

NOVA Veterinary Technology Admissions Checklist Online Program

The application process will be completed online and will open March 1st and close June 1st. We will no longer accept mailed applications. Once final grades from your courses are posted, you should wait 2-3 business days to apply so that your transcripts will import properly during the application process.

INSTRUCTIONS: Please read the [Apply Here](#) section on the Online Veterinary Technology website for more information on submission guidelines. Incomplete applications will not be considered.

	Student 18 years of age or older at the time of application.
	Minimum cumulative college level GPA of 2.0 or higher.
	Complete the following with a grade of “C” or higher: <ul style="list-style-type: none"> • SDV101 Orientation to Veterinary Technology or SDV elective • ENG111 • CHM101 or CHM111 • MTH133 (previously MTH126) • VET111 (previously BIO195)
	Grades for above courses posted.
	Upload all unofficial college transcripts during the application process.
	If applicable, send sealed official documents for Advanced Placement (AP), International Baccalaureate (IB), or College Level Examination Program (CLEP) original test scores to Student Services . https://www.nvcc.edu/prior-learning/cpl-manual.html
	If not completed when first applying to NOVA, submit a request for Evaluation of Transcript (Form 125-049E) which must be completed online at https://dashboard.nvcc.edu/Default.aspx for transfer credit purposes.
	If not completed when first applying to NOVA, mail or hand-deliver sealed official high school and college transcript(s) to any campus Student Services office.
	Complete Smarter Measure Quiz* and save results to upload during the application process. http://eli.nvcc.edu/pdf/SmarterMeasure.pdf Webinar about Smarter Measure Assessment https://www.youtube.com/watch?v=LJgZ3My71uQ *Not required for re-applicants.
	Two (2) Professional Letters of Recommendation*: Veterinarian, LVT, and/or College Professors. Include the following information during the application process: Professional reference must include full name and credentials, title, place of work, phone number, and email address. *Not required for re-applicants.
	Upload current resume during the application process (max. 2 pages)
	Upload the following completed and signed documents during the application process: <ul style="list-style-type: none"> • Equipment Checklist • Task List • Student Memorandum of Agreement • Mentor Memorandum of Agreement Save all paper copies for further instruction if accepted.

	<p>Upload letter of intent during the application process (max. 2 pages)</p> <p>Letter of intent for new applicants (Part-time Online Program): Describe your background including academia, work experience, life skills, and your interest in becoming a professional Licensed Veterinary Technician. Include 2-3 sentences evaluating and discussing your Smarter Measure results.</p> <p>Letter of intent for re-applicants (Part-time Online Program): We want the students in our Program to maintain a vested interest in their own academic success. Please write an essay explaining why you withdrew from the Veterinary Technology Program and be sure to include the date of withdrawal. If you left the Program for academic reasons, describe what you have done or plan to do to ensure success if you are accepted back into the Program. How have you changed during your time away from the Program? What in your life has changed that will allow you to be successful this time? Have you set any personal goals that will help you achieve success in your academic career at NOVA? Describe why you feel that you are ready to return to the Veterinary Technology Program at this time. Please include any other pertinent details.</p>
	<p>All bullets will be read and signed by the applicant during the application process.</p> <p>I understand the following:</p> <ul style="list-style-type: none"> • I must work at an approved veterinary facility an average of 20 hours per week, per semester. • I have a veterinary mentor who is a licensed veterinarian and will supervise me at the veterinary facility where I work. • (Optional): I also have an LVT assistant mentor who will supervise me at the veterinary facility where I work. • I acknowledge that if I am accepted to the ONLINE Program, I must attend the Loudoun Campus at least two (2) to five (5) time per semester for testing and/or study. Field trips to off-campus sites may also be required. • The Program’s “Task List” is a requirement of the American Veterinary Medical Association (AVMA) and must be completed in order to graduate. • If I am unable to perform any required skill at my place of employment, it is my responsibility to locate another mentor at another location to complete the needed task. • The Task List will be provided to me at the beginning of each Vet Tech class so that I have time to locate another mentor and facility to perform the required skill during the semester, if I am unable to accomplish the task at my place of employment.
	<p>All bullets will be read and signed by the applicant during the application process.</p> <p>I acknowledge, by submitting this application package to the NOVA Veterinary Technology Program, that if accepted, I will be required to:</p> <ul style="list-style-type: none"> • Obtain a complete set of Rabies vaccinations or provide proof of current Rabies titer. • Obtain proof of current Tetanus vaccination. • Obtain a complete physical exam by a medical care provider. • Complete the Technical Standards/Essential Functions form. • Attend the mandatory Veterinary Technology New Student Orientation (NSO) session at the Loudoun Campus prior to attending Fall semester VET-prefixed classes. • Prepare for projected Program Costs (will have a link to enter soon). • Uphold student conduct and the integrity of NOVA and the Veterinary Technology Program. If found in violation, it is at the discretion of the Veterinary Technology Program Committee to remove me from the program and deny reentry. <p>Read and sign: https://www.nvcc.edu/students/handbook/conduct.html</p>