NOVA Town Hall Meetings:
Budget Reductions Impact Discussions

President Robert G. Templin, Jr. will be conducting a series of Campus Town Hall meetings to brief faculty and staff on the current and future state of the budget.

During each open forum, there will be time for questions from faculty and staff. If you cannot make the Town Hall meeting on one campus, you are welcome to attend any campus date that best fits into your schedule. Please note the following list of meeting dates, times and locations:

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<tr>
<th>Date</th>
<th>Campus</th>
<th>Time and Location</th>
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<tbody>
<tr>
<td>November 24</td>
<td>Annandale</td>
<td>10:00 a.m. to 12:00 p.m., CE Forum</td>
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<tr>
<td>December 1</td>
<td>Alexandria</td>
<td>9:30 a.m. to 11:30 a.m., Bisdorf Auditorium, Room 196</td>
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<tr>
<td>December 3</td>
<td>Woodbridge</td>
<td>3:00 p.m. to 5:00 p.m., Theater</td>
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<td>December 4</td>
<td>Loudoun</td>
<td>9:00 a.m. to 11:00 a.m., Room LW 116</td>
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<td>December 5</td>
<td>College Staff</td>
<td>9:00 a.m. to 11:00 a.m., CE Forum</td>
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<td>(Annandale Campus)</td>
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<tr>
<td>December 10</td>
<td>Manassas</td>
<td>3:00 p.m. to 5:00 p.m., Colgan Theater</td>
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<tr>
<td>December 15</td>
<td>Medical Education Center</td>
<td>9:00 a.m. to 11:00 a.m., Room 154</td>
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Templin will discuss what measures are being taken to ease the impact on the loss of funding. We hope you will take the time to participate and become better informed about how the budget will impact your campus and the College.

Thanksgiving Break
November 26 - 28
NOVA will be closed.
(November 29 & 30 - Non-instructional Days/No Classes)

Inside:

Page 2: Table of Contents
Pages 2-11: NOVA Sightings
Page 12: Up & Coming
Pages 13-16: Hot Topics
Pages 17-31: Attachment Section
Woodbridge Campus Achieving the Dream's "Dessert and Discussion" Events

The Woodbridge Campus Achieving the Dream committee has been hosting a series of "Dessert and Discussion" events to enhance the understanding of the initiative to the various constituents on Campus. They have also fostered some lively discussions that have given the committee many ideas on additional data to gather and strategies to pursue. Participants have found these discussions so engrossing that they have often continued long after the official end time.
Manassas Campus and National Young Readers Day Activities

On November 12, Provost Hortense Hinton and 11 Manassas Campus students participated in National Young Readers Day through the Prince William Greater Manassas Chamber of Commerce (PWCGMCC), Education Committee and their service learning project under the guidance of English Faculty Gay Church. The NOVA students read for over three hours to almost 40 classes of students at Mullen Elementary School in Manassas. The students will return to read to the children at the end of the month to finish their service learning project. The Manassas Campus and Mullen Elementary School will continue their partnership with additional service learning projects in the spring semester. Faculty and staff also participated and volunteered their time to read to classes at Manassas Park Elementary School on the same day.

Provost Hortense Hinton spends quality time with Mullen Elementary School students.

Submit to the Intercom!

Deadline: Submissions must be received (via e-mail) by 5:00 p.m. on Fridays for the following week’s edition.

Submission Guidelines: Submissions should be e-mailed to intercom@nvcc.edu. Unformatted text should be sent in a MSWord document or may be put into the body of the e-mail. All photos should be attached as jpeg, bmp, tiff or eps files; photo captions should also be included with your text. For guidelines go online to: http://www.nvcc.edu/pip/guidelines.htm.

Please remember all news submissions should highlight NOVA faculty and/or staff.

NEXT Intercom: December 5 (after the Thanksgiving Break)
National Respiratory Therapy Week was celebrated at the Medical Education Campus. Faculty, staff and students were able to learn about respiratory therapy through visuals of the respiratory system and test the equipment used by the Respiratory Therapy (RTH) students during the weeklong event hosted by the RTH Club. Led by their Faculty Advisor Rosary Ossorio and their President Jean Tchounga, the group provided a variety of refreshments including a cake decorated with “a set of lungs.” Respiratory Therapy Week ended with a scavenger hunt and a grand prize of a stethoscope.
Medical Education Campus Blood Drive and Phi Theta Kappa Bake Sale

The Medical Education Campus hosted an Inova Blood Drive and a flu vaccine clinic, both of which were an astonishing success. Thirty people signed up to donate blood but 30 more volunteered to donate blood. With the help of Student Services Program Admissions Manager Kimberly Nicely, the Phi Theta Kappa (PTK) International Honor Society and the generosity of faculty, staff and students, Inova was able to collect more than 40 units. Inova also provided t-shirts for all who donated.

