

## Parking Services: Parking Fee Waiver Request

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### Requestor Information:

**Name:** \_\_\_\_\_ **Date Submitted:** \_\_\_\_\_  
Print Name

**Division/Department:** \_\_\_\_\_

**Requesting Campus:** \_\_\_\_\_ **Contact #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**\*\*\*To Receive Parking At No Charge, A NOVA Employee From The Requesting Department  
Must Submit A Completed Form To The Campus Parking Services Office\*\*\***

### Individual/Event Information:

**Individual/Event Name:** \_\_\_\_\_

**Requested Dates:** \_\_\_\_\_  
To ensure time for processing, please submit the parking fee waiver request at least **two weeks** in advance of the requested dates

**Total Number of Permits Requested:** \_\_\_\_\_

**Reason for Visit to Campus:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### For Office Use Only:

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit Information:** \_\_\_\_\_

**Processed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Vehicle Information:**

**License Plate:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**\*\*\* All Permits Will Be Issued Virtually. Vehicle Information MUST Be Included In the Request For Parking Privileges To Be Assigned. No Physical Pass Will Be Provided.\*\*\***