Academic Advising Resources/Information Glossary for Faculty
(Revised 08/2017)

A

- Academic and Graduation Honors -
  https://www.nvcc.edu/curcatalog/policies/honors.html

- Academic Advising Tutorials
  - Faculty Advising Basics -
    https://vod02.nvcc.edu/Watch/Bm58JkWn
  - Transfer Advising for Faculty Advisors -
    https://vod02.nvcc.edu/Watch/Xw5g4DMs

- Academic Calendar -
  http://www.nvcc.edu/calendars/academic/index.html

- Academic Dismissal - (see Academic Standing)

- Academic Probation - (see Academic Standing)

- Academic Standing -
  https://www.nvcc.edu/curcatalog/policies/standing.html

- Academic Renewal – (see Academic Standing)

- Academic Suspension - (see Academic Standing)

- Academic Warning – (see Academic Standing)

- ACCUPLACER – (see Placement Tests)

- Achieving the DREAM - http://www.nvcc.edu/atd/index.html

- Advanced Standing - http://www.nvcc.edu/academic-services/advanced-standing.html
- Advising and Counseling Services - [http://www.nvcc.edu/advising/index.html](http://www.nvcc.edu/advising/index.html)
- Advising Sheets - [http://www.nvcc.edu/academic-services/advising-sheets/](http://www.nvcc.edu/academic-services/advising-sheets/)
- Alumni & Friends - [http://www.nvcc.edu/alumni/index.html](http://www.nvcc.edu/alumni/index.html)
- Articulation Agreements – (see Transfer Agreements)
- Associate of Applied Science – (see Degrees and Certificates)

B

- Bookstore - [http://www.nvcc.edu/bookstore/index.html](http://www.nvcc.edu/bookstore/index.html)

C

- Call Center - [http://www.nvcc.edu/call-center/index.html](http://www.nvcc.edu/call-center/index.html)
- Career Services - [http://www.nvcc.edu/careers/index.html](http://www.nvcc.edu/careers/index.html)
- College Catalog - [http://www.nvcc.edu/catalog/index.html](http://www.nvcc.edu/catalog/index.html)
• Certificates – (see Degrees and Certificates)

• College Level Examination Program (CLEP) – (see Credit for Prior Learning)

• Credit for Prior Learning - http://www.nvcc.edu/prior-learning/index.html

• College Terminology - http://www.nvcc.edu/students/terminology.html

• College Transfer Grant Program - http://www.nvcc.edu/transfer/transfergrant/

• College Safety - http://www.nvcc.edu/police/college-safety/index.html

• Commencement – (see Graduation)

• Computer Labs - http://www.nvcc.edu/stutechnology/computer-labs.html

• Concerning Behavior Report Form – (see NOVACares Reporting Form)

• Cooperative Education (Co-op) – (see Coordinated Internships & Cooperative Education)

• Coordinated Internships & Cooperative Education - http://www.nvcc.edu/co-op/index.html

• Counseling Services (Academic) – (see Advising & Counseling)

• Course Load - https://www.nvcc.edu/curcatalog/policies/course.html

• Course Substitution - http://www.nvcc.edu/cro/coursesubstitution.html
• Course Repeat Form - https://www.nvcc.edu/forms/pdf/125-013.pdf

• Cumulative GPA Minimum Requirement (GPA Rule) – (see Academic Standing)

• Curricular Programs – (see Degrees and Certificates)

D

• Deaf or Hard of Hearing – (see Disability Support Services and/or Interpreter Services Form)

• Dean’s List – (see Academic and Graduation Honors)

• Degrees and Certificates - https://www.nvcc.edu/curcatalog/academics/degrees-certificates.html

• Degree Progress Report – (see Student Planner)

• Dismissal (Academic) – (see Academic Standing)

• Disability Support Services - https://www.nvcc.edu/disability-services/index.html

• Domicile – (see Eligibility for In-state Tuition)

• Dropping Courses – (see Registering, Dropping or Withdrawing From Courses)
  
  o How-to Drop a Class - http://www.nvcc.edu/novaconnect/students/tuts/enroll/drop.html
- Dual Enrollment - [http://www.nvcc.edu/dual-enrollment/index.html](http://www.nvcc.edu/dual-enrollment/index.html)

**E**

- Elective Courses – (see General Education Electives)
- Eligibility for In-state Tuition - [http://www.nvcc.edu/tuition/in-state.html](http://www.nvcc.edu/tuition/in-state.html)
- EMPLID (Student ID) - This is a unique identification number assigned to each NOVA student, faculty and staff.
- English as a Second Language (ESL) Placement Test – (see Placement Tests)
- Enrollment – (see NOVAConnect)
- Extended Learning Institute (ELI) - [http://www.nvcc.edu/eli/index.html](http://www.nvcc.edu/eli/index.html)

**F**

- F-1 Students & Resources – (see International Students)
- Forms Library - [https://www.nvcc.edu/forms/](https://www.nvcc.edu/forms/)
• General Education Electives -
  https://www.nvcc.edu/curcatalog/academics/electives.html

• GPA Calculator -
  https://www.nvcc.edu/apps/GPACalculator/index.html

• Guaranteed Admissions Agreements (GAA) – (see Transfer
  Agreements)

