

## Annual Planning and Evaluation Report: [Year] [Discipline]

<b>NOVA Mission Statement:</b> With commitment to the values of access, opportunity, student success, and excellence, the mission of Northern Virginia Community College is to deliver world-class in-person and online post-secondary teaching, learning, and workforce development to ensure our region and the Commonwealth of Virginia have an educated population and globally competitive workforce.																																																																											
<b>Discipline Purpose Statement:</b> Insert Purpose Statement here																																																																											
<b>Student Learning Outcome 1:</b> Insert SLO 1 here																																																																											
<p style="text-align: center;"><b>Assessment Methods</b></p> <p>Course Name/Number:</p> <p>Direct Measure Used:</p> <p>Provide Rubric Criteria or Question Concepts: (attach Rubric):</p> <p>Other Method (if used):</p> <p>Sample: (<i>Specify N/A where not offered</i>)</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #cccccc;"> <th>Campus/Modality</th> <th># of Total Sections Offered</th> <th># Sections Assessed</th> <th># Students Assessed</th> </tr> </thead> <tbody> <tr><td>AL</td><td></td><td></td><td></td></tr> <tr><td>AN</td><td></td><td></td><td></td></tr> <tr><td>MA</td><td></td><td></td><td></td></tr> <tr><td>ME</td><td></td><td></td><td></td></tr> <tr><td>LO</td><td></td><td></td><td></td></tr> <tr><td>WO</td><td></td><td></td><td></td></tr> <tr style="background-color: #ffffcc;"><td>Online</td><td></td><td></td><td></td></tr> <tr style="background-color: #ffffcc;"><td>DE*</td><td></td><td></td><td></td></tr> <tr style="background-color: #cccccc;"><td><b>Total</b></td><td></td><td></td><td></td></tr> </tbody> </table> <p><small>*Off-site Dual-enrollment</small></p>	Campus/Modality	# of Total Sections Offered	# Sections Assessed	# Students Assessed	AL				AN				MA				ME				LO				WO				Online				DE*				<b>Total</b>				<p style="text-align: center;"><b>Assessment Results</b></p> <p>Semester/year data collected:</p> <p>Target:<sup>1</sup></p> <p>Results:<sup>2</sup></p> <p>Overall Average/Mean Score by In-Class, Online, Dual Enrollment: (<i>Specify N/A where not offered</i>):</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #cccccc;"> <th>Results by Modality</th> <th>Current Results [Semester/Year]</th> <th>Previous Results [Semester/Year]</th> </tr> </thead> <tbody> <tr><td>In-class</td><td></td><td></td></tr> <tr style="background-color: #ffffcc;"><td>Online</td><td></td><td></td></tr> <tr style="background-color: #ffffcc;"><td>DE*</td><td></td><td></td></tr> <tr style="background-color: #cccccc;"><td><b>Total Average</b></td><td></td><td></td></tr> </tbody> </table> <p><small>*Off-site Dual-Enrollment</small></p> <p>Results by SLO Criteria:<sup>3</sup> (Check type of score)  <input type="checkbox"/> Average/Mean Score per criteria or  <input type="checkbox"/> Percent of Students &gt; [target] per criteria</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #cccccc;"> <th>Results by SLO Criteria/Question Concepts</th> <th>Current Results [Semester/Year]</th> <th>Previous Results [Semester/Year]</th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> <tr><td>4.</td><td></td><td></td></tr> <tr><td>5.</td><td></td><td></td></tr> </tbody> </table>	Results by Modality	Current Results [Semester/Year]	Previous Results [Semester/Year]	In-class			Online			DE*			<b>Total Average</b>			Results by SLO Criteria/Question Concepts	Current Results [Semester/Year]	Previous Results [Semester/Year]	1.			2.			3.			4.			5.			<p style="text-align: center;"><b>Use of Results</b></p> <ol style="list-style-type: none"> <li>1. Changes put in place since previous SLO assessment to improve student learning:</li> <li>2. Impact of changes on current results:</li> <li>3. According to current results, areas needing improvement:</li> <li>4. Based on the results, current actions to improve SLO:</li> <li>5. Next assessment of this SLO:</li> </ol>
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<sup>2</sup> Indicate the average/mean students achieved by modality.

<sup>3</sup> Indicate the score you expect students to achieve, either as: an average/mean (student average on each SLO/CLO and sub-scores will be at or above 70%); or as a two criteria target, (80% of students will earn 70 or better on each SLO/CLO and sub-score).

	6. 7. 8. <b>Total</b>	
	Target Met? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially  Current Results improved vs. Previous Results? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/> N/A  Narrative comparison of current results by criterion/concept to previous year's results:  Strengths:  Weaknesses:	

**Core Learning Outcome:**     Civic Engagement                       Written Communication

Operationalize your CLO here:<sup>4</sup>

Assessment Methods	Assessment Results	Use of Results																								
Course Name/Number:  Direct Measure Used:  Provide Rubric Criteria or Question Concepts: (attach Rubric):  Other Method (if used):  Sample: (Specify N/A where not offered)	Semester/year data collected:  Target:  Results:  Overall Average/Mean Score by In-Class, Online, Dual Enrollment: (Specify N/A where not offered): <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Results by Modality</th> <th>Current Results [Semester/Year]</th> <th>Previous Results [Semester/Year]</th> </tr> </thead> <tbody> <tr> <td>In-class</td> <td></td> <td></td> </tr> <tr> <td>Online</td> <td></td> <td></td> </tr> <tr> <td>DE*</td> <td></td> <td></td> </tr> <tr> <td><b>Total Average</b></td> <td></td> <td></td> </tr> </tbody> </table> * Off-site Dual-enrollment	Results by Modality	Current Results [Semester/Year]	Previous Results [Semester/Year]	In-class			Online			DE*			<b>Total Average</b>			1. Changes put in place since previous CLO assessment to improve student learning:  2. Impact of changes on current results:  3. According to current results, areas needing improvement:  4. Based on the results, current actions to improve CLO:  5. Next assessment of this CLO:									
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<sup>4</sup> If you are using an SLO as a CLO, please write the complete SLO here. If not, please explain how your data relates to the CLO that you assessed.

WO			
Online			
DE*			
<b>Total</b>			

\*Off-site Dual-enrollment

Average/Mean Score per criteria or  
 Percent of Students > [target] per criteria

Results by CLO Criteria/ Question Concepts	Current Results [Semester/ Year]	Previous Results [Semester/ Year]
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
<b>Total</b>		

Target Met?  
 Yes  No  Partially

Current Results improved vs. Previous Results?  
 Yes  No  Partially  N/A

Narrative comparison of current results by  
criterion/concept to previous year's results:

Strengths:

Weaknesses: