The Medical Education Campus Hosts Give Kids A Smile Event

The Medical Education Campus’ (MEC) Dental Clinic opened its doors to approximately 250 pre-school aged children for the Give Kids a Smile event on February 6. The event, which was hosted by the Northern Virginia Dental Society, gave children the opportunity to receive dental services provided by both community volunteers as well as the dental hygiene students from NOVA.

“Our students and staff always look forward to this event every year,” said Howard Kelly, director of the Dental Clinic at MEC, “We are honored to be able to participate in such a worthwhile outreach effort in helping children improve their oral health.”

Continued on page 2
The Give Kids a Smile program is sponsored by the American Dental Association and is an annual pride and joy to the National Children’s Dental Health Month. The Give Kids a Smile program is observed on the first Friday in February each year and is designed to provide preventative and restorative care to low-income children who do not have access to care.
Jennifer Roberts joined NOVA in the Office of Institutional Research, Planning and Assessment in October 2008 as the new coordinator of academic assessment. In this position, she will be focusing on the assessment of student learning outcomes. Beginning this semester, she will conduct a series of workshops for faculty to learn more about assessment in general, writing student learning outcomes and curriculum maps. Later workshop topics will include classroom assessment techniques, developing an assessment tool and using results in the process of continual improvement.

Roberts began working in Virginia when she joined George Mason University, where she taught for several years and coordinated the German program. Most recently, she was the assistant director of Outcomes Assessment at the University of Maryland University College, where she worked both on institution-level assessments of student learning and at the program-level, working closely with faculty in developing assessment plans, processes for reviewing assessment results and annual assessment reports.

Roberts received her bachelor’s degree from the University of Rhode Island, where she worked in several administrative offices, including Student Life, Admissions and the Office of International Students. She completed her master’s and doctoral degrees at the University of Texas at Austin, where her research centered on program evaluation. Roberts looks forward to working closely with faculty as NOVA continues to make student learning outcomes a priority.
NOVASIGHTINGS

Your Web Content Connection

Kimberly Evering is the Web content manager for NOVA’s Marketing and Communication Department and reports directly to Interim Vice President George Gabriel. Her job entails editing preexisting and new Web content for accuracy and assuring it meets approved style guidelines. Evering also writes original material for publication on the College Web site and produces a weekly news podcast.

Prior to coming to NOVA, Evering worked as an editor for AOL.com’s high profile home page. Before going online, she worked at the Newspaper Association of America where she was an editor for a bimonthly trade magazine. During that time period, she also attended graduate school at American University where she graduated in May 2006 with a master’s in interactive journalism.

Collectively, the goal for the NOVA Web site is to ensure the Campuses and Centers are presented in one consistent voice. If you have any Web content related questions, you may contact Evering at kevering@nvcc.edu.

Common Reading Program Kicks-off at the Manassas Campus

Faculty, staff, students and community friends at the Manassas Campus are reading a book together this semester. The book, “A Hope in the Unseen: An American Odyssey from the Inner City to the Ivy League,” by Ron Suskind is a true story of one student’s journey, Cedric Jennings, from a Washington, D.C. crime-infested high school to acceptance into and graduation from Brown University.

Monthly events will take place throughout the semester including readings of the book with theater students, a lunchtime book discussion and as our final event in April; Cedric Jennings will visit the Manassas Campus for a discussion followed by a book signing.

For more information on the common reading program, please contact Campus and Community Relations Specialist Marya Wysocki at mwysocki@nvcc.edu or Manassas Campus Book Club Advisor Carrie Dorsey at cdorsey@nvcc.edu.
The Pathway to the Baccalaureate Program hosted its annual Kick-off Celebration on January 31 at George Mason University. The audience of approximately 500 people included high school seniors and their parents from schools in Fairfax, Loudoun and Arlington counties, and the City of Alexandria. The program included a welcome session by NOVA and Mason officials, a financial aid workshop, a panel of current Pathway students attending NOVA and a campus tour. Program speakers and facilitators included Annandale Campus Provost Barbara Saperstone, George Mason Assistant Vice President Andrew Flagel, George Mason Associate Director of Admissions Tanneh Kamara, Loudoun Campus Financial Aid Representative Clint Young and Pathway counselors Monica Gomez (AN), Shannon Ingram (AL) and Amy Dunlap (AL).

