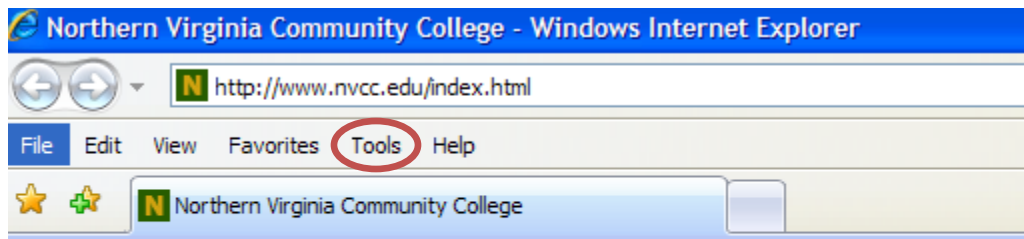


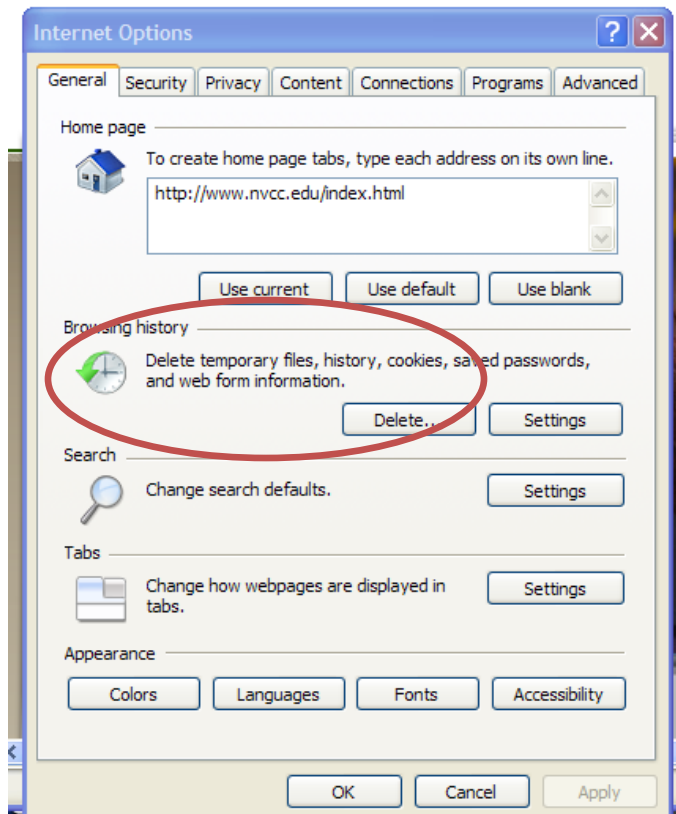
SIS Basics: Clearing Cache

Overview: If you are having trouble with a page or report, there is a chance that it is because of cache. The cache stores web sites you have been to before so that the computer can reload it faster when you return to that site. If the site has changed, then you might need to delete or clear cache.

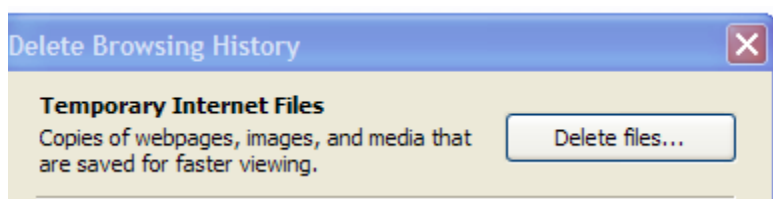
Step 1 From the browser, click on Tools, then click on Internet Options



Step 2 On the "General Tab" Click the Delete button under Browsing History



Step 3 Click “Delete files” under “Temporary Internet Files



Depending on how long it's been since the last time you had to clear cache, this could take a few minutes