

**NORTHERN VIRGINIA COMMUNITY COLLEGE
LOUDOUN CAMPUS
FORUM COUNCIL MEETING MINUTES
April 11, 2017**

Attendees: Lisa Stelle (Chair), Mike Polcen (Co-Chair), Jenny Horton, Nelson Kofie,
Mary Frances Vito

Absent: Tim Eichers (Co-Chair), Nate Arthur, Miguel Corrigan, Ty McHellen, Nick Sborz,
Deborah Wyne

Guest: Cathy Hall, new classified staff Forum Council member beginning Fall 2017

Meeting called to order at 1:05 p.m.

February meeting minutes were reviewed and approved.

Old Business

- Updates from March Senate Meeting.
 - College-wide Forum Council elections: a decision was made to hold college-wide elections for committees. Even though the Forum Council elections were held during a short turnaround period, and the newly-elected members include:

Teaching/Professional Faculty:

Lisa Fitzpatrick
Chrystie Greges
Lucy Weber

Adjunct Faculty:

Will Straight

Classified Staff

Cathy Hall
Jack Zegeer

- Transportation Committee Updates: Mike Polcen had put in a request, which was approved by Dr. Leidig, to reallocate some of the student parking to faculty parking. This should be completed soon as it needs to be in place by early fall when the Reynolds building refurbishing occurs.
- Coordinated Syllabi Language: Mike Polcen also related that it was proposed at the Senate meeting that all faculty include information in their syllabi regarding disability issues, as well as Title IX requirements. The general discussion in the Forum committee dealt with the amount of information that would need to be included in the syllabi (and

which may currently reside in the Student Handbook), as well as the fact that there wouldn't be any way to ensure that such information could be kept current by each faculty member. It was suggested that if this information is centrally located and updated that perhaps a link to the site can be included either in the faculty syllabi or with the course Blackboard information. Cathy Hall suggested that information regarding disabilities services could be added to freshmen orientation sessions.

- College calendar: It has been proposed but not voted on yet that the Spring semester begin a week later (agreeable to faculty, financial aid and student services). It was determined that beginning a week later will not affect the 9 month faculty contracts.
- Crossing from Main Campus to Signal Hill. Dr. Leidig met with Loudoun County supervisors and others to discuss possible solutions to the danger in students crossing mid-block from the main campus to get to the Signal Hill building across the street. A few options were discussed (crosswalk mid-block, fence on the median strip) but couldn't be accommodated for various reasons (some of the ground frontage is privately owned; the fence mid-block could result in students being moved towards the main intersection at Potomac View and Rt. 7, which is even more dangerous). Jenny Horton suggested some type of thorny bushes be planted along that side of the main campus to deter the students from crossing mid-block – this idea received a lot of support so Chair Steele will bring the idea up at the next Leadership meeting with Dr. Leidig.
- Shred Day: It will be held on April 24th. Chair Steele will send out information later today.

New Business

- Mike asked if any information had filtered down regarding reorganization policies. Lisa indicated that Dr. Ralls stated that more information would be made available sometime during the Fall semester. The term “guided pathways” is being reconsidered; partly due to the fact that NOVA currently has a pathways path. The new term may have “informed” or “information” in the term.
- Dr. Ralls wants to see more “complete programs” offered at the Reston Center once the Reston Center move is completed (similar to the MEC), which concentrations perhaps being in IT and nursing.
- Parking – Students (and others?) can purchase hourly parking bundles, with reduced hourly rates by utilizing the College's Mobile Payment Provider – Passport Parking application which can be accessed at <https://ppprk.com/park/>.

Meeting Adjourned at 1:55 p.m.

Meeting minutes respectfully submitted by Mary Frances Vito.