

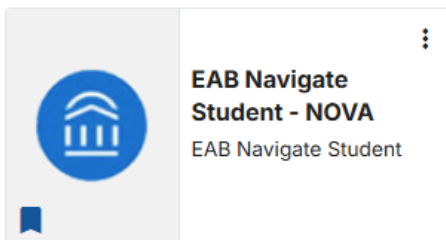
Student Guide: Academic Planner

Why Create an Academic Plan?

The Academic Planner helps you stay on track and reach your goals with confidence throughout your college journey. Instead of wondering which courses to take or when to take them, you can use the Academic Planner as a personalized roadmap for completing your degree.

Follow the steps below to select a template that includes your major requirements, choose courses that fit your goals, and share your plan with an advisor for feedback and support. Planning ahead can help you make informed decisions, stay organized, and graduate on time.

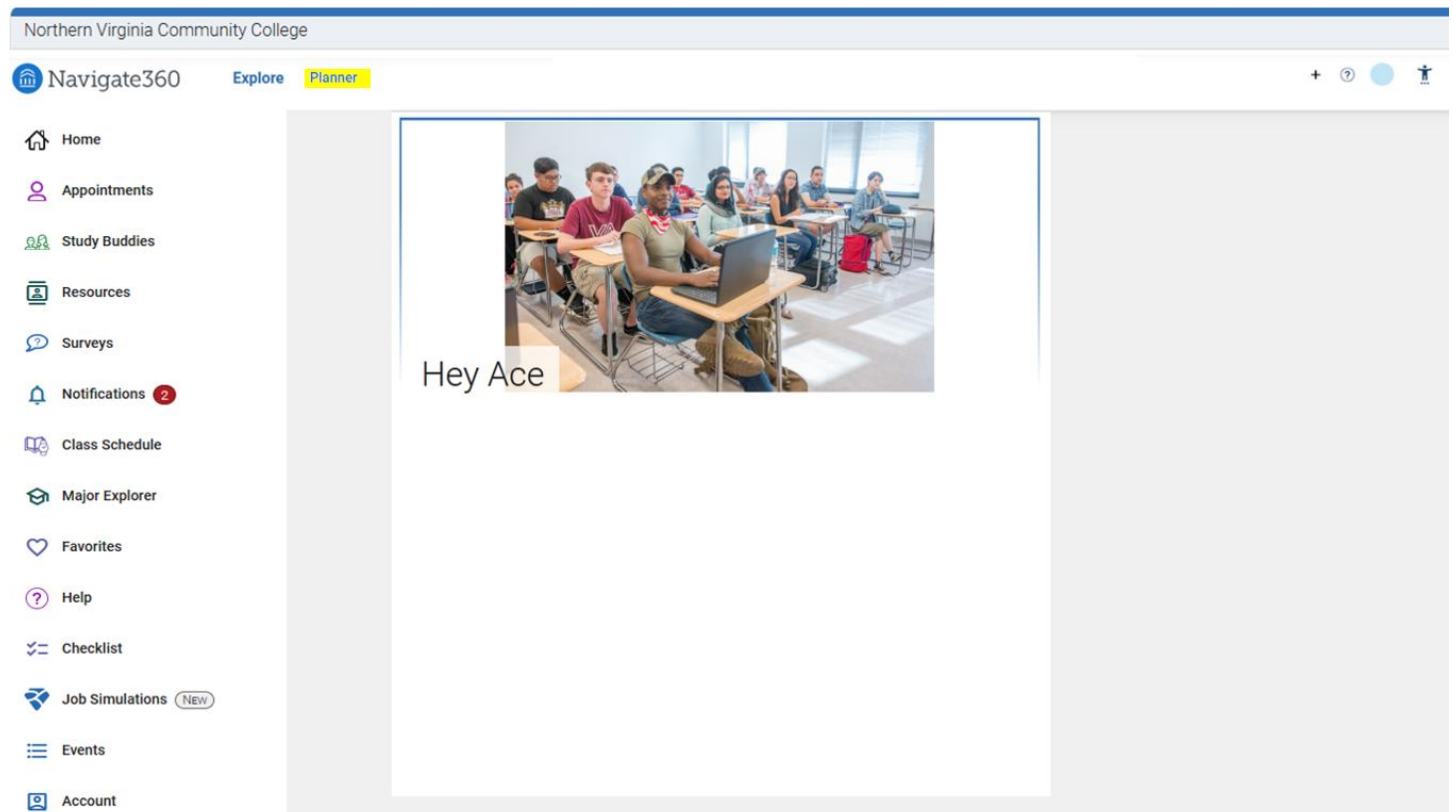
To Get Started:



