VCCS Annual Registered Nursing Report Details
Tri-College Nursing Program

Purpose
The Annual Registered Nursing Report was initiated in 2008 in order to document the success of Virginia’s Community Colleges in the preparation of associate degree nursing graduates. The report was developed in response to recommendations of the Chancellor’s Task Force on Nursing Education. Also in response to Task Force recommendations, the Nursing Directors developed a number of best practices useful in improving retention and graduation. These data will be used by the system to monitor and track improvements in retention and degree completion of nursing students. Upon receipt of college reports, the system office will compile the data into a system-wide report. This report will serve as the barometer of the system’s success or failure in improving nursing program productivity. The report will be shared with the Academic and Student Affairs Council, the Advisory Council of Presidents, and the State Board for Community Colleges of Virginia’s Community Colleges, the Virginia Board of Nursing, the Virginia Hospital and Healthcare Association, and other nursing stakeholders. In addition, the system-wide report will be shared with each college for use in nursing program assessment and improvement.

Preparation
The proposed VCCS Annual Registered Nursing Report is to be prepared by Institutional Reports Coordinators in conjunction with Nursing Program Directors and submitted by the Institutional Reports Coordinator to the VCCS by July 15 of each year. The Nursing Directors should submit their portion of the report to the college Institutional Reports Coordinators by June 20. This draft builds on work of the data definitions subcommittee. Part I of this document provides a set of data elements proposed for collection. Part II provides a set of questions relevant to the data collected by colleges relating to the Attrition Risk Assessment and Exit Interview data collection and analyses. See Appendix A and B for the Attrition Risk Assessment and Exit Interview Tools.

Part I- Data Elements
Note: For the Tri-College Program, it is not necessary to replicate the data on all three college reports. Enter data on a designated college and then make a notation in the comment area of the other two to reference that college report for the data.

Admissions Questions  Source: Nursing Directors
Note: For the Tri-College Program, the Nursing Director will work with the IR Office at each college. A.1, A.2, A.3, and A.4 will be reported by college. A.5 and A.6 will be reported by program.
• A.1 Number of Nursing Program Applications Received for the Current Academic Year (summer, fall, spring)
• A.2 Number of Current Academic Year Applicants Meeting Minimum Admissions Qualifications
• A.3 Number of Current Academic Year Applicants Offered Admission
• A.4 Number of Current Academic Year Applicants Offered Admission Who Did Not Meet Minimum Admissions Qualifications
• A.5 Number of Current Academic Year Applicants Previously Enrolled in any Nursing Fundamentals Course anywhere, including a course at your own college.
• A.6 Number of Current Academic Year Applicants Previously Enrolled in a Nursing Fundamentals Course at another VCCS institution

**Enrollments**  
Source: College IR Office from VEE  
Note: For the Tri-College Program, this section will be reported by college.

• E.1 Annual Number of Unduplicated Students Enrolled in Nursing Fundamentals for the Current Academic Year (summer, fall, spring) (ex. 2007-2008)
• E.2 Annual Number of Unduplicated Students Enrolled in Nursing Fundamentals for the Academic Year One Year Previous (ex. 2006-2007)
• E.3 Annual Number of Unduplicated Students Enrolled in Nursing Fundamentals for the Academic Year Two Years Previous. (ex. 2005-2006)

**Graduates and Licensure**  
Source: Nursing Directors/College IR Office  
Note: For the Tri-College Program, G.1 will be reported by college, and G.2 will be reported by program.

• G.1 Annual Number of Graduates in Program 156 for the Current Academic Year (summer, fall, spring) (ex. 2007-2008) (IR)
• G.2 Number of Graduates Earning Registered Nursing Licensure from the Virginia Board of Nursing for the Year (January 1 – December 31) (ND)

**Fall Cohort Graduation Rate**  
Source: College IR Office  
Note: For the Tri-College Program, this section will be reported by college.

• C.1 Number of Students Enrolled in Nursing Fundamentals Course in the Fall Two Academic Years Previous. For example, if the current academic year is 2007-2008, then the fall semester two academic years previous would be Fall 2005.
• C.2 Number of Students Enrolled in Nursing Fundamentals Course in the Fall One Academic Year Previous. For example, if the current academic year is 2007-2008, then the fall semester one academic year previous would be Fall 2006.
• C.3 Number of Students Enrolled in Nursing Fundamentals Course in the Fall of the Current Academic Year. (ex. 2007-2008)
• C.4 Of the Cohort defined in C.1, Number Graduating from Program 156 in 3 year Timeframe (by end of the Spring semester of the Current Academic Year)
• C.5 (calculated field) Cohort Three-Year Graduation Rate (or C.4 divided by C.1 equals the cohort three-year graduation rate)

**Annual Projections**  
Source: Nursing Directors  
Note: For the Tri-College Program, the Annual Projections will be reported by program.