During the Health Fest, Stefanie Raymundo from the Medical Lab Technology (MLT) interest group provided information on blood facts while PTK Advisor Wendy Unison-Pace and members from PTK held a bake sale. Representatives from Wachovia Bank, Stacey Stein and Eric Steudle, and AT&T, Paul Gschwind, joined the fest providing “healthy solutions” with cost-saving products for the faculty, staff and students.

Annandale Campus Nature Trail Complete

The Beautification Committee at the Annandale Campus has recently finished setting up a Nature Trail that winds through the Campus. Interesting and diverse trees and shrubs now have markers with both their common and Latin names. Claire Weaver laid out the trail and selected the plants, Mary Atkins designed the Nature Trail brochure with its map and listing of identified plants and Nancy Chamberlain’s Recreation and Parks students did the tagging of the plants. The entire walk requires about 30 minutes. The brochure is available at the Information Desk in the CG building and can also be downloaded at http://www.nvcc.edu/campuses-and-centers/annandale/about/committees/beautification.html.
Medical Education Campus’ Student American Dental Hygienist Association Bake Sale

The Student American Dental Hygienist Association (SADHA) hosted a bake sale to raise money for their club. Led by their Advisor Elizabeth “Betsy” Di Silvio and President Mary Jane Gringras, they answered questions and provided information about their program and how to set-up appointments for their dental clinic.

School Principals from Beijing Visit NOVA, Area Schools

Seventeen principals from primary, middle and high schools in Beijing, along with two administrators from the Chaoyang Commission of Education, arrived at the Manassas Campus on November 4, to commence a 10-day program focusing on educational management. The group spent three days in learning sessions on campus and six days visiting schools in the Prince William County Public School System.

Executive Vice President John Dever was the keynote speaker on Tuesday morning, giving the Chinese educators an overview of NOVA’s structure and mission. In the afternoon session, Dr. Alex Stein of the U.S. Department of Education presented an overview of the U.S. school systems.


From November 6 through November 12, the principals visited six different area schools, meeting school principals, comparing management principles and observing classes. Carol Bass, supervisor of English for Speakers of Other Languages (ESOL) and World Languages for Prince Williams County Public School, welcomed the group with an overview of the Prince William County Public Schools. Their observation schedule also included visits to several English as a Second Language (ESL) classes at the Manassas Campus.

To conclude their busy schedule, the delegates heard Bobbi Houtchens and Dr. Jonathan Eckert, both Teaching Ambassador Fellows 2008, speak on “Decision-Making in U.S. Education” on November 13. Dr. Carol Rusaw, author and educator, spoke on “Chaos Theory” in the final session. After a breakfast reception on November 14, Ronald Buchanan, dean of Communications Technologies and Social Sciences, presented the principals and administrators with NOVA Certificates of Completion.

All of the on-campus learning sessions were conducted in a presentation and discussion format with the assistance of bilingual interpreters who translated the English-language presentations and facilitated the discussions. Interpreters also accompanied the group as they visited local schools. The visit, one of several for groups of Chinese educators and students hosted over the past two years by the Academy for Culture and Language, under the leadership of Heidi Adamson, and with the support of the Department of Workforce Development and Continuing Education, is organized in cooperation with the Beijing Century Peace International Culture and Education Exchange Center.
Medical Education Campus Veterans Day Celebration

Medical Education Campus saluted its veterans with a reception on the afternoon of November 11. On hand to show appreciation was Interim Provost Brian Foley (who is a veteran himself), Dean Beatrice Ve-ney, faculty, students and staff. It was a great afternoon to witness camaraderie and a spirit of patriotism. The celebration drew a large crowd of 75 to 100 people. Student Activities Coordinator Patricia Martin-Mattocks provided information regarding the flag, the U.S. Constitution and veterans information.
Students from the Health Information Management Club (HIMLOT), Student American Dental Hygienist Association (SADHA) and Phi Theta Kappa attended their first Student Government Association Leadership Conference held at Camp Friendship in Palmyra, Virginia along with the Student Activities Coordinator Patricia Martin-Mattocks. While allied health programs are very disciplined and focused, the retreat afforded the students to experience another aspect of college life. The group participated in leadership and team building activities which emphasized “team cooperation” in order for the entire team to be successful. The students also enjoyed meeting new students and forming new bonds with students who were not part of their discipline.
NOVA Idol 2009 Underway

The NOVA Idol 2009 singing contest is off to an excellent start. The auditions lasted for two weeks. Winners from each campus were announced on November 17. Judges from each campus listened to each contestant and deliberated for several hours. The semi-final competition will be held on January 23 at 5:00 p.m. in the Ernst Center on the Annandale Campus, and the final competition will be held on March 20 at 7:00 p.m. in the Schlesinger Center on the Alexandria Campus.

A special thanks to all of the Campus judges for their time, dedication and hard work.

Note: Medical Education Campus NOVA Idol judges Kimberly Nicely, Stefanie Thompson, Kathleen Odige and Patricia Ottavio are not pictured.


Pictured right: Annandale Campus NOVA Idol judges: Judy Benavides, Larry Harris, Jessie Zahorian, Saranzaya Enkhtur, Clare Pfeifer and Ron Davis.

Continued on page 10
NOVA Idol 2009 Underway
Continued from page 9

Loudoun Campus NOVA Idol judges: Shannon Nieves, Renee McLaurin, Kirk Nooks and Natalie Safley, along with Tiffney Laing (standing), joining the judges for a photo.

Manassas Campus NOVA Idol judges: Kathryn O’Sullivan, Marya Wysocki and Charles Korn.

Woodbridge Campus NOVA Idol judges: Matt Wright, Holly Easterling and Kellie Scofield.
Mothers Against Drunk Driving Linked with Students for Alcohol Awareness

The Medical Education Campus’ (MEC) Students for Alcohol Awareness fostered collaboration with Mothers Against Drunk Driving (M.A.D.D.), highlighting the need to stay safe during the approaching holiday season. Blood Alcohol Cards (BAC), which indicate drinking limits (“how much is enough”) according to gender and weight, were distributed with Halloween snacks and treats along with root beer dispensed from kegs to draw interest to the table.

During the event, M.A.D.D. representatives Karen Horowitz, Northern Virginia Chapter President, and Saadet Musly invited MEC to join them on their first Annual Northern Virginia “Walk Like M.A.D.D.” 5k-walk held at Lake Fairfax Park in Reston, Virginia. Carol Jones (bridges coordinator), Patricia Martin-Mattock (student activities coordinator) and Kathleen Odige (manager of the Academic Success Center) were able to form a team of seven – MEC Moves, in two days to join in the fun. ABC-WJLA news team was present at the event and the MEC Movers had the pleasure of walking with weekend TV news anchor Cynne Simpson, who was also the mistress of ceremonies. It was a very moving experience for all who participated. Over 300 walkers gathered at Lake Fairfax to walk with some teams consisting of 36 people. The most memorable team was for a young boy named Joshua from Gainesville, Virginia. Joshua was killed last year when his family’s minivan was rear ended by an intoxicated young man while they were waiting at a left turn signal on their way to church. Joshua’s team raised close to $3,000 to help M.A.D.D. in their endeavor to stop drunk driving.

Overall, M.A.D.D. was able to raise close to $40,000 from walker donations. MEC Moves plans to participate next year and will recruit for a team starting in August.
## Science Seminar
Sponsored by the Math, Science and Engineering Division (AN) and Lyceum

A Science Seminar will be held on **November 21 from 12:00 p.m. to 1:00 p.m. in the CE Forum** on the Annandale Campus. Titled “Mathematics in Other Disciplines: You Can’t Get Away from Math,” this seminar is certain to be an enriching experience as speaker **Richard Pellerin** discusses that range and uses of mathematics. Mathematics is used in almost every discipline in one way or another. Pellerin will give examples of that in music, medicine, area landmarks, space travel and many other areas.

Pellerin has been teaching at NOVA for 37 years. For 20 of those years, he visited area schools as “Mr. Mathemagician” performing magic tricks that utilize simple mathematical concepts in an attempt to get students excited about math. He loves math and any games that use mathematical skills!

All students, staff and faculty are cordially invited to attend.

## Cirque de Soleil for a Great Cause

The Virginia Foundation for Community College Education and CGI invite you to a benefit performance of “KOOZA,” Cirque du Soleil’s new touring show, on **December 5** at the National Harbor. The evening includes cocktails in Cirque’s private Tapis Rouge™ suite, great seats and dessert following the show. Tickets are $500 per person. The event begins with **cocktails at 7:00 p.m. with the show following at 8:00 p.m.** For more information contact Jennifer Sager Gentry at jgentry@vccs.edu or 804-819-4962. **Proceeds from the event will support Great Expectations, a new educational initiative for Virginia’s foster youth.**

