

Application for Approval as an Interest Group

Instructions: Students wishing to form an Interest Group must initiate this form. Please contact your campus Student Activities Coordinator prior to starting the application process. **Please print legibly!**

Name of Interest Group: _____

Purpose of Group: _____

Name of Contact Persons (list five): PLEASE PRINT LEGIBLY!

Name:		Phone:	
		Email:	@email.vccs.edu
Name:		Phone:	
		Email:	@email.vccs.edu
Name:		Phone:	
		Email:	@email.vccs.edu
Name:		Phone:	
		Email:	@email.vccs.edu
Name:		Phone:	
		Email:	@email.vccs.edu

I have read and understand the guidelines for interest groups and agree to abide by them and the policies and regulations of NOVA governing student organizations.

Signature of Group Leader

Date

Approved: _____
Campus Student Activities Coordinator

Date

Cc: Dean of Students

An interest group may be established observing the following guidelines:

- A. Any group of students wishing to form an interest group should complete an Application for Approval as an Interest Group (form 125-078) and obtain approval from the Student Activities Coordinator, who will keep the Dean of Students informed of all interest groups formed on campus. Notice of approval or disapproval shall be made by the Student Activities Coordinator.
- B. The use of college facilities may be provided.
- C. The group shall be open to all students, faculty and staff regardless of race, sex, color, age, political affiliation, religion, handicap, national origin, veteran status, marital status, or sexual orientation.
- D. Revenue-producing activities will be permitted only through sponsorship by an officially recognized club that bears full fiscal responsibility and liability for the activity.
- E. The group will not be allowed to use the college name in its title and no college funds or services will be provided to the group. However, the campus locations for meetings and activities may be designated.
- F. This application, if approved, validates the interest group through the end of the current academic year (end of summer session).
- G. Application for recognition as an official College group or organization will require submission of the 125-291 Procedures for Recognition as a New Club or College Organization Packet.