Current Academic Year Plus One Academic Year  
For example, if the current academic year is 2007-2008, plus one academic year would be 2008-2009.

• P.1 Projection of the Annual Unduplicated Students Enrolling in Nursing Fundamentals
• P.2 Projection of Annual Program Graduates (summer, fall, spring)
• P.3 Projection of New Licensures (January 1 – December 31)
P.4 Projection of Fall Cohort Three-Year Graduation Rate

**Current Academic Year Plus Two Academic Years**
For example, if the current academic year is 2007-2008, plus two academic years would be 2009-2010.

P.5 Projection of the Annual Unduplicated Students Enrolling in Nursing Fundamentals

P.6 Projection of Annual Program Graduates (summer, fall, spring)

P.7 Projection of New Licensures (January 1 – December 31)

P.8 Projection of Fall Cohort Three-Year Graduation Rate

**Comments Section** Source: Nursing Directors/College IR Office
Please use this area to provide an explanation regarding program changes, or other factors that would result in an anomalous increase/decrease in data.

**Part II – Attrition Risk Assessment and Exit Interview Data Summaries**

Note: For the Tri-College Program, Attrition Risk and Exit Interviews will be reported by program. It is not necessary to replicate the data on all three college reports. Enter data on a designated college and then make a notation in the comment area of the other two to reference that college report for the data.

**Attrition Risk Assessment** Source: Nursing Directors

1) Summarize the data that you have collected with the attrition risk tool. Include the number of respondents and the percentage of respondents compared to the overall program enrollment.

2) What did you learn about student success in your program from the responses to the attrition risk tool?

3) What actions are you taking to strengthen your program as a result of responses to the attrition risk tool?

**Exit Interview** Source: Nursing Directors

1) Summarize the data that you have collected with the exit interview. Include the number of respondents and the percentage of respondents compared to the overall program enrollment.

2) What did you learn about student success in your program from the responses to the exit interview questions?

3) What actions are you taking to strengthen your program as a result of responses to the exit interview questions?
Appendix A
VCCS Attrition Risk Assessment Tool

Attrition Risk

Name_________________  Address______________________________
EMPLID #_____________  Age__________           Gender:___________
Email Address______________________
Home Phone ______________________
Cell Phone ________________________
Work Phone _______________________
Other degrees earned __________________________________________________
Is English your Second Language? ________________________________
Are you the first member of your family to attend college? ________________

Nursing Admission Testing Score Percentile________
Math COMPASS score ________________________
Reading COMPASS score _________________
Grade in English 111 _____________________

Admission GPA_________   Last Semester GPA__________
Anatomy and Physiology Course(s), Grade_________ Number of Times _________
Grade_________ Number of Times _________

Micro Biology Course # (if applicable), Grade_________ Number of Times _________

Do you receive financial aid (Y/N)?
Scholarship (Y/N)
Pell grant (Y/N)
Student Loan (Y/N)

What are your other responsibilities at home?
Child care (Y/N)
Elder care (Y/N)
Head of household (Y/N)
Other__________________

Are you studying alone or with study group?
Alone__________
Study group__________
Both__________
(Attrition Risk Tool, continued)
How many hours do you work per week on average _________

Can your work hours be decreased (Y/N)?

Are you allowed to study if work is slow (Y/N)?

Please provide average schedule (Days and Hours):

How many times have you sought instructor assistance for clarification or additional instruction last semester?
0-3____
4-6____
7-9____
10+____

Which course(s) have been difficult for you in the past?

Why do you perceive you are having difficulty in this (these) course(s)?

What would help you to be more successful academically?

What other academic courses are you currently taking?

Please list any extracurricular activities in which you participate.
Appendix B  
VCCS Exit Interview Tool  

**Exit Interview**

Please list the reasons that you are dropping or withdrawing from nursing:

a. If academic, what type of support did you seek?
b. If personal, please describe.
c. Are you still receiving financial aid?
d. If moving, will you continue in nursing?
e. Other reasons for leaving nursing program.

Did you fail any courses during the time enrolled in the Nursing program (Y/N)?

Are you withdrawing from your other courses (Y/N)?

What is your current GPA?

What was average number of hours that you worked per week last semester?_________

Do you feel that work impacted your academic performance (Y/N)?

What do you believe caused you to be unsuccessful in the Nursing program? (if applicable)

Are you interested in returning to the nursing program (Y/N)?

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**Steps that must be taken for you to be eligible for return to the nursing program:**