## Holiday Concert in honor of Robert Petrella

The 80 piece Alexandria Campus Concert Band directed by **Wendy Matthews** and the 90 voice NOVA Community Chorus directed by **Mark Whitmire** will present a Holiday Concert at **8:00 p.m. on December 5 in the Schlesinger Concert Hall.** The program will include seasonal music and the traditional “sing along” at the end of the concert. The program will also include the World Premier of “Dare to Hope” by New Zealand composer Christopher Marshall. The work was commissioned in honor of **Robert Petrella**’s retirement. Petrella was the founding director of the Alexandria Band and its director from 1977 to 2007. He will retire from the college the end of December. **A $5 donation is requested.**

## 2009 Power Up Your Pedagogy Conference

Join your faculty colleagues in presenting and showcasing our teaching excellence at the Power Up Your Pedagogy (PUP) Conference. PUP will be held this coming January 7 and 8 at the Annandale Campus. **President Robert G. Templin, Jr.** and **Executive Vice President John Dever** will be the featured keynote speakers. This year’s PUP is co-sponsored by Academic Services, Center for Excellence in Teaching and Learning (CETL), Extended Learning Institute (ELI), Human Resources (HR) and Technology Applications Center (TAC). Discipline cluster meetings will be held in the afternoon of January 8.

We are looking for volunteers who are willing to assist for two hours with registering, directing faculty to rooms and general troubleshooting. If interested, please complete the survey found at [http://www.surveymonkey.com/s.aspx?sm=xSEh3fExiQ7juaQPVr2tg_3d_3d]. Volunteers will receive a shirt and a huge smile for all of their hard work.
In case of inclement weather, the College will announce its plans to close or to delay opening through the following news media:

**AM Radio Stations**
- WDCT 1310
- WFLS 1350
- WMAL 630
- WPGC 1580
- WTOP 1500

**FM Radio Stations**
- WAMU 88.5
- WETA 90.9
- WHUR 96.3
- WPGC 95.5
- WRQX 107.3
- WTOP 103.5

**Televions Stations**
- WRC Channel 4
- WTTG Channel 5
- WJLA Channel 7
- Cable News Channel 8
- WUSA Channel 9
- NOVA-TV Channel 19, 25, 37, or 59

(Check local cable listing for your area.)

In addition, the College will place a message on the College Web site and on the College TV station if there will be a change from normal operating hours. People can also check for weather announcements by calling the College Call Center at 703-323-3000, NovaConnect IVR at 703-323-3770 or in Prince William County you may call 703-330-3770. You may also register on NOVA Alert at [http://www.nvcc.edu/emergency](http://www.nvcc.edu/emergency) to receive a text message.

This is how to interpret closing announcements you hear on the media:

**“Northern Virginia Community College is closed:”** The College will be closed until classes begin on the following morning. When this simple announcement is made, it means that no day or evening classes will be held.

**“Northern Virginia Community College will open X hours late:”** For the purpose of delayed opening announcements, the College’s official opening time is 8:00 a.m. For example, a two-hour delay means that the College will open at 10:00 a.m. Classes that begin at 10:00 a.m. or after will be held as usual. College employees should arrive at the College by 10:00 a.m. Supervisors of employees who work special shifts should make clear how delayed openings affect attendance expectations. To avoid confusion, we try to provide the *actual time* of opening.

**“Morning classes at Northern Virginia Community College are canceled:”** The College will be closed until 12:00 p.m. The College will open at 12:00 p.m. and classes beginning at 12:00 p.m. or after will be held as usual. College employees should arrive at the College by 12:00 p.m.

**“Day classes at Northern Virginia Community College are canceled:”** Day classes are those classes that begin before 4:30 p.m. The College will open and classes that begin at 4:30 p.m. or after will be held as usual. Employees whose normal work schedules extend beyond 6:00 p.m. should report to work by 4:30 p.m.

**“Evening classes at Northern Virginia Community College are canceled:”** Evening classes are those classes that begin at or after 4:30 p.m. The College will close at 4:30 p.m. and no further classes will be held until the next morning.

Please note that in all cases of delayed openings, classes that would have started prior to the opening time, but then would have continued at least 45 minutes after the opening time will go on, beginning at the opening time. For example, a three-hour class that normally begins at 9:30 am and continues to 12:30 pm would start at 10:00 am and continue as usual until 12:30 pm in the case of a two hour delay.

The College makes its closing announcements as quickly as possible. During the workday, please do not call to ask whether the College will be closing. If the decision is to close, everyone will be notified. Responding to telephone calls prevents staff from receiving information from police and weather services and often slows down the closing decision.
-A Word to the Wise-
Is It Assistive Technology or Universal Design for Learning?