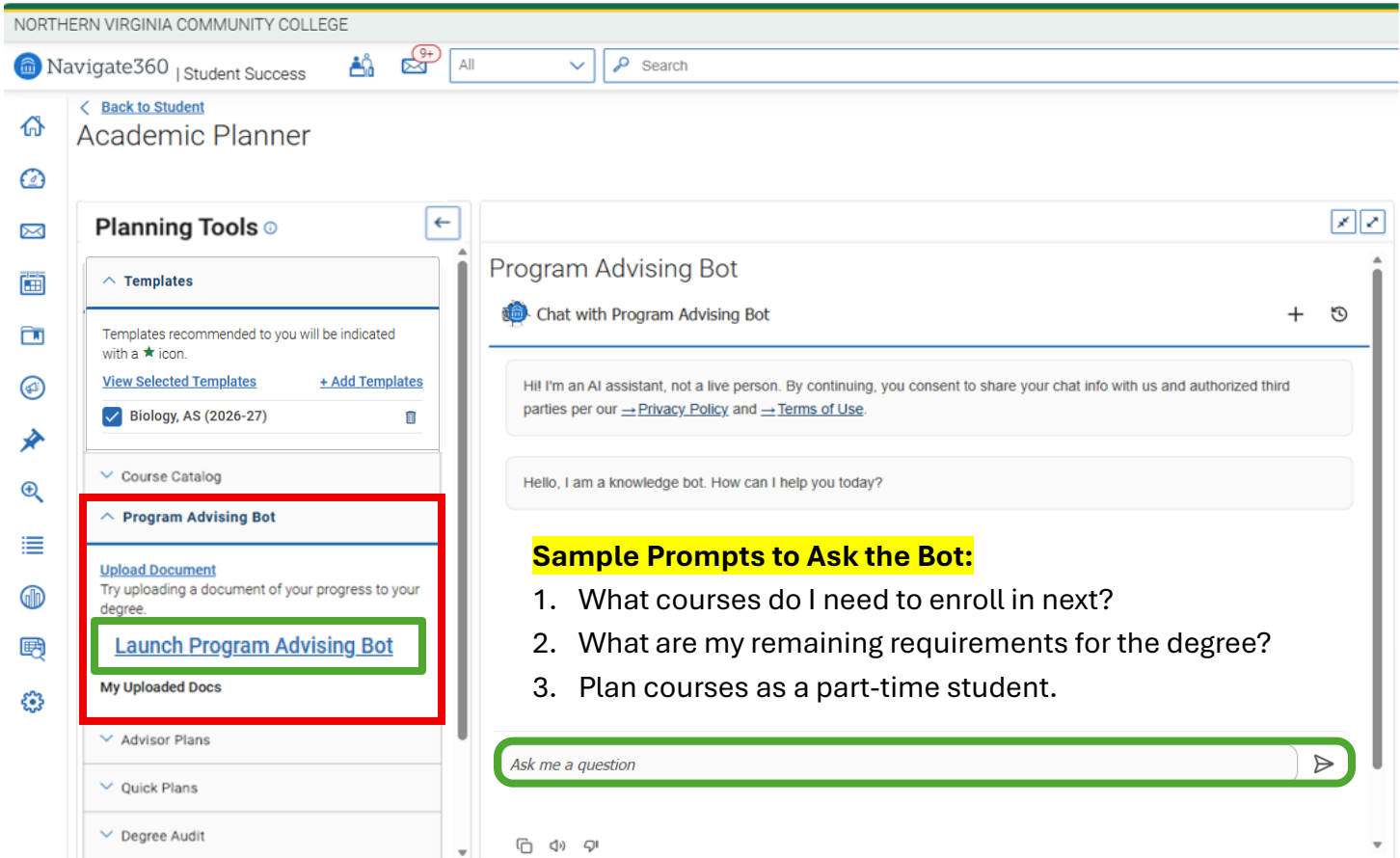
1. Login to Navigate360 using your [myNOVA](#) username and password.

