional Development Committee.

The Final Report should include:

Title of Project
Abstract (from application)
Goals and objectives (from application)
Proposed outcomes/benefits

Activities held
Participants served (numbers or names as appropriate)
Outcome
Benefits to the college (immediate outcomes and expected outcomes).
Evaluation and critique
   Use the Evaluation plan described in the proposal
   Explain how the outcomes met or did not meet the expectations of the project
   Indicate how this project might be replicated

Budget report
Due June 1 of project year

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