Pathway counselors will be working with approximately 1,500 new Pathway students this year to help them make the transition from high school to college. Most of these students will attend NOVA in the fall.
NOVA Idol continues to be a valuable investment, an established college-wide activity and an excellent tool for recruitment, publicity and public relations. As many as 250 students from NOVA’s six campuses make up the competition pool. It has been broadcast on various local cable stations as well as youtube.com. NOVA is given prominent credit for these regular public airings - at absolutely no additional production cost to the College.

From its modest beginnings in an Alexandria Campus classroom in 2004, to the cafeteria in 2005-2006, to the complex multi-dimensional production at the Schlesinger Concert Hall in 2007-2008, the focus has always been on student participation in a rigorous instructional program, a personalized learning environment, varied student leadership opportunities and strong components of college-wide involvement. The Executive Committee members come from all six campuses and the committee meetings rotate among all six sites for decision-making throughout the fall, winter and spring. The finalists continue to communicate through a NOVA Idol Web site, and they share and plan to attend other college events, as well as singing

For the first time in NOVA Idol’s six year history, students from Potomac Falls, Westfield and Brentsville District High Schools had the opportunity to participate in our version of NOVA Idol.
opportunities in the wider community. Unplanned and positive outcomes are bringing together teams of individuals, both students and faculty, around commonly held interests and friendships that have been uncovered and nurtured as a direct result of NOVA Idol activities.

The following high school finalists: Jasmine Williams, Potomac Falls High School; Martina Green, Westfield High School; Stacey Marie Fernandes, Potomac Falls High School and Alicia Emma-Lee Morel, Brentsville District High School will have the opportunity to compete for cash prizes during NOVA Idol’s final competition on March 20, 2009.

Special thanks to the competition judges Rick Franklin (AN), Kerin Hilker (AN) and Nancy Gleeson (AL). For more information about NOVA Idol, visit http://www.nvcc.edu/novaidol/.
Alexandria Campus Visits the General Assembly

On January 29, student leaders and Yolanda Barbier, community relations specialist, participated in “Every Day is Community College Day,” in Richmond, Virginia. During the visit to the General Assembly students had the opportunity to meet with the following individuals: Chancellor Glenn DuBois, Senator Patricia Ticer, Delegate Kristen Amundson and Delegate Charniele Herring. Special thanks to Geri Dolan (AN), Dana Kaufman (AN) and Dave Williams (AL) for accompanying NOVA students.
NOVASIGHTINGS

NOVA Students Visit Potomac Legal Aid Society

Nine NOVA students attended a January 31 training with the Potomac Legal Aid Society, preparing them to assist the rapidly swelling rolls of low income clients devastated by the housing crisis and recession. Alerted to the need by Legal Aid’s Volunteer Office, Adjunct Instructor for Legal Assisting John Wells, publicized this service opportunity to students in his Extended Learning Institute (ELI) course on Real Estate Law and to students who had previously completed his ELI course or a classroom version at Alexandria. With only five days notice, these nine students and Wells made time for the training, and committed to serving Legal Aid clients at clinics on weeknights and Saturdays in the coming months. The initial training covered assisting clients to gather records necessary to file for bankruptcy. Wells hopes to offer a follow-up training later this spring, in conjunction with a different local legal aid office, for his students to counsel homeowners on alternatives to foreclosure. Contact Wells for further information at jowells@nvcc.edu.
Alexandria Campus Pan African Conference

As a part of the Alexandria Campus Black History Month Celebration, there will be a Pan African Conference on February 19 at 2:00 in the Bisdorf Building in Room 158. There will be discussions about student organization, education and service with guest speaker Reverend Ayize Sabater.

Please come join the All African Student Union (AASU), take a survey and get busy understanding how you may serve the causes of Africans and humanity as NOVA students.

