

New Board Member Orientation

August 19, 2019

Brault Building, President's Meeting Room 306

11:00am – 1:00pm

New Board Members:

Mr. Chris Wade, County of Fairfax

Mr. Ron Gill, City of Manassas Park

1. Introductions and Welcome to the NOVA College Board (11:00am-12:00pm)

Mr. Rick Pearson, Board Chairman

Ms. Rosie O'Neil, Vice Chair

Dr. Mel Schiavelli, NOVA Interim President

A. The Role and Responsibilities of the College Board

- a. As a part of state higher education and VCCS System
- b. As an advisory body to the President
(Note details to be found on NOVA Website – College Board, Duties and Responsibilities)
- c. As a liaison to and from your appointing jurisdiction
(Note details to be found on NOVA Website – College Board, Liaison Role)
- d. Separation from but links to the NVCC Educational Foundation – Fundraising

B. Legal Responsibilities

Compliance with Virginia Freedom of Information Act

- a. Compliance with Financial Disclosure Statement Requirement
- b. Fiduciary Responsibilities

C. How the Board Conducts Business

- a. Meetings
- b. Committees
- c. Planning and evaluation
- d. Policies and Procedures Manual
- e. Relationships between State and Local Board

2. College Operations and Board Engagement through Board Committees

Lead Staff for Board Committees

(12:00pm-1:00pm)

A. Academic Curriculum and Workforce Development Committee

Dr. Sheri Robertson, AVP of Academic Affairs

Mr. Steve Partridge, Vice President for Strategic Partnerships and Workforce Innovation

- a. Program and credit course development
- b. Program advisory committees
- c. Workforce focus and initiatives

B. Community Engagement, Governance and Marketing Advisory Committee

Mr. Steve Partridge, Vice President for Strategic Partnerships and Workforce Innovation

Ms. Kelly Persons, NOVA Foundation Executive Director

Mr. Dana Kauffman, Director of College Government Affairs and Community Relations

- a. Marketing plan and its implementation
- b. Foundation's role in supporting College
- c. Government outreach and priorities

C. Finance, Building and Sites Advisory Committee

Ms. Ina Dimkova, VP of Finance and Administration

Mr. Cory Thompson, AVP of Operations

- a. How College is funded
- b. Budget challenges and opportunities
- c. Local capital and maintenance and operations support
- d. Capital projects and role of VCCS in development

NOTE: This orientation is intended to provide a broad overview of College operations and the role of the three Board committees. More detailed information will be provided on September 16th, when new members will have the opportunity to meet with the staff leadership of their particular, assigned committee.