The Assistive Technology Act of 1998 defined “assistive technology” as any item, piece of equipment or product system that is used to increase, maintain or improve functional capabilities of individuals with disabilities {Section I, Title IV,3(a)(2)-(4)}. Another concept gaining wide acceptance is that of universal design. Universal design is the design of products and environments to be usable by all people, to the greatest extent possible, without adaption or specialized design. An example of everyday universal design that benefits many different people includes innovations such as electronic door openers, ramps, curb cuts and door handles rather than knobs. The advantage of universal design is that these items are usable for everyone rather than providing individuals with specific, sometimes costly, adaptive equipment. Many institutions of higher education are embracing Universal Design for Learning (UDL). UDL focuses on the importance of access for all students in instructional settings by emphasizing flexibility in curriculum and instructional strategies. “When every student takes advantage of a universally designed product, classroom or feature, students with and without disabilities use the same design, and no one is stigmatized for having special needs (Association of Higher Education and Disabilities, 2008). Future articles will further explore this concept of UDL with ideas you may wish to consider incorporating into your programs.

Do you have a question regarding working with students with disabilities? E-mail Carol Sweetser, special assistant for college-wide disability support services, at csweetser@nvcc.edu. Anonymity will be respected, but please provide your Campus. Check out future editions of Intercom for answers.

- NOTICE -
LEAVE SHARING REQUEST

Miguel Pastor, student loan specialist in the Controller’s Office, has requested to participate in the leave-sharing program. If you would like to donate leave hours to Pastor, please contact Erin Couch at ecouch@nvcc.edu for a leave donor form. Leave must be donated in eight-hour increments and only annual leave may be donated.

Accepting Proposals for Power Up Your Pedagogy Conference

Proposals for workshops and presentations are now being accepted for our third-annual Power Up Your Pedagogy (PUP) conference in January 2009. To submit a proposal, use the online application: http://tiny.cc/mc3c5. Proposals are due by December 1.

This teaching and learning conference is by and for NOVA faculty. Last year over 300 new and experienced faculty members and administrators from all over the NOVA community presented over 50 workshops and sessions. The conference is free to all NOVA faculty.

This year is a bit different in that PUP will converge with our annual Cross Campus Day events:

- January 7, 8:30 a.m. to 3:00 p.m. – Power Up Your Pedagogy (Annandale Campus)
- January 8, 8:30 a.m. to 1:00 p.m. (with lunch) – Power Up Your Pedagogy
- January 8, 1:00 p.m. to 3:00 p.m. – Cross Campus Day Cluster Meetings

Contact CETL at CETL@nvcc.edu for more information.
HOT TOPICS

Deadlines for Deferred Compensation Changes

Employees contributing money to either the 403(b) plan or the 457 plan and want to make a change in the amount of deferral beginning with the first pay in January must submit the deferral paperwork timely. The 457 plan **deadline is December 10** for deferral changes for the first pay period in January. For 403(b) participants, the salary reduction agreement needs to be in Human Resources by **December 15**.

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Call for Adjunct Faculty Grant Proposals!

The NOVA Professional Development Committee is pleased to announce the availability of professional development grants for adjunct faculty members who teach at least one course at the College during the 2008-2009 academic year. The maximum grant award is $1,500. Applicants may submit more than one proposal, however only one grant will be awarded to any individual. Interested adjunct faculty should submit complete proposals to the Professional Development (PD) Faculty Subcommittee, c/o Kathy Weiner, by no later than **January 14**. Please see the *Intercom attachment section* for complete terms and conditions of this grant and to obtain a copy of the grant proposal application.

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2009 NOVA College-wide Professional Development Initiatives

The professional Development Committee is pleased to announce the availability of professional development funds for faculty and staff through NOVA’s 2009 College-wide Professional Development Initiative Program. The purpose of this program is to fund professional development activities that are for faculty and staff, and that advance the goals of NOVA’s Strategic Vision 2015: Gateway to the American Dream.

Priority status will be granted to cross campus professional development projects that promote:

- An international culture at NOVA and the globalization of course content;
- Student success – retention, graduation, transfer, career placement and advising;
- Positive student mental health and behavior;
- Instructional Program Review and the link between Action Plans and professional development;
- Improvements in the quality of teaching and learning services;
- Providing excellent service to all external and internal customers;
- Safety and emergency preparedness;
- Improvements to the effectiveness and efficiency of College and campus services; and
- Increases in the number of grant applications submitted by faculty and staff to granting authorities.

