

**NORTHERN VIRGINIA COMMUNITY COLLEGE  
LOUDOUN CAMPUS  
FORUM COUNCIL MINUTES  
October 6, 2017**

Attendees: Lisa Stelle (Chair), Hashem Anwari, Chrystie Greges, Cathy Hall, Jenny Horton, Safa Ishaq (student representative), Mike Polcen, Will Straight, Lucy Weber, Debbie Wyne, Jack Zegeer

Absent: Lisa Fitzpatrick

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I. **Welcome** – Meeting called to order at 1:05 PM. Representatives introduced themselves.

II. **Old Business**

a) Senate Updates:

Barbara Canfield (proxy for Lisa Stelle), Lisa Fitzpatrick, Chrystie Greges, and Mike Polcen attended the September College Senate meeting for Loudoun.

Mike Polcen reported that there are several committee vacancies including on Senate Transportation Committee. A potential transportation issue for Loudoun this year is student parking at Signal Hill, which may become more in demand during the LR renovation as offices temporarily relocate. Jenny Horton volunteered to serve on the Transportation Committee.

Debbie Wyne volunteered to serve on the ad hoc Senate Calendar Committee, which will likely address calendar consistency and more advanced planning across the College.

Dr. Ralls has asked Senate to establish a faculty advisory committee, as reported by Charlie Errico during Senate. The committee will consist of one faculty Senate member from each campus, one at-large professional faculty member, one ELI faculty member, and four at-large teaching faculty. Mike Polcen would like to serve, and Will Straight and Hashem Anwari are interested in at-large positions.

Jenny Horton, Chrystie Greges, Mike Polcen, and Debbie Wyne confirmed they are able to attend the October Senate meeting.

III. **New Business**

a) New advising model – faculty involvement:

Will Straight reported that Admin Council minutes from September 12 summarize a draft of a new advising model, whereby advising centers will be created on all

campuses. No new positions would be created, but teaching faculty would be involved as co-advocates or program-specific advisors and would have regular advising center hours. Questions and concerns about the model were raised by LFC representatives including teaching faculty being qualified to advise on subject areas outside of their disciplines, time spent at advising centers by teaching faculty potentially reducing time spent on course planning/support, terminology such as “co-advocate” being confusing to students, and potential flaws in Pathways templates. Others shared that information on the advising model from division meetings indicates that advising center hours would be part of – not in addition to – faculty office hour obligations, and that teaching faculty could develop liaison partnerships with counselors. There was also concern about teaching faculty being able to provide input on the advising model. Debbie Wyne reported that a draft of the model will soon be shared along with a request for feedback. The new Navigate system is expected to reduce some of the advising workload, and there will be upcoming training opportunities. Mike Polcen has recommended to the Senate Chair that the advising model be an upcoming Senate agenda item.

b) Faculty office allocation:

Mike Polcen will submit a draft proposal to LFC on faculty office allocation.

c) Other:

Safa Ishaq shared some student concerns related to parking and traffic. She reported that students have had trouble finding B lot spaces on campus and have had to park at Signal Hill as a result. Parking Services temporarily designated a grass parking lot during the first weeks of the semester to deal with student parking overflow, but many students were not aware.

She also shared that traffic seems to be getting worse on Route 7 near campus. Jenny Horton stated that there are multiple entrances and exits to campus now, and perhaps students could be made more aware of these. Lucy Weber also offered the idea of requesting changes to traffic light rates on Route 7 during high traffic periods.

**IV. Meeting adjourned at 2:10 PM.**