

F-1 Release of I-20 for Transferring Out of NOVA

Students transferring from NOVA to another U.S. educational institution must complete this form and submit it with a copy of their admission letter to the International Student Office on Annandale campus or the Student Services Centers on Alexandria, Loudoun, Manassas, MEC and Woodbridge campuses. This form authorizes NOVA to transfer your 1-20 record in SEVIS to the new institution. Although you may apply to several schools, you must choose the school you are going to attend before completing this form. Once your record is released, we will no longer have access to make any changes, including changing the transfer school or to apply for OPT. You must be in valid F-1 status in order to be eligible for transfer.

The release date of your record in SEVIS to your new school will be the last day of class at NOVA for that semester. Students on OPT must select a release date. After the SEVIS release date:

1. NOVA will no longer have access to your SEVIS record to make any changes (including changing your transfer school).
2. Your new school will be able to issue you an I-20.
3. Any employment based on your current NOVA I-20 will be terminated (on-campus employment, CPT, OPT, assistantships, etc.)

Please attach a copy of your admission letter to this form.

Last name: _____ First name: _____

NVCC ID#: _____ SEVIS ID: _____

NOVA Campus which issued 1-20: _____

E-mail address: _____@_____ Phone Number: _____

Last semester of enrollment at NVCC: _____

New school: _____

Campus (if the college has multiple campuses): _____

Date or term you will begin studies at new school: _____

Requested Release date: _____

Student Certification: I hereby authorize the International Services Office to release my SEVIS record to the school indicated above. I have read and understand the conditions outlined above.

Signature: _____

Date: _____

Office use only:

Approved: _____ Release date: _____ Date: _____

DSO initials