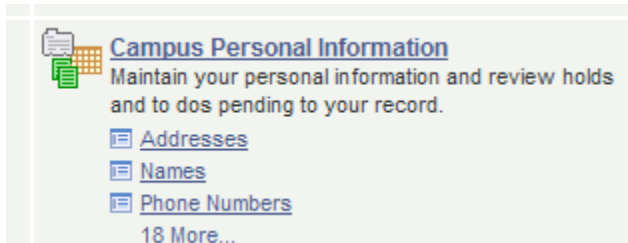


Change User Preferences

1. Log into NOVAConnect
2. Click Self-Service
3. Click Campus Personal Information



4. Click User Preferences



User Preferences

To facilitate your navigation through the different pages, and to avoid having to select the generic values, you may default your most commonly used values for the following fields. Other values will remain available for selection as appropriate for each feature.

Institution	<input type="text" value="Northern Virginia Comm Col"/>
Academic Career	<input type="text" value="Credit"/>
Term	<input type="text" value="2122"/> 2012 Spring
Aid Year	<input type="text"/>
<input type="button" value="SAVE"/>	

5. Choose Northern Virginia Community College, Academic Career, Term
6. Leave Aid Year blank
7. Click SAVE; click OK