Please see the *Intercom attachment section* for more information and to obtain a copy of the application.
Save the Dates
January 7 to 9

NOVA Faculty Professional Development Announcements

The 2009 Faculty Cross Campus Days will take place January 7, 8 and 9 at the Ernst Community Cultural Center on the Annandale Campus. This year, we are trying something new. The 2009 NOVA Faculty Cross Campus Days will feature:

- NOVA’s Power Up Your Pedagogy Conference
- NOVA Faculty Cluster Meetings
- NOVA’s New Faculty Orientation II

This event will be hosted by NOVA’s Professional Development Committee, in collaboration with: Human Resources, Academic Services, Center for Excellence in Teaching and Learning (CETL), Extended Learning Institute (ELI), Human Resources (HR) and Technology Applications Center (TAC).
Announcing the Annual NOVA Horticulture Club Poinsettia Sale!

Tuesday & Wednesday December 2th & 3th 2008

In the Greenhouse on Northern Virginia Community College, Loudoun Campus

Cost-$9.00

Hours: 11-2 and 5-7

Reds, whites, pinks, marbles, & shimmers

Contact info 703-450-2558
No pre-orders
2009 NOVA College-wide Professional Development Initiatives

Purpose:
The NOVA College-wide Professional Development Initiatives Program will fund cross campus professional development activities that are for NOVA Faculty and Staff and that advance the goals of NOVA’s Strategic Vision 2015: Gateway to the American Dream.

Priority status will be granted to NOVA Faculty and/or Staff projects that promote:
- An international culture at NOVA and the globalization of course content
- Student success – retention, graduation, transfer, career placement, and advising
- Positive student mental health and behavior
- Instructional Program Review and the link between Action Plans and professional development
- Improvements in the quality of teaching and learning services
- Providing excellent service to all external and internal customers
- Safety and emergency preparedness
- Improvements to the effectiveness and efficiency of College and campus services
- Increases in the number of grant applications submitted by faculty and staff to granting authorities

Eligibility
All NOVA faculty, staff, and administrators may apply. A proposal will not be accepted if the program is already completed and/or fully funded by another source.

Awards
Applications will be reviewed on an ongoing basis by an ad hoc committee of the NOVA Professional Development Committee. All applications will be acknowledged by e-mail. Funding decisions will be announced within 30 days of receipt.
2009 NOVA College-wide Professional Development Initiatives

Funding
Funding for approved College-wide Professional Development initiatives is first-come-first-served, dependent upon the status of the Professional Development Plan budget. There is a limit of one project award per person/project per fiscal year.

The Project Director and Team must follow all college purchasing policies and procedures.

College-wide Professional Development funds are available for the completion of program related expenses described in the Initiative Application (which may include food and beverages with the approval of the VP of F&AS).

College-wide Professional Development funds are not available in advance of services to be performed, are not available for prizes, gifts, entertainment or alcoholic beverages.

Reporting:
Project directors must submit a final report describing the project outcomes. Filing a final report is a requirement of the acceptance of funding. The Final Report Form and Final Report Signature Page are enclosed and must be received on the date specified in the Initiative Application.

Application
Please submit completed application and signed cover page to:
The NOVA Professional Development Unit
C/O Ms. Kathy Weiner
Brault Building, Suite 203
4001 Wakefield Chapel Road
Annandale, VA 22003
## NOVA College-Wide Initiative Application
### Cover Page

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### Signatures:

**Project Applicant:**

**Date:**

**Campus/department endorsement of Initiative Application indicates campus/department approval of the entire application, including campus/department contributions.**

**Dean/ Supervisor:**

**Date:**

**Vice President/ Provost:**

**Date:**
Title of Proposal:

Abstract (50 word maximum)

Description of Initiative/project:

1. How does this initiative link to the NOVA Strategic Vision 2015?
2. What are the goals or desired outcomes of the initiative?
3. What is the project timeline including final report date?
4. How will success be measured?
5. How will the project be evaluated?
6. What is the itemized budget?

Background and credentials of Project Director, Presenters, and Staff

Please submit completed applications to:
The NOVA Professional Development Unit
C/O Ms. Kathy Weiner
Brault Building, Suite 203
4001 Wakefield Chapel Road
Annandale, VA 22003
# NOVA College-Wide Professional Development Initiative Final Report Signature Page

<table>
<thead>
<tr>
<th>Title of Proposal:</th>
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<tr>
<th>Project Applicant/Director:</th>
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<tr>
<td>Name:</td>
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<td>(Include: Dr., Mr., Ms.)</td>
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<td>Title:</td>
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<td>E-mail:</td>
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<td>Semester Funded:</td>
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<th>Signatures:</th>
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<tr>
<td>Project Applicant: Date:</td>
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<td>Dean/ Supervisor: Date:</td>
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<td>Vice President/ Provost: Date:</td>
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College-Wide Initiative Final Report

Final Reports are due on the date identified in the application. A funding recipient who fails to complete a final report will be required to return the full amount awarded for expenses to the Professional Development Office. If additional time is needed to complete the final report, the recipient must request an extension from the Chair of the Professional Development Committee.

