

**NORTHERN VIRGINIA COMMUNITY COLLEGE
LOUDOUN CAMPUS
FORUM COUNCIL MINUTES
September 7, 2018**

Attendees: Hashem Anwari, Lisa Fitzpatrick, Chrystie Greges, Jenny Horton, Lisa Stelle, Lucy Weber, Debbie Wyne

Absent: Will Straight, John (Jack) Zegeer

- I. **Welcome** – Meeting called to order at 12:05 PM.

- II. **Election of new Forum Council Officers, and establishment of meeting time** – Lisa Fitzpatrick was elected to Forum Council Chair, Debbie Wyne to Vice Chair, and Chrystie Greges to Secretary. Loudoun Campus Forum Council will meet the first Friday of the month at noon in the Provost’s Conference Room.

- III. **Old Business**
 - a) One-way traffic in B2 lot across from LW:

Lucy Weber reported that one-way arrows were supposed to have been installed in the B2 parking lot across from LW as per a Forum Council recommendation last year, but have not yet been installed. Lisa Stelle said she would follow up with Sally Wrenn.

 - b) Fall Non-Instructional Days:

Hasham Anwari brought up the issue of some remaining confusion about expectations for teaching faculty during the two days non-instructional days in October. College offices remain open, and last year some campuses required teaching faculty to attend professional development on campus. The issue has since been addressed at College Senate. These days are still considered working days for teaching faculty, but on-campus attendance is not mandatory.

- IV. **New Business**
 - a) Loudoun Campus Shuttle Service:

Lisa Fitzpatrick reported her experience riding the shuttle from Wiehle Metro to campus, and speaking with student riders as well as the driver. There seems to be a demand for longer hours, Friday shuttle service, and route changes to include more back and forth between the campus and Signal Hill, and the Reston Center and Wiehle

Metro. LFC is interested in looking at early morning, evening, and Friday class scheduling as it pertains to shuttle stop times, and rider data. Lisa F. will follow up with data she is able to obtain.

V. **Meeting adjourned at 1:00 PM.**