

SIS Basics: Student Self Service

Overview: Students use self-service to enroll, check requirements for graduation, maintain their personal information, plan future schedules, apply for graduation and many other functions

Navigation: MyNOVA>Self-Service>Student Center

The screenshot displays the MyNOVA Student Self-Service interface. On the left, the 'Academics' section is expanded, showing links for Search, Plan, Enroll (highlighted with a red box), My Academics, and Apply for Graduation. Below these links is a search box containing 'other academic...' and a search button. To the right of the Academics section is an 'enrollment shopping cart' link. Below the Academics section is the 'Finances' section, which includes the text 'Northern Virginia Comm College' and a 'User Preferences' link. A note below the Finances section states: 'For up-to-date balance due or to make a payment, change User Preferences (link above) to correct college, then click Account Inquiry.' On the right side of the interface, there is a 'SEARCH FOR CLASSES' button and a sidebar with several sections: 'Holds' (No Holds), 'To Do List' (No To Do's), 'Enrollment Dates' (Open Enrollment Dates), and 'Advisor' (Program Advisor).

Note: Detailed instructions are posted on the Student Tutorial pages.