Science Seminar
Sponsored by the Annandale Campus Math, Science Engineering Division and the Lyceum

The Science Seminar “The Tropical Reefs of Roatan” will be held on February 20 in the Annandale Campus CE Forum from 12:00 to 1:00 p.m.

Jill Caporale, NOVA Faculty and NOVA Students Dianne Heath and Robert Schreiner will be the speakers.

Join Biology and Natural Science Faculty Caporale and her students Heath and Schreiner as they discuss the reefs, dolphins and mangroves of Roatan, Honduras. Caporale believes that getting students out in the field is the best way for students to learn and rekindle their “natural sense of wonder.”

Caporale has taught Biology and Natural Science at NOVA as an adjunct and full-time faculty since 1988. She has taken students to the rainforests of Costa Rica and the Reefs of Honduras. This year she will be returning with students to investigate the tropical waters off the coast of Roatan, Honduras. So, if you have ever wanted to snorkel coral reefs and swim with dolphins come listen to their talk, or better yet, sign up to go this summer.

All students, staff and faculty are cordially invited

Loudoun Leadership Lecture Series Welcomes Dominique Dawes

The Loudoun Campus is proud to announce that Dominique Dawes will be the Loudoun Leadership Lecture Series speaker. Dawes is the first African American female gymnast to receive an individual Olympic medal.

This event will take place on February 23 from 2:00 p.m. to 3:30 p.m. in the Loudoun Campus Waddell Theatre. A brief signing of her motivational CD will follow directly after the event. A flyer is in the attachment section as well.

NOVA students, faculty and staff are invited to attend.
UP&COMING

College Community Theater with 2nd Flight Theatre Company in Residence at NOVA Loudoun

The College Community Theater (CCT) with the 2nd Flight Theatre Company will kick off its 2009 season with Alan Ball’s comedic drama “Five Women Wearing the Same Dress,” directed by Susan Devine. Ball is perhaps best known as the writer of the acclaimed HBO series “Six Feet Under” and “True Blood,” and as the Academy Award-winning screenwriter of the film “American Beauty.”

“Five Women Wearing the Same Dress” is set in an upstairs bedroom of an opulent Tennessee mansion, during the wedding reception of the oldest daughter of the house. The five bridesmaids – Meredith, the bride’s rebellious younger sister; Frances, the bride’s naïve cousin; Trisha, the wild-child college roommate of the bride; Georgeanne, a high school friend of the bride and Trisha and Mindy, the groom’s wisecracking older sister, all retreat upstairs to Meredith’s bedroom to escape the reception and their own demons.

Throughout the play, the audience learns exactly why each woman wants to be anywhere but at the party, as the script examines the ways women interact with each other and with men.

The cast, in order of appearance, is Betsy Eames as Frances, Lauren Feliz as Meredith, Melissa McConnell as Trisha, Erin Anderson King as Georgeanne, Brittany Washington as Mindy and Zachary Lanouette-Opheim as Tripp, the groom’s cousin and the lone male in this gaggle of ladies.

Performance dates are February 20, 21, 22, 27, 28 and March 1 on Fridays and Saturdays at 8:00 p.m. and Sundays at 7:00 p.m. Tickets are $10 for students and seniors and $12 general admission.

For more information, call Natalie V. Safley at 703-948-7701 or go to http://www.cct2ft.com.

Training Peer Tutors Scheduled to Work with Students with Disabilities

Training for Peer Tutors will take place on February 25 from 2:00 p.m. to 3:30 p.m. at the Annandale Campus in the CT Building, Room 335. This training will be hosted by the Annandale Campus Students with Accommodations (SWA) Committee.

It will be an interactive audio conference with live Q&A following the session. This practical session will discuss everything from how to train tutors to how/what information to share to facilitate useful interactions between tutors and students with disabilities.

Tutors will learn the legal and educational issues surrounding tutoring for students with disabilities, how to differentiate across various types of tutoring matched with the needs of students with disabilities, what tutoring can/cannot accomplish for students with disabilities, the logistical issues in tutoring, along with many other tools.

Counselors completing the memorandum of accommodations, administrators/instructors involved with Perkins and Achieving the Dream (AtD), peer tutor supervisors and individuals involved in providing academic support are all encouraged to attend.

