



Manassas Campus Faculty Support

This document is a comprehensive list of resources for faculty to use when connecting students to appropriate resources across the campus and College.

- [Academic Resources](#)
- [Advising & Counseling](#)
- [Financial Resources](#)
- [General Campus Information](#)
- [Safety](#)
- [Student Engagement Resources](#)
- [Transfer and/or Graduation Resources](#)
- [Transportation](#)

Academic Resources

- TUTORING CENTER: <https://www.nvcc.edu/manassas/tutoring/index.html>
 - 703.530.2893
 - matutoringcenter@nvcc.edu
 - LASS Tutoring and Main Office: MH 318
 - Math & STEM Tutoring: MH 217/211
 - Writing Center: MH 319
 - Website: <https://blogs.nvcc.edu/matutoring/>
- ONLINE TUTORING: <https://www.nvcc.edu/tutoring/online-tutoring.html>
- LIBRARY
 - Location: Colgan Hall (MC), Room 129
 - Phone: 703.257.6640
 - Email: malibrary@nvcc.edu
 - Blog: <https://blogs.nvcc.edu/malibrary/>
 - <https://www.nvcc.edu/library/index.html>
- COMPUTER LAB: The labs have a collection of software including programming, MS Office, graphics and other applications which support instructional programs.
 - Parrish Hall (MP) Room 120
 - ccawthon@nvcc.edu
 - <https://www.nvcc.edu/manassas/computer-lab.html>
- TESTING CENTER
 - <https://www.nvcc.edu/testing/index.html>
 - Howsmon Hall, Room 308
 - Telephone: 703.257.6645
 - Email: matestingcenter@nvcc.edu
- TECH SUPPORT – IT: <https://www.nvcc.edu/ithd/index.html>
 - Howsmon Hall, Room 222; Parrish Hall, Room 106
 - Phone: 703.530.8289
 - Email: ithelpdesk@nvcc.edu
- STUDENT TECHNOLOGY RESOURCES
 - <https://www.nvcc.edu/stutechnology/index.html>

[Top](#)



Advising & Counseling

- COUNSELING SERVICES: General services open to all
 - Room MH 110
 - Phone: 703.257.6610
 - Email: macouns@nvcc.edu
 - Career Counselors can assist you with exploring, developing and setting goals related to your unique educational and academic needs. Services include career assessments, occupational information, goal setting, planning and employment resources.
 - Transfer Counseling - If you intend to get a degree from NOVA and transfer to another college, a counselor can make sure you're taking the right courses. There can be variations in what colleges accept and you don't want to risk having to take extra courses.
- FIRST YEAR ADVISING / GPS for Success: students who are recent high school graduates, have never been to college before and are enrolled in an academic program
 - MC 242
 - 703.530.8287
 - <https://www.nvcc.edu/gps/students/manassas/index.html>
- INTERNATIONAL STUDENTS:
 - <https://www.nvcc.edu/international/index.html>
 - Howsmon Building (MH), Room 314A
 - Phone: 703.323.3091
 - jutucker@nvcc.edu
- PATHWAY TO THE BACCALAUREATE: Students in the Pathway to Baccalaureate program should contact their assigned Pathways Advisor or Counselor.
 - Pathway virtual advising is available on Thursday evenings from 5:00 p.m. - 7:00 p.m. by emailing AskPathway@nvcc.edu.
 - Office: MC 242
- VETERANS & MILITARY STUDENT RESOURCE: <https://www.nvcc.edu/military/index.html>
 - Howsmon Hall, Room 314
 - Phone: 703.293.8132
 - Email: lcharboneau@nvcc.edu
- VIRTUAL ADVISING: Virtual Advising is online academic advising available to prospective and current NOVA students through email and chat.
 - <https://www.nvcc.edu/virtualadvising/index.html>
 - [Chat online](#)
 - Email: AcademicAdvising@nvcc.edu
(Email us with your questions; we will answer them within 24 business hours)

[Top](#)

Financial Resources

- FINANCIAL AID: Paying tuition, payment plans, scholarships, aid, and more.
 - <https://www.nvcc.edu/financialaid/index.html>
 - Howsmon Hall, Room 110
 - Phone: 855.323.3199
- NOVA SCHOLARSHIPS: <https://nvcc.academicworks.com/>
- BIRD HOUSE (Food Pantry):
 - MH 108
 - <https://www.nvcc.edu/financial-stability/food.html>