The Final Report should include:

Title of Project

Abstract

Goals and proposed outcomes

Results:
- Activities
- Participant group
- Outcomes
- Immediate and expected benefits to the College community
- Evaluation and critique
- Budget recap
ADJUNCT FACULTY PROFESSIONAL DEVELOPMENT GRANT ANNOUNCEMENT

The NOVA Professional Development Committee is pleased to announce the availability of professional development grants for adjunct faculty members who teach at least one course at the College during the 2008-2009 academic year. The maximum grant award is $1,500 (less FICA, federal and state income tax if applicable). Full-time (P-3) faculty members are not eligible. Applicants may submit more than one proposal, however only one grant will be awarded to any individual.

Interested adjunct faculty should submit completed proposals to the Professional Development (PD) Faculty Subcommittee, c/o Ms. Kathy Weiner, by no later than January 14, 2009. These grants are subject to the following terms and conditions:

1. The grant shall be an award for the development of teaching aids, research (including attending conferences and or taking courses provided no other college funding source is given) equipment or another service project that will be beneficial to the college and/or campus where the applicant teaches.

2. The dean or provost must approve the grant application proposal before it is submitted for consideration. The signature of the applicant’s dean or provost indicates his/her assent is given for the project proposal as submitted by the adjunct faculty member. Proposals submitted to the PD Faculty Subcommittee without approval from the appropriate dean or provost will not be considered.

3. The applicant shall be responsible for submitting the completed proposal application to the PD Faculty Subcommittee. The grant application must be received by 5 P.M. (EST) January 14, 2009 at the address and office specified on the proposal application. The selection committee will not consider applications that are received late or proposals that are incomplete.

4. All applications will be acknowledged by e-mail. Members of the PD Faculty Subcommittee will review proposals and select grant recipients. The selection committee will evaluate and select award recipients based on the information provided in the application. Those who are selected to receive a grant will be notified by February 6, 2009.

5. A grant award payment will be made when the proposed project is satisfactorily completed as specified in the grant proposal. A project will be considered satisfactorily completed when it is delivered to the PD Faculty Subcommittee chairperson by the project due date, June 8, 2009. Payment shall be made when the PD Faculty Subcommittee chairperson approves payment of the grant award. Recipients must agree to present their project for at least one of the following: NOVA’s Power Up Your Pedagogy conference, adjunct faculty meetings, a VCCS peer group meeting and/or VCCS New Horizons Conference.

NOVA Adjunct Faculty Professional Development Grant Application

Your Name:  
Your NOVA E-mail:  
Your Primary Campus:  
Your Academic Division:  
Your Academic Dean:  
Courses are you currently teaching at NOVA:

Title (25 words or less)

Abstract (100 words or less)

Description of Request (500 words or less) Please describe the project/service activity.

Methodology – Explain the process you plan to use to complete the project.

Outcomes/Benefits – Describe the final project or outcome of your activity and how it will be beneficial to your teaching and learning, to the College, and/or to your students.

Collaboration – Are you working with other colleagues on this project? Explain.

Evaluation and Assessment – Discuss how you plan to assess the value of this project/service activity

Dissemination of Results – Describe your plans for sharing your results or project with others (e.g., presenting at the Power Up Your Pedagogy conference, writing an article for the Teaching and Learning Matters newsletter, offering a workshop for other adjunct faculty, or something comparable.)

Have you received a NOVA professional development grant before?

Is this a continuation of a NOVA professional development grant awarded previously?

Is the proposal designed to supplement another type of grant?

Cost Outline

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<th>Budget Item</th>
<th>Estimated Expense</th>
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Total Funding Request
NOVA Adjunct Faculty Professional Development Grant Application

By signature below, the applicant acknowledges an understanding that the proposed project must be completed and submitted to the Professional Development Faculty Subcommittee by June 8, 2009, and furthermore, agrees to present the project to NOVA colleagues (see the dissemination of results section), and lastly, acknowledges that all submitted projects will become the property of NOVA.

Signature of Applicant: ___________________________ Date: _______

By signature below, the academic dean or provost gives assent for the project that is proposed in the foregoing grant application being considered by the Professional Development Faculty Subcommittee.

Signature of Applicant’s Academic Dean or Provost: ___________________________ Date: _______

You may submit your proposal to the Professional Development Faculty Subcommittee, care of Ms. Kathy Weiner, Human Resources Office, Brault Suite 203, 4001 Wakefield Chapel Road, Annandale, VA 22003.