Registration for this conference has been fully funded with college-wide professional development funds, so sign up today by sending your RSVP to Michelle Woodford at mwoodford@nvcc.edu, no later than February 20. Remember space is limited!

Annual Open Enrollment Set for April 15 to May 15

Spring Open Enrollment for health benefits and flexible reimbursement accounts will begin on April 15 and end on May 15. During the annual Open Enrollment period, eligible state employees may make changes to health care membership and plan options. Employees may also enroll in a flexible reimbursement account (current flexible spending account participants must re-enroll for new plan year participation).

In order to receive Open Enrollment communications materials and vital health plan information, it is extremely important that employees review mailing addresses in Denosys and update them if needed no later than April 1.

EmployeeDirect, the state’s online Web-based enrollment system will again be available for all employees to make open enrollment changes. Instructions on how to use EmployeeDirect may be found at http://www.dhrm.virginia.gov/hbenefits/openenroll08/EmployeeDirectFlyer2008.pdf.

Please contact Janice Cottingham in Human Resources at jcottingham@nvcc.edu with any questions.
Loudoun Leadership Lecture Series Presents:
Dominique Dawes
Olympic Gold Medalist
First female African-American gymnast to win an individual medal

Monday, February 23
2:00 p.m. to 3:30 pm
Waddell Theater
Loudoun Campus

There will be a brief signing of her motivational CD after event.
2009 CHANCELLOR’S AWARD for TEACHING EXCELLENCE

Each year the VCCS recognizes one faculty member who represents the teaching excellence found in VCCS college(s). The award recipient receives both a $5,000 stipend and a VCCS stole.

Eligible applicants must:

- be serving as full-time teaching faculty with unrestricted rank and salary proposals,
- possess a minimum of five years of full-time VCCS service during which at least 75% of the workload was devoted to teaching, and
- be recommended by the president of the employing institution

The application process is self-nominating and includes the preparation of both narrative documentation and video of a classroom presentation. The VCCS will consider one applicant per campus.

The NVCC College Awards Committee is responsible for administering this program. Faculty members who desire to apply should contact the Chair, College Awards Committee, George Gonchar at 703-845-6545 or by email at ggonchar@nvcc.edu.

Completed nomination packets must be submitted to the College Awards Committee not-later-than Wednesday, March 18, 2009

For Chancellor’s Award for Teaching Excellence guidelines please see VCCS website:
http://www.vccs.edu/facultystaff/professionaldevelopment/awards/chancellorawardforteachingexcellence/tabid/381/default.aspx
Chancellor's Award for Teaching Excellence
2009 Guidelines

I. PURPOSE

The purpose of the Chancellor’s Award for Teaching Excellence is to recognize excellence in teaching in Virginia’s community colleges.

II. THE AWARD

The Chancellor's Award for Teaching Excellence is awarded annually to one teaching faculty member in the VCCS who distinctly represents the teaching excellence found at VCCS college(s). The award provides the recipient with a VCCS stole and $5,000. One nomination per campus will be accepted.

III. ELIGIBILITY

Eligible applicants:

- Are full-time teaching faculty with unrestricted rank and salary proposals,
- Possess a minimum of five years of full-time VCCS service during which at least 75% of the workload was devoted to teaching, and
- Are recommended by the president of the employing institution

Note: The VCCS will consider one applicant per campus.

IV. SELECTION

Selection of the Chancellor's Award for Teaching Excellence recipient is made by a committee comprised of one college president, one academic vice president, two deans (one academic and one student services), three faculty members, one student, and the Director of Professional Development.

V. CRITERIA

The criteria on which the recipient is selected reflect instructional effectiveness, student focus, discipline competence, and personal attributes. More detailed information about the criteria is included below.
VI. APPLICATION PROCESS

Application Packet

The completed application packet for the Chancellor’s Award for Teaching Excellence must include these two items (additional materials are not accepted).

