

**NORTHERN VIRGINIA COMMUNITY COLLEGE
LOUDOUN CAMPUS
FORUM COUNCIL MINUTES
September 13, 2017**

Attendees: Lisa Stelle (Chair), Chrystie Greges, Mike Polcen, Will Straight

Absent: Hashem Anwari, Lisa Fitzpatrick, Cathy Hall, Jenny Horton, Lucy Weber, Deborah Wyne, Jack Zegeer

- I. **Welcome** – Meeting called to order at 1:05 PM.

- II. **Meeting minutes** for April were reviewed and approved with the correction that Will Straight should be listed under Teaching/Professional Faculty in the list of newly elected members.

- III. **Old Business**
 - a) New LFC members, Senate representatives, and Secretary – New LFC members are Lisa Fitzpatrick, Chrystie Greges, Cathy Hall, Jenny Horton, Will Straight, Lucy Weber, and Jack Zegeer. Senate representatives will be Lisa Stelle and Debbie Wyne on a rotating basis for Administrative Faculty, Jenny Horton for Classified Staff, and Hashem Anwari, Lisa Fitzpatrick, Mike Polcen, and Chrystie Greges (alternate) for Teaching/Professional Faculty. Chrystie Greges will take LFC minutes as Secretary. LFC will meet the first Friday of each month at 1 PM.

 - b) Faculty/Staff parking spaces relocated from LR to HEC lots – the spaces were moved during the summer. The full impact has yet to be determined because it is currently the grace period for student parking.

 - c) College Calendar – Lisa Stelle reported there are no changes to the Spring start date and classes will begin January 10. Summer scheduling is forthcoming.

 - d) Shred Day – was successfully held on April 24.

- IV. **New Business**
 - a) Reston Center – the Reston Center will open in its new location in January 2018. Cybersecurity is moving from the Loudoun Campus to Reston. GIS is moving from Reston to campus.

- b) LR relocation and renovation – Division offices are scheduled to move out of LR in March 2018 and Student Services are scheduled to move during the summer, so that offices will be empty by next Fall. Classrooms will be used through the Spring.
- c) Other –
- Will Straight brought a mailer for Loudoun County Public Schools Adult Education and the group discussed how Workforce Development course offerings compare. Mechanisms for evaluating work experience for college credit equivalency were also discussed.
 - Mike Polcen suggested that LFC review and revise recommendations for faculty office space this year to ensure fair and equitable allocations. The Forum Council has provided recommendations on this in the past. Lisa Stelle shared that there will be more information on office space allocation on or before upcoming division meetings.

V. Meeting adjourned