

Transfer Admission Memorandum of Understanding: Northern Virginia Community College Honors and University of Mary Washington Honors Program

Note: This memorandum of understanding was modelled on similar agreements between Northern Virginia Community College and James Madison University and Radford University.

Purpose

This memorandum of understanding (MOU) facilitates the transfer of Honors Program students between Northern Virginia Community College (NOVA) and University of Mary Washington (UMW).

Eligibility

To be eligible for admission into the University of Mary Washington Honors Program as a Track B Honors Scholar, NOVA students must:

- Complete an Associate of Arts (A.A) or Associate of Science (A.S.) degree at NOVA. The applied associate degree and the A.S. in General Studies are not considered transfer-oriented degrees.
- Successfully complete the NOVA Honors Core Curriculum of 18-21 credits and be in the Honors Program at NOVA.
- Present a minimum cumulative grade point average of 3.50 (4.0 scale) upon application to UMW and upon graduation from NOVA.
 - If a student has attended multiple institutions, they must have earned a minimum grade point average of 3.50 on a 4.0 scale at NOVA and all previous institutions.
 - All work attempted at NOVA and any other institution(s) attended will be considered by UMW.
 - Eligible transfer students must provide transcripts from all institutions attended.
- Be admitted to UMW.
- Be admitted to the UMW Honors Program. Admission to the Honors Program is space-limited (new honors students typically number 75-100 each fall semester and 10-20 each spring semester).
- Submit a letter of intent form, to enter the UMW Honors Program, signed by the campus NOVA Honors Director. The letter should be submitted prior to or with the application for admission to UMW.

Implementation

- Students who have successfully completed the Honors Core Curriculum (notation on the transcript) and are admitted to the UMW Honors Program will receive credit for two Honors (HN) designated course (6 credits), the leadership requirement, and two co-curricular event participation towards the Honors Program requirements at UMW.
- NOVA transfer candidates in the Honors Track B at UMW must complete 6 additional credits of HN designated coursework at UMW, the Honors Service Learning Course (HONR 201, 1 credit), the Research Methods course requirement (variable, 1-3 credits), 6 co-curricular events, and a capstone project (3 credits). These courses and requirements are described on the UMW Honors Program Website (<http://academics.umw.edu/honorsprogram/honors-program-requirements/>).

- If any of the requirements imposed on UMW Track B students are modified subsequent to the signing of this MOU, new NOVA transfer students will be held to the revised requirements. Any NOVA transfer student accepted into the UMW Honors Program under this agreement shall be bound by the requirements in effect at the time of acceptance.
- This MOU shall commence in the fall semester of 2018, with the intent to admit the first students as soon as administratively possible.
- Students who did not complete the NOVA Honors Core Curriculum may still be admitted to the UMW Honors Program on a case-by-case basis.

Benefits

NOVA transfer students who are admitted to UMW Track B Honors will be eligible for the following:

- graduation with University Honors,
- honors distinction on students' transcripts,
- participation in all UMW Honors activities, events, and organizations,
- priority registration,
- funding for capstone research project (application required),
- access to the Honors Program lounge, and
- honors advising.


Review of the Agreement and Notice of Change or Termination

Either institution may withdraw from this MOU by notifying the other no less than one academic year before the intended date of termination. No further admissions shall be made under this MOU after such notice is given.

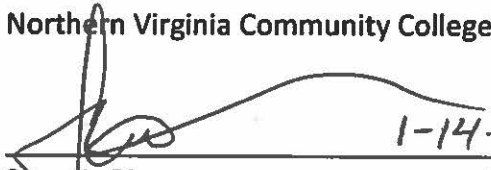
UMW and NOVA will designate officials who will be responsible for monitoring and reviewing the MOU. UMW will be represented by the Associate Provost for Academic Engagement and Student Success and Director of the Honors Program. NOVA will be represented by the Associate Vice President for Academic Affairs, in consultation with the Honors Committee. UMW and NOVA will review the MOU every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the Honors transfer process.

 1-10-18

Sharon N. Robertson Date
AVP for Academic Affairs
Northern Virginia Community College

 12/16/17

Nina Mikhalevsky Date
Provost
University of Mary Washington

 1-14-18

Stacy L. Rice Date
Coordinator of College-wide Honors
Northern Virginia Community College

 12/16/17

Kelli Slunt Date
Honors Program Director
University of Mary Washington