

Independent Dual Enrollment Registration: Homeschooled Students

Student Name: _____ NOVA STUDENT ID: _____
Last First

Semester & Year: _____ Grade Level: _____ High School: _____
(Fall, Spring, Summer)

Homeschooled students who have not yet earned a high school diploma or its equivalent and who are the equivalent of a high school junior or senior may be eligible for admission to Northern Virginia Community College (NOVA). Homeschooled students may take college courses as enrichment to the homeschool program. The Dual Enrollment Program is not intended to substitute the homeschool curriculum. Dual enrollment students will be expected to engage in college-level course content and discussions appropriate for adult learners. **NOTE: Form 125-208 must be completed each NOVA semester.**

SECTION A: General & Testing Information

STEP 1: Apply to NOVA; go to www.nvcc.edu. You will be assigned a NOVA student ID number (EMPLID) once you submit the application online. If you had already submitted an application to NOVA, use the ID number assigned to you.

- All homeschooled students are enrolled at NOVA as HOMESCHOOLED (code 042).

STEP 2: Provide a copy of your homeschool transcript (typed) and eligible test scores, if applicable. Certain classes like English, math and science require prerequisites or specific placement testing. For more information about eligible test scores, go to [Dual Enrollment Admission & Placement Criteria](#). Qualifying tests must have been taken within the last five school years.

HIGH SCHOOL GPA: Provide your current cumulative high school GPA: _____				
ENGLISH *Qualifying tests must have been taken within the last five school years NOTE: PSAT 8 and 9 are not accepted				
Test	Test Component(s)	Score Requirement	Your Test Score(s)	Date Test Taken
PSAT 10/NMSQT	Evidence-Based Reading & Writing	390 or higher		
SAT	Evidence-Based Reading & Writing	480 or higher		
ACT	English AND Reading	18 or higher	E: _____ R: _____	
VPT	Virginia Placement Test qualifying English score in myNOVA SIS			
MATH *Qualifying tests must have been taken within the last five school years NOTE: PSAT 8 and 9 are not accepted				
Test	Test Component(s)	Score Requirement	Your Test Score(s)	Date Test Taken
PSAT 10/ NMSQT	Math	500 or higher		
SAT	Math	530 or higher		
ACT	Math	22 or higher		
SOL	Algebra I, II, or Geometry (circle one)	400 or higher		
VPT	Virginia Placement Test qualifying math score in myNOVA SIS			

STEP 3: Review the NOVA catalog and decide which course(s) you want to take. To view specific NOVA course descriptions, number of credits, and prerequisite requirements, go to www.nvcc.edu/catalog/index/html. When selecting a NOVA course, be mindful of the course schedule (time and days) and campus location to avoid conflicting schedules. Courses that overlap are not accepted and will prevent you from being registered in that course. On the chart below in SECTION B, list the NOVA Course, Section, Class Number, College Credits, and Home School Class Equivalent.

STEP 4: Discuss your plan to dual enroll with your parent or legal guardian. They must sign SECTION C of this form to validate their approval.

STEP 5: Email the following documents to the Office of Dual Enrollment (dualenrollment@nvcc.edu):

- Completed and signed copy of this form (125-208)
- Copy of current homeschool typed transcript (Word or PDF format)
- Copy of test score reports, if applicable (PSAT 10 or NMSQT, SAT, ACT)
- Copy of the homeschool agreement approved by the school district **OR** a letter from the local school board **OR** a copy of the letter filed by the parent **OR** legal guardian declaring homeschool instruction for the academic year.

STEP 6: The Office of Dual Enrollment will review your documents. **If approved by the Director, a Dual Enrollment Coordinator will enroll you and provide an email confirmation. State policy prohibits high school students from self-enrolling in college courses.**

STEP 7: Pay your tuition. NOVA tuition applies to classes taken directly at NOVA (either on campus or online). Payment is expected upon enrollment (<https://www.nvcc.edu/payment/index.html>). As a dual enrolled student, you are not eligible for financial aid.

SECTION B: NOVA Course Information

NOVA Course	Section	Class Number	College Credits	Your Homeschool Course Equivalent Name
<i>Ex: BUS 116 - Entrepreneurship</i>	<i>001N</i>	<i>12345</i>	<i>3</i>	<i>Entrepreneurship 1</i>
TOTAL number of credits	-----	-----		-----

SECTION C: Student & Parent / Legal Guardian Signatures

By signing below, I acknowledge that I understand NOVA policies and expectations of dual enrollment students:

Student Print Name

X Student Signature

Date

NOVA Student ID Number: _____

By signing below, I acknowledge that I understand NOVA policies and expectations of dual enrollment students:

Parent / Legal Guardian Print Name

X Parent / Legal Guardian Signature

Date

SECTION D: NOVA Office of Dual Enrollment / Designee Signatures

- I approve of this student's enrollment in the course(s) listed on this form.
- I do not approve this student's enrollment in the following course(s) listed below:

EXPLAIN: _____

Director, Office of Dual Enrollment / Designee Name

X Director / Designee Signature

Date