Previous Grant Recipients

2007-08
Shirley Nuhn (AN) Project title: Participation in Advanced Workshop in Writing for Radio
Milton Muldrow, Jr. (MA), Project title: Development of a Field Course to the Florida Keys to Serve as Lab for BIO 275: Marine Ecology
Barbara Southworth (AL), Project title: New PHT Art marketing Course
Andrea Hogarth (AL), Project title: A Learning Game for Introductory Psychology
Dr. Wendy K. Matthews (AL), Project title: Presentation of a paper at the 2008 Music Educators National Conference

2006-07
Mark Rubinstein & Becky Ericson (WO) – Preparation of Demonstrations of Physics Lectures
Nancy Aiello (LO) – An Atlas of Urinalysis and Hematology
Elizabeth B. Davison (WO) – Attended National Conference of the Society of Photographic Education
Laura Shulman (WO) – Active Learning Strategies for Teaching about Religion
Abby Hassler (MEC) - Second Year Student Retention Plan for the Physical Therapist Assistant Program
Abdelkader Aoudjit (AN)– Ethics of War and Peace: A Guide to Issues and Arguments
Gregory Perrier (MA) - Developing Field Lab Capacity in the Biology Department
Laura Jean Bhadra (LO) A Picture is Worth a Thousand Words: Teaching Economic Principles through Contemporary Films
Angel Tree Program

Help a needy or underprivileged child obtain a Christmas gift during the holiday season. The Angel Tree is located in front of the Office of Student Activities (CF 226/228) at the Annandale Campus.

- Pick up an Angel Tag
- Provide a toy and clothes matching the sizes on the tag. Sizes are for variety of clothing items. You do not have to buy all items listed; just as many as you wish.
- Please provide NEW items.
- Place UNWRAPPED gifts in a gift bag and secure the top.
- Attach the complete tag very firmly on the package. PLEASE remember to do this as this is the only way to identify the child.
- Please return gifts to the Office of Student Activities (CF 226/228) by December 8th.

For questions, please contact Jose Carbo at 703-323-3147 or e-mail jcarbo@nvcc.edu.
Northern Virginia Community College
Alexandria Campus Music Department

The Alexandria Band
Dr. Wendy Matthews, Director
Dr. Robert Petrella, Founding Director

NOVA Community Chorus
Dr. Mark Whitmire, Director

presents a

Holiday Concert

featuring the
World Premiere of
Dare To Hope
an Overture by Christopher Marshall
** commissioned in honor of the retirement of Dr. Robert Petrella **

and

Seasonal Music

8:00 pm
Friday, December 5, 2008
Rachel M. Schlesinger Concert Hall and Arts Center
3001 N. Beauregard Street, Alexandria, VA

no admission charge - donation requested - open seating - parking garage $5
for information, call 703-845-6252
Time to get your holiday gift giving list in order!

Your only opportunity to find unique pottery made by NOVA students and faculty!

The Alexandria Campus Ceramics Program is pleased to announce our Annual Holiday Pottery Show & Benefit

Saturday, December 6, 10am – 2PM

Schlesinger Center

All pottery is handmade and donated by students & faculty
100% of the proceeds will benefit the Ceramics Studio Fund

Cash or Checks only

CONTACT: BILL SCHRAN at 703-845-6075 or wschran@nvcc.edu
Washington Capitals 2008-09
Pucks to Bucks!!

BRHC Hockey — Pucks to Bucks

Raise $$$ for NVCC
Special youth hockey prices
Online ordering available
Slapshot appearance for clubs
Chance to win a suite for a game
Chance to “Get Coached By a Cap!”

All games on the 08-09 Washington Capitals schedule are available

Order online at
http://www.capstickets.com/puckstobucks.html
Enter NVCC when ordering

Order by phone or email:
Contact: Tim Bronaugh
202-266-2341
tbronaugh@washcaps.com

Pricing
100 Ends — $65 ($95)
400 Center — $35 ($65)
400 Ends — $25 ($50)
Weekend games, add $5
(Premium game prices)

Alex Ovechkin

NOVA Northern Virginia Community College

Coached by a Cap

Washington Capitals Tim Bronaugh 627 N Glebe Rd Suite 850 Arlington VA 22203 202-266-2341 tbronaugh@washcaps.com
Understanding Skilled Domestic Service at Monticello:

Ladies’ Maids, Butlers, and Chefs

Thursday, November 20, 2008
7:00pm-8:00pm
Campus Theater

Dr. Leni Sorensen, African-American Research Historian at Monticello, will present new research about the enslaved people who maintained the plantation and home of Thomas Jefferson.

For more information, please contact:
Dr. Dan Lewis, 703-878-5716

NOVA
Northern Virginia Community College
15200 Neabsco Mills Road
Woodbridge, VA 22191
www.nvcc.edu