1. An electronic information document containing:
   - 150-word abstract of information in the proposal,
   - Narrative that provides compelling evidence of the nominee’s excellence
     (Maximum length is 5 pages, double-spaced, 12-point font, 1” margins all around. It is strongly recommended that the material in the narrative be organized by the four criteria presented.),
   - A syllabus of a class taught within the last five years, and
   - One-page letter of support from the president of the nominee’s institution
     (screen shot of the actual letter with the president’s signature).

2. An electronic demonstration document featuring the nominee engaged in teaching that demonstrates aspects of the four criteria listed below. To strengthen the connection to the four criteria, the applicant should consider organizing the document by those criteria. The demonstration document must be submitted in the format specified. Examples could include:
   - Video of the applicant teaching or working with student[s]. Maximum length is 6 minutes. [This must be submitted as a Quicktime (.mov) file], or
   - Screen shots from an online class, copied into a MS Word document, no more than 10 pages, or
   - Text from student discussion boards, copied into a MS Word document, no more than 10 pages, or
   - A Powerpoint presentation.

Submission Process

- All documents [information and demonstration] are to be burned onto a CD that is to be sent by the Chief Academic Officer of the college to the VCCS Director of Professional Development. It must be received by 5:00 p.m. on April 25. The deadline date is the same every year. If the due date falls on a weekend, then the following Monday will serve as the due date.
- Application materials on campus nominees from multi-campus colleges are to be submitted in one group representing the college by the Chief Academic Officer of the college.
- Nomination packets that are incomplete, do not comply with the submission requirements, exceed the specified length, or include additional materials beyond those required will not be considered.
VII. CONNECTION TO THE SCHEV OUTSTANDING FACULTY AWARD

It is expected that the preparation of materials for the Chancellor’s Award for Teaching Excellence will position a college and its nominee(s) to address related criteria for the SCHEV Outstanding Faculty Award.

VIII. SCHEDULE

November 15  Information on the Chancellor’s Award for Teaching Excellence for the upcoming year is announced and posted on the VCCS Professional Development web site.

April 25  Nomination packets are due to the VCCS Director of Professional Development at the system office.

June  The Selection Committee chooses recipient.

November  Chancellor announces recipient at the State Board for Community Colleges Annual Meeting. Additional announcements are distributed through the VCCS Office of Institutional Advancement and the VCCS Office of Professional Development website.

IX. DETAILED CRITERIA FOR THE CHANCELLOR’S AWARD FOR TEACHING EXCELLENCE

The four criteria given below will be given equal weight by the Selection Committee.

1. Instructional Effectiveness:

- encourages active learning
- respects diverse talents and ways of knowing
- creates and offers many options for learning
- gives prompt feedback
- emphasizes time on task
- assesses student learning through documentation
- promotes a complete range of thinking skills
- integrates the acquisition of basic academic success skills and academic values into course work
- integrates technology appropriately into teaching and learning
- understands current trends and issues related to pedagogy and the discipline
2. Student Focus:
   - promotes positive student relationships
   - encourages cooperation among students (through group work or projects, collaborative learning communities, or other mechanisms)
   - engages learners as full partners in the learning process, with learners assuming responsibility for their own choices
   - communicates high expectations
   - encourages personal development, work and career preparation
   - creates change in learners
   - engages students in activities outside of the classroom such as clubs, organizations, tutoring, field trips, or similar activities

3. Discipline Competence:
   - possesses specific knowledge and skills
   - maintains currency through discipline-related professional development

4. Personal Attributes:
   - models life-long learning
   - engages in positive working relationships with students, colleagues, departments, campuses, and/or community
   - affirms and participates in shaping a college's culture (mission, vision, and values)
   - demonstrates clear reasoning skills

For more information on the Chancellor's Award for Teaching Excellence, contact Ms. Nan Ottenritter, Director of Professional Development, at rottenritter@wccs.edu
THE 2008 CHANCELLOR'S AWARD FOR TEACHING EXCELLENCE RECIPIENT

The recipient of the 2008 Chancellor's Award for Teaching Excellence is:

Martin D. Zahn
Associate Professor of Biology
Thomas Nelson Community College

Mr. Zahn has received the 2008 Chancellor’s Award for Teaching Excellence. He was awarded the $5,000 check, an academic stole and medallion at the State Board for Community Colleges’ meeting in November 2008. Congratulations, Marty!

