



**To be completed by the instructor prior to the Add/Drop date:**

**Acceptance:** To participate in the Honors Option component for this course, review the terms outlined and sign this agreement no later than the "Add/Drop" date.

**Withdrawal:** To withdraw from the Honors Option component but remain in the regular course, the student must **notify the instructor in writing** by \_\_\_\_/\_\_\_\_/\_\_\_\_ (usually the 60% point of the semester).

**Grading:** The grade for the Honors Option is a combined grade for both the regular coursework **and** the Honors Option component of the course. Collectively, the Honors assignments are worth \_\_\_\_\_% of the Honors student's total grade in the course.

**Assignments:** To earn Honors credit for this course, the Honors student must complete activities and assignments in each of the following areas: **leadership, research, rigorous academics, and extracurricular enrichment**. Use the space below to describe the Honors Option assignments/activities for this course. Attach the syllabus and additional documents if needed.

**Agreement between Instructor and Student**

I have read and understand the Honors Option guidelines for this course as outlined on this form. I agree to fulfill the requirements as set forth in this Agreement. I understand that if the work is not satisfactorily completed by the dates agreed upon, no Honors Option credit will be given for this course.

\_\_\_\_\_  
*Student Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

I agree to supervise above named student under the above terms. I agree not to alter the requirements of the Honors Option Course component after the signing of this agreement.

\_\_\_\_\_  
*Instructor Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**To be completed by the instructor at the end of the semester:**

Complete this form and make three copies--one for your records, one for the student, and one to be forwarded to the campus Honors Chair at the end of the semester with the final grade earned for the course. If you determine that the student has satisfactorily completed the coursework detailed in this Honors Option agreement, **return this completed form to the campus Honors Chair at the end of the semester** with the final grade earned for the course. Honors credit will then be posted to the student's permanent record.

I agree that the student listed above has completed his/her Honors Option work within the terms of this agreement and is worthy of Honors credit. I hereby authorize the Honors Chair to award Honors credit to this student for the above named course.

Honors Option Course prefix, number, and title: \_\_\_\_\_  
*(Example: ENG 111 College Composition I)*

\_\_\_\_\_  
*Final Grade*

\_\_\_\_\_  
*Instructor Signature*

\_\_\_\_\_  
*Date*