- **FINANCIAL STABILITY PROGRAM:** provides personalized, non-academic services that focuses on building holistic students by providing them with *financial coaching, emergency assistance and access to community resources*.
 - <https://www.nvcc.edu/financial-stability/index.html>
 - Single Stop: Connects students to local community and governmental resources (e.g. SNAP, TANF, etc.). Single Stop is an online screening tool that can estimate in minutes what supplemental resources students might be eligible to receive. Single Stop staff is available to assist students in accessing these resources. To complete the online Single Stop screener, please [click here](#) or visit the Single Stop location on the Annandale Campus (CG 224). If you have any questions or need help getting started, please email us at singlestop@nvcc.edu or call 703.323.3450.
- **ADULT CAREER PATHWAYS:** A program designed to support potential or current NOVA students who are parents and/or above the age of 25 who within the past 18 months have experienced housing insecurity or homelessness and/or a loss of employment or no employment. *If you are younger than 25, see the [eligibility requirements](#)*
 - 703.425.5245
 - acp@nvcc.edu
 - <https://www.nvcc.edu/acp/>
 - Eligibility requirements: <https://www.nvcc.edu/acp/eligibility.html>
- **BUSINESS OFFICE:** pay for tuition, parking, fees/fines and more.
 - Howsmon Hall, Room 312
 - Phone: 703.257.6625
 - <https://www.nvcc.edu/business-offices/index.html>
- **COLLEGE CAREER SERVICES:** is excited to announce a new tool for students and employers. Students can access resources to develop and launch their careers while employers can directly recruit talented NOVA students and alumni.
 - Career Connection is a free career services management system for NOVA students.
 - <https://www.nvcc.edu/career-services/career-connection.html>
 - 703.503.6305
 - novacareerservices@nvcc.edu

[Top](#)

General Campus Resources:

- General campus information and campus map: <https://www.nvcc.edu/manassas/index.html>
- Book Store: <https://nvcc.bnccollege.com/shop/nv-cc/home>
 - MP 1st Floor
 - Phone: 703.368.8554
- **PROVOST'S OFFICE** – Dr. Molly Lynch
 - Howsmon Hall, Room 317
 - Phone: 703.257.6664
 - Email: MAProvost@nvcc.edu
- **Academic Divisions:**
 - Language Arts and Social Sciences (LASS) Division: MC 234C
 - <https://www.nvcc.edu/academics/divisions/lass/contact.html>
 - Math, Science, Technology Business Division: MP 130
 - <https://www.nvcc.edu/academics/divisions/mstb/contact.html>



- COUNSELING SERVICES
 - Room MH 110
 - Phone: 703.257.6610
 - Email: macouns@nvcc.edu
- ENROLLMENT SERVICES
 - Howsmon Hall, Room 111
 - Phone: 703.257.6620
 - Email: MaAdmissions@nvcc.edu
- DISABILITY SERVICES: <https://www.nvcc.edu/disability-services/index.html>
 - Howsmon Hall, Room 110
 - Phone: 703.257.6610
 - Email: cesparza@nvcc.edu
 - College General Email: disabilityservices@nvcc.edu
- FINANCIAL AID: <https://www.nvcc.edu/financialaid/index.html>
 - Howsmon Hall, Room 110
 - Phone: 855.323.3199
- FIRST YEAR ADVISING / GPS for Success
 - MC 242
 - 703.530.8287
 - <https://www.nvcc.edu/gps/students/manassas/index.html>
- INTERNATIONAL STUDENTS: <https://www.nvcc.edu/international/index.html>
 - <https://www.nvcc.edu/international/index.html>
 - Howsmon Building (MH), Room 314A
 - Phone: 703.323.3091
 - jutucker@nvcc.edu
- VETERANS & MILITARY STUDENT RESOURCE: <https://www.nvcc.edu/military/index.html>
 - Howsmon Hall, Room 314
 - Phone: 703.293.8132
 - Email: lcharboneau@nvcc.edu
- Dining:
 - [Euro Café](#) - MH 1st Floor
 - Email: novacas@nvcc.edu
 - Barnes and Noble Café - MP 1st floor
- [NOVACard](#) is the official identification card of Northern Virginia Community College. All NOVA students are encouraged to get a free NOVACard in order to access many benefits and services
 - Location: Howsmon Hall, Room 312
 - Phone: 703.257.6650
 - Email: asknovacard@nvcc.edu
- BUSINESS OFFICE: pay for tuition, parking, fees/fines and more.
 - Howsmon Hall, Room 312
 - Phone: 703.257.6625
 - <https://www.nvcc.edu/business-offices/index.html>

[Top](#)