Congratulations to Mr. Martin Zahn, Associate Professor of Biology, Thomas Nelson Community College.

Professor Zahn is a dynamic teacher who embraces change when it comes to teaching. That sense of exploration has led him to transform the way biology is taught at Thomas Nelson. Fifteen-years ago he taught a traditional college biology course using the well-known tools of the day – a blackboard with chalk, an overhead projector with transparencies and many handouts.

Today, Marty teaches a general biology course on-line, a course that he developed himself. What makes his course so special is it also includes an on-line laboratory component. His online biology course has enabled students to complete programs of study at a distance.

The United States military has a significant presence in the Hampton Roads area and Thomas Nelson has many students who are active duty military. By providing this on-line biology opportunity, students are able to continue their academic progress while deployed on ships and installations far, far away.

Mr. Zahn’s courses are content-current. He is always seeking new ways to improve his instruction. And you know when students report that they truly like and appreciate what he does – meaning that they are actually enjoying the study of science – Marty Zahn must be doing the right things. Congratulations Marty

THE 2007 CHANCELLOR'S AWARD FOR TEACHING EXCELLENCE RECIPIENT

Dr. James O’Brien
Professor of Psychology
Tidewater Community College

Dr. O’Brien received the 2007 Chancellor’s Award for Teaching Excellence. He was awarded the $5,000 check, an academic stole and medallion at the State Board for Community Colleges’ meeting in November 2008. Congratulations, Jim!
NVCC EDUCATIONAL FOUNDATION OUTSTANDING SERVICE TO THE COLLEGE AWARDS-2009

The College Awards Committee needs your help.

Each year the NVCC Educational Foundation sponsors an award program to recognize Outstanding Employee service. The College Awards Committee administers the process - this year there are four separate categories of recognition:

- Full time teaching Faculty - maximum of three awards
- Classified Staff - maximum of three awards
- Non-Teaching Faculty (Counselor, Librarian, Administrator, Instructional Technologist) - maximum of one award
- Adjunct Faculty - maximum of one award

Award winners receive a $1,500 stipend and a commemorative plaque.

The program is not self-nominating - each nominee must be nominated by another member of the college community. Any member of the faculty, staff or student body may nominate another member.

The Committee needs your help in "spreading the word," encouraging applications, etc. Hopefully, your promotion of this program will ensure that deserving employees receive the recognition that they have earned.

Attached are copies of both the award application form and the procedural instructions. The application Form 105-065 is also available at http://www_nvcc.edu/forms/faculty/bynumber.asp.

This year the application process will be done electronically (CD, DVD, USB memory etc. submission).

The deadline for submission is March 16, 2008.

Thank you for your assistance.

George Gonchar
Chair, College Awards Committee
703-845-6545
ggonchar@nvcc.edu
Nomination Instructions
Outstanding Service to the College Awards
Sponsored by the
Northern Virginia Community College
Educational Foundation

AWARDS:
Each year the Northern Virginia Community College Educational Foundation, Inc. presents Outstanding Service Awards to college employees. The award includes both a commemorative plaque and a $1,500 stipend. Awards are presented to individuals in the following employee groups:
- Full time teaching Faculty – maximum of three awards
- Classified Staff – maximum of three awards
- Non-Teaching Faculty (Counselor, Librarian, Administrator, Instructional Technologist) – maximum of one award
- Adjunct Faculty – maximum of one award

AWARD PARAMETERS:
- Awards are not self-nominating--each nominee must be nominated by another member of the college community. Any member of the faculty, staff, or student body may nominate another member.
- Nominee must have been an NOVA employee for at least three consecutive years prior to the nomination deadline.
- Nominees must concur in their nomination.
- Individuals are not eligible if they have received the award any time in the past.
- Only individuals will be considered; group nominations will not be considered.

