

**NORTHERN VIRGINIA COMMUNITY COLLEGE  
LOUDOUN CAMPUS  
FORUM COUNCIL MINUTES  
December 7, 2018**

Attendees: Hashem Anwari, Lisa Fitzpatrick, Chrystie Greges, Jenny Horton, Lisa Stelle

Absent: Will Straight, Lucy Weber, Debbie Wyne, Jack Zegeer

\*\*\*\*\*

- I. **Welcome** – meeting called to order at 12:05 PM.
  
- II. **Review and approval of October 2018 Minutes that were sent by email** - Minutes approved.
  
- III. **Updates on Senate, President’s Faculty Advisory Council (PFAC), LO Forum Council Spring ’18 Meetings, and Senate Alternates:**

LOFC’s last meeting was in October. The November meeting was cancelled due to snow.

PFAC – chaired by Jill Caporale. Lisa Stelle attended the first planning meeting and reported a small turnout. Chrystie Greges will attend for LO going forward as Professional Faculty. Lisa Fitzpatrick will reach out to Will Straight to ask if he can attend PFAC for LO as Teaching Faculty.

Lisa Fitzpatrick is arranging an alternate for the December and January Senate meetings.

LOFC discussed whether we should change our meeting date to occur shortly after Senate meetings in order to discuss pertinent issues such as policy proposals, or whether the LOFC Chair can continue to communicate with FC via email following Senate as needed in order to get feedback that is required. The group decided to maintain our current meeting date/time because it aligns well with members’ schedules.

- IV. **Guest Julie Leidig Provost** – tabled.

- V. **Old Business:**

- a) One-way traffic in B2 lot across from LW – The addition of directional arrows has been completed. However, the arrows are small and not brightly painted. Cars continue to drive the wrong way. Lisa Fitzpatrick will follow up with Sally Wrenn for a request to repaint the arrows larger and brighter so that they are more visible to drivers.

- b) Loudoun Campus Metro Shuttle – Jenny Horton presented updates. The website has conflicting information regarding shuttle times. LO’s shuttle runs 8:00 AM – 8:05 PM, Monday-Thursday. Route G on the website indicates “no vehicles listed,” but this may be due to the day of the week (Friday) that the website is being viewed. No campuses have a Friday route. Given Jenny’s research, it is probably not cost effective to ask for a Friday run given Friday ridership. It may make sense to ask for extended hours Monday-Thursday though. Questions were raised regarding the cost of extending the shuttle to accommodate rides after classes end at 10 PM. Jenny will check with Laura Siko for more information.
- c.) Lisa Stelle remains as Senate Chair. The January Meeting of Senate will determine if LOFC has a vacancy for an additional representative to Senate.

VI. **New Business**

- a.) Discussion on LR move – the group agreed to invite Sally Wrenn to the next LOFC meeting for an update on the LR move.
- b.) Supporting First Generation College Students - Dr. Leidig requested that LOFC investigate ways to recognize and encourage First Generation College Students. Some ideas that were discussed included a special commencement, or special recognition during College Commencement such as asking them to stand or providing a cord as part of regalia. The group also discussed starting with recognition at the campus level. Questions were raised regarding how to identify such students. Lisa Fitzpatrick has been included on an email chain with other administrators on this topic, so she will follow up with some of our questions and ask for feedback from others.
- c.) Campus Safety – One of the agenda items at a summit held in November with College Deans was the process for reporting conduct issues. Lisa Fitzpatrick will ask Debbie Wyne to provide more information at the next LOFC meeting.

VII. **Meeting Adjourned at 1:00 PM.**