

F-1 Nondegree Statement of Responsibility – Language Training (IEP)

The following statement is to be completed by the F-1 student when he/she initially checks in at NOVA. The statement should be scanned along with other check in documents. The student should be provided with a photocopy of the document.

I, _____, Student ID # _____, understand that I must follow the rules and regulations listed below in order to legally maintain my F-1 status.

- ____ 1. Students **must be full-time** every Fall and Spring Semester. Students must register for Intensive Speaking/Listening, Intensive Reading/Writing, and one or more Specialty ESL course offered by NOVA's American Culture and Language Institute.
- ____ 2. Students **must complete** a full-course of study (25 CEUs or 250 hours) each Fall and Spring Semester. Students may not drop or be withdrawn from a class if that will reduce enrollment to less than full time.

NOTE: Students starting classes in the summer must complete a full course of study for the summer, fall and spring.

- ____ 3. Students must **maintain satisfactory progress** by attending all classes regularly and actively participate in all classes of the Language Training program.
- ____ 4. Students **may not work** off campus in the U.S. without written authorization from the USCIS.
- ____ 5. Students must report any **change of mailing address** to the College through My NOVA.
- ____ 6. Students need to have a NOVA International Student Advisor (DSO) sign their I-20 before traveling outside the U.S. Students are expected to request this **travel signature** at least two weeks prior to leaving the country.
- ____ 7. The I-20 is valid until the program ending date listed on the I-20 or until the student completes the language training program, *whichever comes first*. If an extension is needed, the student is expected to contact the International Student Advisor at least 30 days before the program ending date.
- ____ 8. An International Student Advisor who is aware that a student has failed to comply with any of these regulations may be required to report this to the Department of Homeland Security and may be required to terminate the student's I-20.

Student Signature

Date

International Advisor Signature

Date