SUBMISSION REQUIREMENTS:
Nominee submissions will be in electronic format on a CD, DVD, or USB Memory stick.
Please try to combine several scanned or photographed documents in MS Word 2007, and save them in .PDF file format.
Each nominee’s CD, DVD, or USB Memory Stick will contain the following files/folders:
- Completed Nomination Form including necessary signatures – submit as a .PDF or photo/scanned image file. Be sure to designate the nominee’s employee group.
- Nominator Statement – brief discussion of the nominee’s qualifications – limit to one page – submit as either a Word or photo/scanned image file.
- Nominee’s Statement – brief discussion of significant accomplishments - limit to one page – submit as either a Word or a .PDF or photo/scanned image file.
• Performance Evaluations – for two evaluation periods from the following calendar years – 2006, 2007, 2008
  a. Full Time Teaching and Non-teaching Faculty - submit a photo/scanned image file of NVCC Form 105-084
  b. Adjunct Faculty - submit a photo/scanned image file of NVCC Form 105-95
  c. Classified Staff - submit a photo/scanned image file of Employee Work Profile (EWP) – include only Parts V – IX (Paragraphs 30-45)
• Optional Additional Documentation
  a. Teaching Faculty – summaries of Student Evaluations (2006-2008) and/or Letters of Appreciation/Commendation – limit to three pages – submit as either a word or photo/canned image file
  b. Non-teaching faculty and Classified Staff – Letters of Appreciation/Commendation - limit to three pages – submit as either a word or photo/canned image file

**NOTE:** Nominators must ensure that the nominee’s submission file is complete. Nominators must retain the document hard copy of the electronic submission.

**SUBMISSION DEADLINE: March 16, 2009**

**SUBMISSION ADDRESS:**

George Gonchar
Business Technologies Division
Room 362, Bisdorf Building
Alexandria Campus
703-845-6313
ggonchar@nvcc.edu
Name of nominee: __________________________________________
Nominee's position: __________________________________________
(CF teaching faculty, non teaching faculty, adjunct faculty, classified staff)
Campus or college staff department: ____________________________
Nominee's starting date of current employment: ____________________
Submitter's name and e-mail address: ____________________________
Does the nominee agree to be nominated? ________________________
Nominee's signature: _________________________________________
[signature constitutes both approval and certification regarding eligibility and the accuracy of the information provided]
Submitter's signature: ________________________________________
[signature constitutes certification regarding eligibility and the accuracy of the information provided]
Supervisor's signature: ________________________________________
Administrative Council member's signature: ________________________
Attachment: CD containing files designated in accompanying instructions
Legislative Trip For Annandale Students
Tuesday, February 24

Speak with delegates at the state legislature in Richmond about your experience at Northern Virginia Community College. This trip is ALL DAY! You must be interviewed in order to attend. Transportation and lunch are provided free of charge. Interested students should contact Jessie Zahorian at jzahorian@nvcc.edu or 703-323-3484.
NOVA's 1st Annual Homecoming
Friday, February 13 -
Sunday, February 15

Friday, February 13
Semi - Formal Dance
7:30 p.m.
CE Forum

Tickets are $5 in advance or $9 per couple, and tickets are $6 at the door. Please contact Jessie Zahorian at 703-323-3484 or jzahorian@nvcc.edu to purchase tickets.

Sunday, February 15
Tickets: FREE

Women’s Basketball
NOVA vs. Tidewater
2:00 p.m., CE Gym

Martial Arts Demonstration

Men’s Basketball
NOVA vs. Tidewater
4:00 p.m., CE Gym

NOVA | Northern Virginia Community College
Community Service Trip
Friday, February 20
Northern Virginia Community College & Vinson Hall Retirement Community

What is the Vinson Hall Retirement Community?

A non-profit independent assisted living community in McLean, VA for retired military officers and career government officers as well as immediate family members.

How do I get involved?

The Annandale Office of Student Activities will be taking a van full of students over to the Vinson Hall Retirement Community on Friday, February 20th. Sign up at the Annandale Office of Student Activities. We will leave from the office at 9:30 a.m. and arrive back to campus at approximately 2:30 p.m.

What to bring:

- A bagged lunch
- Wear comfortable clothing

Help Others!
Enhance Your Transfer Resume!
Earn Community Service Hours!

NOVA Northern Virginia Community College
Annandale Campus