

Financial Aid: Intent to Return Confirmation

Date: _____

NOVA ID: _____

Name: _____

Street: _____

City/State/Zip: _____

RE: INTENT TO RETURN CONFIRMATION (Signature required!)

You have withdrawn from one or more of your NOVA classes for this current term. Our records show that you are still registered for future classes during this term that have not yet started. Because you are currently not attending any other class, **federal regulations require that we have written confirmation of your intent to return for later-starting classes during this term, or we must calculate a return of some or all of your financial aid (Return to Title IV [R2T4] calculation). Please return this "Intent to Return Confirmation" to prevent money being returned to Federal and State aid programs.**

I have withdrawn from one or more of my NOVA classes for this current term. I am still registered for future classes during this term that have not yet started. Because I am currently not attending any other class, at this time, **federal regulations require that I submit written confirmation of my intent to return for later-starting classes during this term, or financial aid must calculate a return of some or all of my financial aid (Return to Title IV [R2T4] calculation). Please accept this "Intent to Return Confirmation" to prevent money being returned to Federal and State aid programs.**

What does this mean?

- Financial aid must be earned.
- I must attend all registered classes, or aid will be adjusted to the proper status.
- In addition, if I do not attend the entire period for which I am awarded, all or a portion of my aid must be returned.
- I could owe a bill to NOVA and the Department of Education, preventing future registration until repaid.
- If I attend over 60% of the period I am scheduled to attend, my aid will be earned for classes attended beyond the class census dates.

What do I have to do?

- **Complete and return this letter to the financial aid office confirming that you intend to return for all registered classes** that have not yet started for this term.
- Failure to return this form will not automatically drop your remaining classes. **If you do not plan to stay enrolled in later-starting registered classes, you must drop the classes yourself.**

Intent to Return Confirmation

Mark the box below and sign the confirmation statement confirming your intent to return for enrolled courses during the current term.

- I confirm that I intend to stay enrolled and complete all registered courses that have not yet started during the current term:
fall [] spring [] summer [] Year _____
Not doing so could again result in money being owed to NOVA and or the Department of Education.

Signature: _____ Date: _____

Submit this form to the 24-Hour Student Support Center by creating a case as explained at www.nvcc.edu/forms/pdf/125-396.pdf.

Please call the 24-Hour Student Support Center at 1-855-323-3199 if you have any questions.