

APPLICATION FOR VIRGINIA IN-STATE TUITION RATES

Eligibility for in-state tuition is pursuant to Section 23-7.4, Code of Virginia. Failure to complete and return this form to the college will result in an out-of-state classification for tuition purposes. Please contact the admissions and records office at your college if you have any questions.

For Office Use Only

TERM _____ Empl. ID _____
Is OS _____ Staff Initials _____
Date _____

SECTION A - TO BE COMPLETED BY APPLICANT

1. _____
Print Full Name _____ SSN _____
2. How long have you lived in Virginia? _____
3. Citizenship: U.S. Non-U.S. Permanent Resident
Date of VISA issue: ___/___/___ Date of VISA expiration: ___/___/___
VISA Type _____ Must provide documentation to the College.
Provide documentation of VISA or Permanent Resident Status to college.
4. Where have you lived for the past two years?
List current address first:
From (mo/yr) To (mo/yr) Street Address City State

5. YES NO
 a. Do your parents or legal guardian provide over half of your financial support or claim you as a tax dependent?
If yes, Section B must be completed by your parent or legal guardian.
 b. If you are married, do you want to claim eligibility for in-state tuition on your spouse's domicile?
If yes, Section B must be completed by your spouse.
If you are under the age of 24, Section B must be completed by your parent or legal guardian, unless (check all that apply to you):
 Veteran or active duty member of the U.S. Armed Forces Graduate/first professional student
 Have legal dependents other than spouse Married
 Ward of the court or were a ward of the court until age 18 Both parents deceased, adoptive or legal guardian
7. YES NO
 Will you have filed a tax return or paid income taxes to any state other than Virginia during the past twelve months?
If yes, what State? _____
8. For the entire twelve months prior to the term in which you enroll, will you have:
 a. Filed a tax return or paid income taxes to Virginia on all earned income?
 b. Been a registered voter in Virginia?
 c. Held a valid Virginia driver's license or a Virginia DMV ID card?
If yes, date issued: ___/___/___
 d. Owned or operated a motor vehicle registered in Virginia?
9. a. Are you or any member of your immediate family presently on active duty?
If no, go to Question 11.
 a. Will Virginia income taxes have been paid on all military income for the twelve months prior to the term in which you will enroll?
 b. Is Virginia listed on your leave and earnings statement (LES)?
If yes, when was it changed to Virginia? _____
Please attach a copy of your current LES
 c. If your spouse is in the military and stationed in Virginia pursuant to orders, will you have resided in Virginia, earned at least the equivalent of a full-time wage salary, and paid income taxes to Virginia for at least one year prior to the term in which you will enroll?
If yes, please attach Virginia income tax forms and military orders.
10. Have you been discharged from the U.S. Armed Forces?
If yes, discharge date: _____
11. Answer this question only if you live outside Virginia, but work in Virginia: Will you have lived outside Virginia, worked in Virginia, earned at least the equivalent of a full-time wage salary, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least twelve months prior to the term in which you will enroll?
If yes, please attach a copy of your Virginia income tax forms.

SECTION B - PARENT, LEGAL GUARDIAN, OR SPOUSE

1. Name of parent, legal guardian, or spouse _____
2. Relationship to applicant: Parent Legal Guardian Spouse
3. Citizenship: U.S. Non-U.S. Permanent Resident
Date of VISA issue: ___/___/___ Date of VISA expiration: ___/___/___
VISA Type _____ Must provide documentation to the College.
Provide documentation of VISA or Permanent Resident Status to college.
4. How long have you lived in Virginia? _____
5. Where have you lived for the past two years?
List current address first:
From (mo/yr) To (mo/yr) Street Address City State

6. YES NO
 Will you have filed a tax return or paid income taxes to any state other than Virginia during the past twelve months?
If yes, what State? _____
For what months? _____
7. Will you have claimed the applicant as a dependent for federal and Virginia income tax purposes prior to the term in which the applicant will enroll?
8. Will you have provided over half of the applicant's financial support?
9. For the entire twelve months prior to the term in which the applicant will enroll, will you have:
 a. Been a registered voter in Virginia?
 b. Held a valid Virginia driver's license or DMV ID card?
If yes, date issued: ___/___/___
 c. Owned or operated a motor vehicle registered in Virginia?
10. a. Are you or any member of your immediate family presently in the military?
If yes, check: self and/or Spouse
 b. Will Virginia income taxes have been paid on all military income for the past twelve months prior to the term in which the applicant will enroll?
 c. Is Virginia listed on your leave and earnings statement?
If yes, when was it changed to Virginia? _____
Please attach a copy of your current LES.
 d. If your answer to Question #10a is yes, will the applicant's non-military parent have resided in Virginia and claimed the applicant as a dependent on Virginia income tax forms, earned at least the equivalent of a full-time wage salary, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least twelve months prior to the term in which the applicant will enroll?
If yes, please attach federal and Virginia income tax returns.
11. Answer this question only if you live outside Virginia but work in Virginia:
 Will you have lived outside Virginia, worked in Virginia, earned at least the equivalent of a full-time wage salary, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least twelve months prior to the term in which the applicant will enroll?

I certify under penalty of disciplinary action that all of the information is complete and accurate. I agree to supply the college with supporting documentation related to my application, if I am requested to do so.

I certify under penalty of disciplinary action that all of the information is complete and accurate. I agree to supply the college with supporting documentation related to this application, if I am requested to do so.

Signature of Applicant

Date

Signature of Parent, Legal Guardian, or Spouse

Date