ATTACHMENT SECTION

Important NOVA announcements and flyers are enclosed.

To read the this week’s Intercom issue see: http://www.nvcc.edu/pip/Apr10-09.pdf
Commencement Volunteers ARE NEEDED!

Commencement is Tuesday, May 12, 2009 at the George Mason University Patriot Center and VOLUNTEERS are needed to assist with various tasks that evening. Time commitment required will be approximately 3-4 hours from 4:00 p.m. to 8:00 p.m.

The tasks that need volunteers are (but not limited to):

- Greeting the students, families and friends at specific entrances
- Handing out programs (at designated entrances)
- Assisting Faculty Marshals in the parking lot with the organization and line-up of students, and other needs that may arise
- Directing families and friends to their seats
- Assisting in the hospitality room
- AND SO MUCH MORE!!!

We ask that you get approval from your supervisor prior to volunteering, as your work schedule will be adjusted this day to incorporate volunteered time.

Please contact Claudia Chirinos at cchirinos@nvcc.edu no later than Friday, April 24, if you would like to be part of the TEAM! During the first week of May, we plan to meet with all the volunteers to discuss duties, explain the procedures and answer any questions.

This is a wonderful opportunity to “lend a helping hand,” “pay it forward,” and “give big” at the most important milestone of our students’ lives.
Departments that wish to make purchases with current fiscal year funds, must submit approved purchase requisitions (105-25) to the Purchasing Office before the following deadlines:

March 30, 2009  - Goods/Services $50,000 or greater
April 20, 2009   - Goods/Services $5,000 – less than $50,000
May 08, 2009    - Goods/Services less than $5,000

The last day to order using your Bank of America Visa Corporate Purchasing Card is May 29, 2009. Purchases made after this date could be paid from the next fiscal year’s budget.

Although these deadlines should allow sufficient time for processing orders and take delivery of goods and/or services, there is no guarantee that payment will be made from this fiscal year’s funds.

Purchase requisitions received after the dates listed above could be processed as next fiscal year’s orders.
MARK YOUR CALENDAR!
TIAA-CREF ANNOUNCES INDIVIDUAL COUNSELING SESSIONS AT NORTHERN VIRGINIA COMMUNITY COLLEGE.

INDIVIDUAL COUNSELING

INDIVIDUAL COUNSELING SESSIONS. We will be offering individual Counseling Sessions, where you can discuss your personal financial situation with a TIAA-CREF consultant on a confidential basis. They will be available to discuss how to help you achieve your financial goals by investing in financial solutions such as mutual funds, annuities, life insurance and annuities.

This Individual Counseling Session will help you simplify your retirement by:

- Providing objective advice and asset allocation based on your individual needs
- Showing you how you can obtain a personalized actionable plan
- Recommending fund selections to keep you on track to and through retirement
- Reviewing your retirement income options

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<tr>
<th>Date(s)</th>
<th>Time(s)</th>
<th>Location(s)</th>
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<tbody>
<tr>
<td>Thu, Apr 9</td>
<td>9:00 a.m. - 4:00 p.m.</td>
<td>Small Provost Conference Room Room 202A</td>
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<tr>
<td>Fri, Apr 10</td>
<td>9:00 a.m. - 4:00 p.m.</td>
<td>Small Provost Conference Room Room 202A</td>
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Meetings for both dates will be held in:

Garden Building
Small Provost Conference Room #CG202A

SIGN UP TODAY:
To schedule an appointment, please visit our website at tiaa-cref.org/moc or call TIAA-CREF REGIONAL OFFICE (703) 460-7100 ext 257118.

TIAA-CREF does not offer tax advice. See your tax advisor regarding your particular situation. Investing in securities involves risk, including possible loss of principal.

TIAA-CREF Institutional Services, LLC and Teachers Personal Investors Services, Inc. members FINRA, Depository Trust & Clearing Corporation, a subsidiary. TIAA-CREF Individual & Institutional Services, LLC, and TIAA-CREF Investment Services, Inc., provide investment management in conjunction with Teachers Personal Investors Services, Inc. (Teachers PIS), a subsidiary. TIAA-CREF Individual & Institutional Services, LLC, and Teachers PIS are registered investment advisors. Teachers PIS, an affiliate, is a subsidiary of a registered broker-dealer, TIAA-CREF Investment Services, Inc., and provides investment advisory services. TIAA-CREF Individual & Institutional Services, LLC and Teachers PIS are licensed in all 50 states.

