

**Financial Aid: Consortium Agreement**

NOVA Student: Please fill out the top section of the form and take it to the other institution where you will take classes.

In accordance with sections 600.9 and 690.9 of the Title IV Student Financial Aid Program regulations and Volume 2, Chapter 7, of the *Federal Student Aid Handbook*, Northern Virginia Community College (NOVA) hereby enters into a consortium agreement for the designated term. This agreement will apply to all Title IV Student Financial Aid programs. NOVA will be the designated Home Institution; the Host Institution will be:\_\_\_\_\_.

1. NOVA, as the Home Institution, agrees to determine eligibility and provide financial aid to the designated student based on the eligible combined credits from both the Home and Host Institutions as student eligibility and NOVA awarding procedures indicate for the specified term. Excess aid will be disbursed to the student; the student must pay the Host Institution. With the assistance of the Host Institution, NOVA will determine academic progress.
2. The above-stated Host Institution agrees NOT to provide payments from any Federal Title IV programs for the term specified and further agrees to notify NOVA's financial aid office if the student receives any type of financial assistance for attendance at the Host Institution. Should the student's enrollment/attendance status change from the information submitted on this form, the Host Institution will promptly notify the College Financial Aid Office at NOVA. The Host Institution agrees to share end-of-term information to assist NOVA in calculating academic progress at NOVA.

Student's Name: \_\_\_\_\_ Host School ID: \_\_\_\_\_ NOVA Student ID: \_\_\_\_\_

Check the appropriate box(es) and write in the year (i.e. Fall of 20XX) that this consortium agreement pertains to:

Fall of 20\_\_\_\_  Spring of 20\_\_\_\_  Summer of 20\_\_\_\_\_

I request that the two schools indicated herein share all necessary information regarding my enrollment at both schools in order that my financial assistance can be based on combined enrollment. My degree/certificate at NOVA is: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Host Institution: Please complete and send to address below.

Period of Enrollment: \_\_\_\_\_ to \_\_\_\_\_ Credits are: Semester hours  Quarter hours   
mo/day/yr mo/day/yr

Classes Registered at Host Institution

Course Number	Course Title	Number of Credits	Tuition & Fees for Class
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Anticipated Aid at Host Institution: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name/Title: \_\_\_\_\_ Email/Phone: \_\_\_\_\_

Student's Academic Advisor at NOVA: Please complete and return to the Financial Aid Office.

Of the credits listed above, please indicate the number of credits that are required by the student's program of study at NOVA or that will fill unmet required electives in the student's program of study at NOVA:\_\_\_\_\_.

If not all will apply, please indicate which courses will be accepted as part of the student's program of study.

Signature of NOVA Academic Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name/Title: \_\_\_\_\_ Email/Phone: \_\_\_\_\_

**Submit this form to the 24-Hour Student Support Center by creating a case as explained at [www.nvcc.edu/forms/pdf/125-396.pdf](http://www.nvcc.edu/forms/pdf/125-396.pdf).**

**Please call the 24-Hour Student Support Center at 1-855-323-3199 if you have any questions.**