

NOVAConnect for Financial Aid Students – 2010-2011

Get up-to-date information about your financial aid by logging into NovaConnect:

<https://nvcc.my.vccs.edu/>

Username _____

Password _____

Select > VCCS SIS8.9 > Student Information System

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| <p>Step 1. Set Your Preferences <u>Each Term</u>.</p> <p>Menu > Self Service > Student Center > Personal Information > USER Preferences.</p> <p>Set the preferences as: Institution: NVCC Academic Career: Credit Term: Fall: 2104; Spring: 2112; Summer: 2113 Aid Year: 2011</p> <p>SAVE, OK</p> | <p>Step 3. View Your Financial Aid Award.</p> <p>Menu > Self Service > Student Center > Finances > View Financial Aid Award > 2011</p> <p>If nothing appears when clicking the 2011 link, either</p> <ul style="list-style-type: none"> • your application has not been reviewed yet (please allow 4-6 weeks) • or you are not eligible for aid • or you did not list our school code on your FAFSA (Verify that 003727 is listed on your Student Aid Report at www.fafsa.ed.gov) |
| <p>Step 2. Check Your To Do List.</p> <p>Menu > Self Service > Student Center > To Do List</p> <p>Check your To Do List one week after submitting your FAFSA and periodically throughout the term.</p> <p>Submit any documentation required so that your application can be reviewed. Allow up to 5 days for items to be removed once they are submitted.</p> | <p>Step 4. Check your Account Summary.</p> <p>Menu > Self Service > Finances > Account Inquiry.</p> <p>If you enroll in fewer than 12 credits, your financial aid may be reduced after the last day to drop a class.</p> <p>Pay any outstanding term balance to avoid being dropped from your classes. More details are on the back --></p> |

Other NovaConnect Features:

View Refunds

Menu > Self Service > Finances > Account Inquiry > Summary > Activity > View By (Specify Term)

Note: Your refund check will be mailed to your NovaConnect “mailing address” within 10 days of the date posted. Be sure to maintain a current address.

If you initially paid by credit card, your refund will be credited back to that card. It will appear on NovaConnect as a “Web Refund.” You will also be mailed a check if your refund exceeds the amount that you charged to your credit card. Please cash or deposit your checks when you receive them.

Check the Date Your Aid Disbursed

Menu > Self Service > Finances > Account Inquiry > Activity > View By

Note: You will be able to see the date that funds are used to pay your institutional charges. If you drop, withdraw, or audit any classes or fail to attend any of your classes, you may be required to repay at least a portion of your financial aid.

(over)

Understanding Your Account Summary in NOVAConnect

Menu > Self Service > Student Center > Finances > Account Inquiry > Click on Activity.
Select the appropriate term to view.

Charge = the cost of your classes and books

Payment = the amount that you have paid and the financial aid that has already been disbursed to you

What I Owe = the amount that you owe

You should pay the amount that you owe immediately to avoid being dropped from your classes.

Check NOVA's Financial Aid Webpage

Go to www.nvcc.edu

Click Current or Future Students

Click Financial Aid

Helpful Links

Application – Explains the step-by-step process for applying for financial aid

Scholarships – Lists all current NVCC Scholarships and the link to the online scholarship application

Student Loans – Provides links to complete the Master Promissory Note (MPN) and Entrance Counseling for student loan borrowers

Work Study Job Openings – Learn about the Federal and NOVA Work-Study Programs available at the college

Financial Aid Forms – Contains frequently requested financial aid forms

??? Questions ???

Contact your Campus Financial Aid Office:

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|------------------------------|--------------|--|
| Annandale | 703-323-2165 | AnFinAidHelp@nvcc.edu |
| Alexandria | 703-933-5096 | AlexFinAidHelp@nvcc.edu |
| Loudoun | 703-948-7784 | LoFinAidHelp@nvcc.edu |
| Manassas | 703-257-6591 | MaFinAidHelp@nvcc.edu |
| Medical | 703-822-6540 | dgiles@nvcc.edu |
| | 703-822-9056 | jriemer@nvcc.edu |
| Woodbridge | 703-878-5818 | WoFinAidHelp@nvcc.edu |
| Arlington Center | 703-933-5030 | AlexFinAidHelp@nvcc.edu |
| Reston Center | 703-948-7784 | LoFinAidHelp@nvcc.edu |
| College Financial Aid Office | 703-323-3199 | finaidhelp@nvcc.edu |