


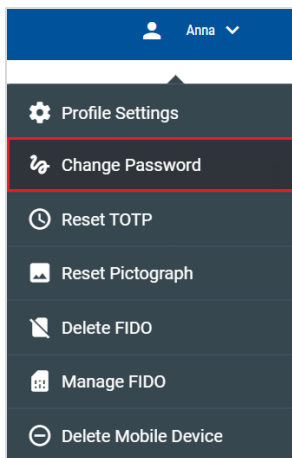


## Change Your myNOVA (VCCS) Password

This guide details the steps to change your myNOVA (VCCS) password.

**Note:** If you experience any issues following these steps, please contact the IT Help Desk by phone at 703-426-4141 or email at [ithelpdesk@nvcc.edu](mailto:ithelpdesk@nvcc.edu).

1. Open your web browser and go to <https://nvcc.my.vccs.edu/>.
2. Login using your myNOVA (VCCS) credentials and Multi-factor Authentication (MFA).
3. Click the  icon at the top of the Applications page and select **Change Password**.



4. Enter your current password.
5. Enter and confirm your new password based on the following password security standards:

Your new password **MUST** be:

- 8-32 characters long
- Minimum 1 uppercase letter
- Minimum 1 lowercase letter
- Minimum 1 number
- Minimum 1 special character

Do **NOT** use:

- First Name
- Last Name

6. Click the **Save** button.

7. A message displays stating the password change is complete. Click the **Save** button.