Safety

- CAMPUS POLICE



- Howsmon Hall, Room 309
- Phone: 703.764.5000
- Email: policeMA@nvcc.edu
- COLLEGE POLICE
 - Phone: 703.764.5000
 - Email: PoliceDispatch@nvcc.edu
 - Available 24 hours a day, 7 days a week
 - <https://www.nvcc.edu/police/index.html>
- NOVA ALERT – Text Message Alert System
 - NOVA Alert is an alert broadcast system that allows the College to contact you during an emergency (school closings, weather, crime, etc.) by sending text messages to your cell phone and email (school, personal, other).
 - Sign Up for NOVA Alert: <https://www.getrave.com/login/nvcc>
- LiveSafe – Mobile App
 - LiveSafe allows you to report tips or request emergency services anonymously from NOVA Police; send your location to NOVA Police; let friends or family monitor your movements; share your concerns and suggestions with NOVA Police and have critical safety information at your fingertips.
- NOVACares and Sexual Assault Services
 - The NOVACares Office helps to address concerning behavior by providing support to students, faculty and staff in need of intervention. It meets the requirements of federal, state and VCCS policy to help prevent campus-based violence. To find out more or to submit an online report about concerning behavior visit NOVACares.
 - Sexual Assault Services (SAS) offers free and confidential services to members of the NOVA community who have been impacted by sexual assault, sexual harassment, dating/partner violence and/or stalking. A Sexual Assault Services Coordinator is on call 24 hours a day via cell phone or email:
 - 24-Hour Phone Line: 703.338.0834
 - Email: nova.sas@nvcc.edu
- Emergency Preparedness
 - An emergency can occur at any time without warning. The Office of Emergency Management (OEM) provides guidance, direction and training to the College and its faculty, staff, students and visitors in the prevention, protection, response and recovery from all incidents or events.

[Top](#)

Student Engagement Resources

- STUDENT LIFE (clubs/organizations, events, activities, volunteering, leadership, and much more)
 - Howsmon Hall, Room 108A
 - Phone: 703.257.6665
 - <https://www.nvcc.edu/student-life/index.html>
- NOVA ATHLETICS: <https://www.nvcc.edu/student-life/athletics.html>
 - <https://www.nvcc.edu/annandale/fitness/index.html>
- DINING:
 - Euro Café - MH 1st Floor
 - Email: novacas@nvcc.edu
 - Barnes and Noble Café - MP 1st floor



- BOOK STORE: <https://nvcc.bnccollege.com/shop/nv-cc/home>
 - MP 1st Floor
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 - acp@nvcc.edu
 - <https://www.nvcc.edu/acp/>
 - Eligibility requirements: <https://www.nvcc.edu/acp/eligibility.html>

[Top](#)

Transfer or Graduation Resources

- COUNSELING SERVICES: General services (transfer, graduation, etc.) open to all students
 - Room MH 110
 - Phone: 703.257.6610
 - Email: MAcouns@nvcc.edu
 - Career Counselors can assist you with exploring, developing and setting goals related to your unique educational and academic needs. Services include career assessments, occupational information, goal setting, planning and employment resources.
 - Transfer Counseling - If you intend to get a degree from NOVA and transfer to another college, a counselor can make sure you're taking the right courses. There can be variations in what colleges accept and you don't want to risk having to take extra courses.
- GRADUATION: helpful information from application to attending the ceremony
 - <https://www.nvcc.edu/graduation/index.html>
- TRANSFER PATHWAYS:
 - <https://www.nvcc.edu/transfer/pathways/index.html>
- NOVA/Mason ADVANCE: gives NOVA students targeted, personalized support to complete their bachelor's degrees at Mason in a timely manner and saving money.
 - <https://www.nvcc.edu/advance/index.html>
- GUARANTEED ADMISSIONS AGREEMENTS (GAA): As a NOVA graduate, you are guaranteed admission to more than 40 area colleges and universities when you meet the agreement requirements between NOVA and that university.
 - <https://www.nvcc.edu/gaa/index.html>
 - List of GAA colleges/universities: <https://www.nvcc.edu/apps/1/transfersearch/gaasearch.aspx>
- ARTICULATION AGREEMENTS: are partnerships between institutions that can help ensure the classes you take at NOVA will transfer to a college or university.
 - <https://www.nvcc.edu/transfer/agreements/index.html>
 - List of colleges/universities with Articulation Agreements: <https://www.nvcc.edu/apps/1/transfersearch/artsearch.aspx>



- [VIRGINA WIZARD](#): information about careers, curriculum, and financial assistance. The site provides adaptations of the O*NET Interest Profiler and the O*NET Work Importance Locator to help students find suitable careers and educational programs that match their selections. The Web site also offers O*NET occupational descriptions to students exploring career options. The community college system hopes the site will encourage more adults to pursue higher education in high- growth career fields.
 - Use [myNOVA](#) to access the Virginia Wizard

[Top](#)

Transportation

- PARKING SERVICES: <https://www.nvcc.edu/parking/index.html>
 - Howsmon Hall, Room 312
 - Phone: 703.257.6650
 - Email: maparking@nvcc.edu
 - Buy a permit online: <https://nvccparking.t2hosted.com/Account/Portal>
- RESOURCES: <https://www.nvcc.edu/financial-stability/transportation.html>
- BUSINESS OFFICE: pay for tuition, parking, fees/fines and more.
 - Howsmon Hall, Room 312
 - Phone: 703.257.6625
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[Top](#)