Visit tiaa.org for additional information. TIAA-CREF Institutional Services, LLC and Teachers PIS are subsidiaries of The College Retirement Equities Fund (TIAA), 730 Third Avenue, New York, NY 10017.
Faculty Focus

Classroom Management Workshop

Join Pat Lunt and Nan Peck to explore strategies for handling difficult students and situations in and outside your classroom

Friday, April 10, 1 – 2:30 p.m.
CE Seminar Rooms C & D, AN

Sponsored by CETL, cetl@nvcc.edu
Generation NeXt Comes to College

an Achieving the Dream (AtD) sponsored event

Friday, April 10th

Alexandria Campus- Bisdorf Phase III Room 196 (new bldg)

Generation NeXt Comes to College 9am-11:30am
Today’s traditionally aged college students have characteristics and expectations that present unique challenges to those of us charged with teaching, serving and supporting them through their educational experience. They were raised in very different social environments and have had very different formative experiences than any previous generation. Their issues with academic preparation, responsibility and self-esteem, consumer expectations, use of technology and styles of interacting can impact, and interfere with, their learning, persistence and academic success. This program will help faculty and staff understand the social, personal and academic traits and preferences they bring to college and how these characteristics impact learning, persistence and success, and how we can best help our students reach their educational and personal goals.

Teaching Today’s Learners 12:30-3:00 pm {faculty focused}
This workshop will describe and illustrate practical, concrete and immediately useful teaching approaches and skills for facilitating meaningful student learning and development in and out of the classroom; methods to increase student engagement, activity, responsibility for their own learning, and personal ownership of class goals and desired outcomes especially appropriate with our traditionally aged students from Generation NeXt.

To register go to: http://tac.nvcc.edu/tactraining/sp09/

About the speaker:
Dr. Mark Taylor is a nationally recognized expert, consultant, speaker and educator dedicated to helping colleges and universities better understand and serve our students for learning, development, persistence and successful integration into the “after college” world. He also works with businesses and organizations to better manage the multigenerational workplace, and to successfully bring younger workers into productive roles. His pragmatic information and suggestions, grounded in data, has made Dr. Taylor a popular speaker, workshop leader and training consultant with numerous schools, colleges, businesses and professional organizations across the country.
The Hidden Cost of War: Working with Students with Post-Traumatic Stress Disorder

FACULTY FOCUS

Join Michael Turner, Dean of Student Development, on Friday, April 17th from 11-12:30 in CE Seminar Rooms A & B, Annandale. Register at CETL@nvcc.edu

Dr. Turner is a Member of the Board of Directors for the National Association of Veteran Affairs Administration (NAVPA)
INTRODUCTION TO TUNNELING
METHODS AND PRINCIPLES

Guest Speaker:
Tim O’Brien

Topics include:

Tunneling & Exploration

Along with Current Projects –
Including the proposed Tyson’s Corner Metro Tunnel

Woodbridge Campus Theater
April 22, 2009
7:30 p.m.
Admission is free.

* * * * *

Come and enjoy this fascinating presentation!
Join the NOVA Annandale Campus Library in celebrating National Library Week!!

“Worlds Connect @ your library” will feature a three-member faculty panel discussing the impact that libraries have had on their lives and how libraries have opened up new worlds for them or their students.

Guest speakers: Rashmi Chilka (History) ~ Alicia Falzon (Foreign Languages)
~ Rima Gulshan (English)

- **Date:** Monday 4/20/09
- **Time:** 2:00 P.M.—3:00 P.M.
- **Location:** Provost’s large conference room—CG bldg, 2nd floor

Light refreshments will be served

Open to all NOVA faculty and staff

Contact: Bill Fleming
Phone: 703-323-3866
E-mail: wbfleming@nvcc.edu
Faculty Focus
Sponsored by CETL and TAC
Facebook: Understanding Online Social Interaction in Today's World
Friday, April 24, 1-3, CT 335, AN

This is a hands-on workshop. You’ll leave with a Facebook page all set up. Overall, it will be geared to those who are not yet comfortable with Facebook.

Your facilitator is Professor Libby Vick, Communication Studies at the Manassas Campus.

Registration is required, http://tac.nvcc.edu/tactraining/sp09/. Spaces are limited. CETL@nvcc.edu