

## Dual Enrollment Permission Form – Contract Class(es) for High School Students

Please print clearly.

Student Name: \_\_\_\_\_  
Last First M.I.

NOVA Student ID: \_\_\_\_\_ Semester and Year: \_\_\_\_\_

*Dual enrollment students will be expected to engage in college - level course content and discussions appropriate for adult learners.*

**Demonstrate college readiness in each area through one of the options listed.**

In order to be admitted to dual enrollment classes, all students must demonstrate college readiness in reading, writing, and math. Most students do this by taking the Virginia Placement Test (VPT), but other options are available as shown below. All assessments must have been **completed within the last two years**. For information about testing, contact a campus Testing Center.

**Admission Criteria for Transfer and Non-transfer Courses**

	VPT	PSAT	SAT	ACT	SOL	AP, IB , Cambridge
<b>Reading</b> Transfer Non-transfer	ENG 111/ENF 3* ENF 1	50	500	21	N/A	AP, Cambridge, or IB Higher Level scores that would grant credit for ENG 111
<b>Writing / English</b> Transfer Non-transfer	ENG 111/ENF 3* ENF 1	50	500	21	N/A	AP, Cambridge, or IB Higher Level scores that would grant credit for ENG 111
<b>Mathematics</b> Transfer and Non-transfer	MTE 1	52	520	22	Algebra I or higher	AP, Cambridge, or IB Higher Level scores that would grant credit for MTH 151 or higher

\*Students taking English classes must place into ENG 111.

Students must also meet any course-specific prerequisites.

**List the NOVA courses you wish to take and the equivalent high school courses.**

If permission is being requested for sequential courses, please list both courses below. Should the student not pass the first course with a D or better, he/she will be dropped/withdrawn from the second course in the sequence.

NOVA Course (Prefix, Number, Name)	High School Course Equivalent (Name and Number)

**By signing below, I acknowledge that I understand NOVA policies and expectations for dual enrollment students.**

\_\_\_\_\_  
Student Date Base High School (if also attending a technical academy)

\_\_\_\_\_  
Parent/Guardian Date

**By signing below, I acknowledge that this student will receive high school credit for the NOVA course(s) being taken.**

\_\_\_\_\_  
High School Principal /Designee Date

\_\_\_\_\_  
Name of High School City State Zipcode