• Graduation - http://www.nvcc.edu/graduation/index.html

• Graduation Honors – (see Academic and Graduation Honors)

• Handbook (Student) – (see Policies and Handbook)

• Hobsons – (see Student Planner)

• Hold on a Student Record/Service Indicator -
  https://www.nvcc.edu/curcatalog/enrollment/holds.html

• Hold (How to View) -
  http://www.nvcc.edu/novaconnect/students/tuts/viewholds.html

• Honors - http://www.nvcc.edu/honors/index.html

• Hybrid Courses - http://www.nvcc.edu/hybrid/index.html

• ID Card (Student/Faculty/Staff) – (See NOVACard)
- International Students -
  http://www.nvcc.edu/international/index.html

- In-state Tuition – (see Eligibility for In-state Tuition)

- Internships – (see Coordinated Internship & Cooperative Education Services)

- Interpreter Services Form -
  https://www.nvcc.edu/forms/pdf/125-140.pdf

J

K

L

- Lifetime Learning Tax Credit -
  http://www.nvcc.edu/financialaid/policies/ed-tax-credit/lifetime.html

M

- Memorandum of Accommodation – (see Disability Support Services)

- Mental Health Concerns – (see NOVACares)

- Military and Veteran Services -
  http://www.nvcc.edu/military/index.html

- MyNOVA - http://www.nvcc.edu/academic-tools/index.html
- New Student Orientation – (see Student Orientation)
- NOVACard - https://www.nvcc.edu/novacard/
- NOVACares - http://www.nvcc.edu/novacares/index.html
- NOVACares Reporting Form - https://cm.maxient.com/reportingform.php?NorthernVirginiaCC
- NOVAConnect - http://www.nvcc.edu/novaconnect/index.html
- NVRK Form – (see Withdrawal Initiated by Instructor – Never Attending Student)

- Online Course Substitution Request – (see Course Substitution)
- Orientation – (see Student Orientation)

- Paying Your Tuition - http://www.nvcc.edu/payment/index.html
- Payment Methods – http://www.nvcc.edu/payment/methods/
- PeopleSoft – (see NOVAConnect)
- Placement Tests – http://www.nvcc.edu/testing/placement.html
- Policies and Handbook (Student) - http://www.nvcc.edu/students/handbook/
- Policies and Handbook (Faculty/Staff) -
  http://www.nvcc.edu/faculty-staff/handbooks/index.html

- Prerequisites -
  https://www.nvcc.edu/curcatalog/policies/prerequisites.html

- Presidential Scholars – (see Academic and Graduation Honors)

- Priority Registration -
  http://www.nvcc.edu/novaconnect/students/tuts/priority.html

- Probation (Academic) - (see Academic Standing)

- Programs of Study - http://www.nvcc.edu/catalog/index.html

Q

R

- Registering, Dropping or Withdrawing From Courses -
  https://www.nvcc.edu/curcatalog/enrollment/courses.html

- Repeating a Course -
  https://www.nvcc.edu/curcatalog/policies/repeating.html

- Repeating a Course Form – (see Course Repeat Form)

S

- Safety & Security – (see College Safety)

- Schedule of Classes - http://www.nvcc.edu/schedule/index.html

- Scholarships (NOVA) - https://nvcc.academicworks.com/
- Senior Citizens - http://www.nvcc.edu/admissions/apply/seniors.html
- Service Learning - http://www.nvcc.edu/academics/service.html
- Student Clubs – (see Clubs and Organizations)
- Student Information System (SIS) – (see NOVAConnect)
- Student Orientation - http://www.nvcc.edu/orientation/index.html
- Student Planner - http://www.nvcc.edu/novaconnect/faculty/tuts/advising/planner.html
- Student Success Planner (SSP): Advisors - http://www.nvcc.edu/studentsuccess/planner/advisors.html
- Student Services Centers - http://www.nvcc.edu/student-services/index.html
- Substitution – (see Course Substitution)
- Suspension (Academic) - (see Academic Standing)
• Testing Services & Centers -
  http://www.nvcc.edu/testing/index.html
• Test of English as a Foreign Language (TOEFL) – PREP -
  http://www.nvcc.edu/nova-esl/acli/more/index.html

• Transfer Services & Resources -
  http://www.nvcc.edu/transfer/index.html

• Transfer Agreements -
  http://www.nvcc.edu/transfer/agreements/index.html

• Transfer Grant Program – (see College Transfer Grant Program)

• Tuition & Fees - http://www.nvcc.edu/tuition/index.html

• Tutoring - http://www.nvcc.edu/tutoring/index.html

U

V

• Veteran Services – (see Military and Veteran Services)

• Virginia Placement Test (VPT) for English – (see Placement Tests)

• Virginia Placement Test (VPT) for Math – (see Placement Tests)

• Virtual Advising -
  http://www.nvcc.edu/virtualadvising/index.html

W

• Warning (Academic) - (see Academic Standing)
- Withdrawal Initiated by Instructor – Never Attending Student (NVRK) - https://dashboard.nvcc.edu/NVRK.aspx

- Workforce Development - https://www.nvcc.edu/workforce/

- Work-Study - http://www.nvcc.edu/workstudy/

Comments or suggestions? Can’t find what you’re looking for? E-mail advisorhelp@nvcc.edu.