Visit the [Manage myNOVA Account](#) website for instructions on how to login to SIS, find your username, and reset your password.

2. Click on “Planner” to open the Academic Planner.



3. You will be able to access **Launch Program Advising Bot** in the left menu under planning tools. You can add a template as well. A template is optional but can be used to help guide your course choices based on your program requirements.

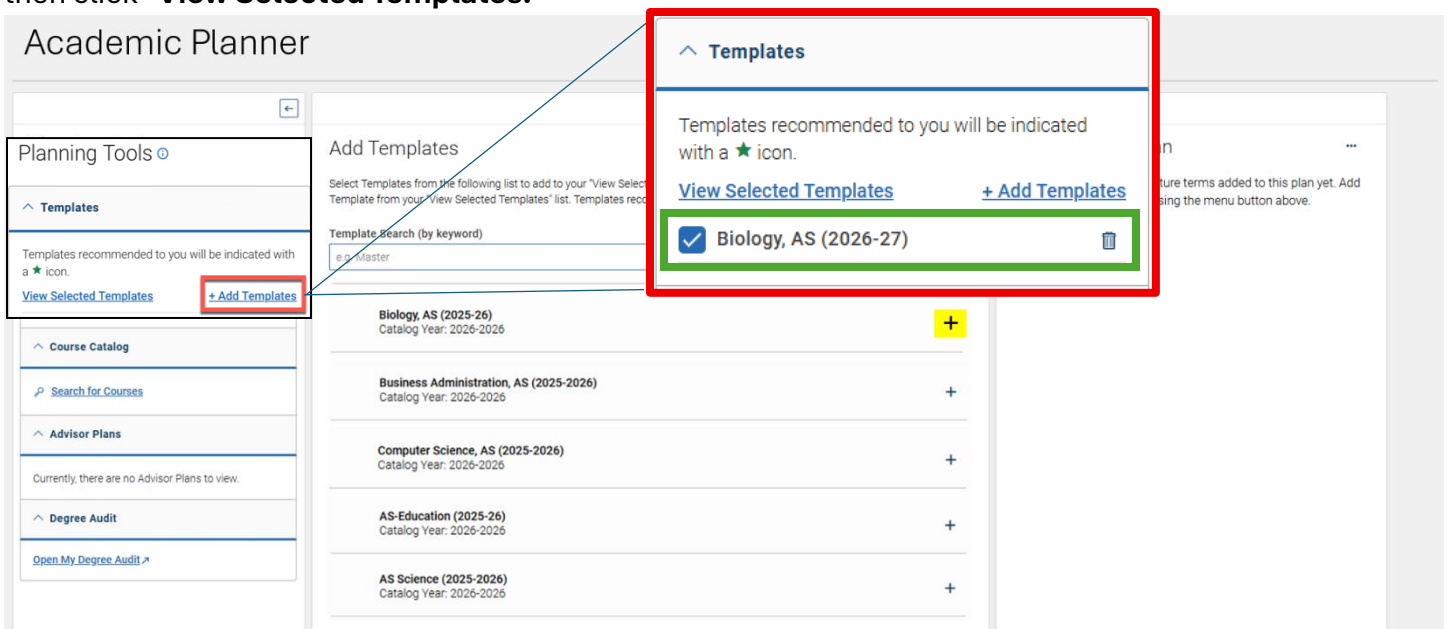


The screenshot shows the Academic Planner interface. On the left, the 'Planning Tools' sidebar is expanded, showing a list of templates. The 'Launch Program Advising Bot' button is highlighted with a green box. The main area displays the 'Program Advising Bot' chat window, which includes a welcome message and a sample prompt to ask the bot.

Sample Prompts to Ask the Bot:

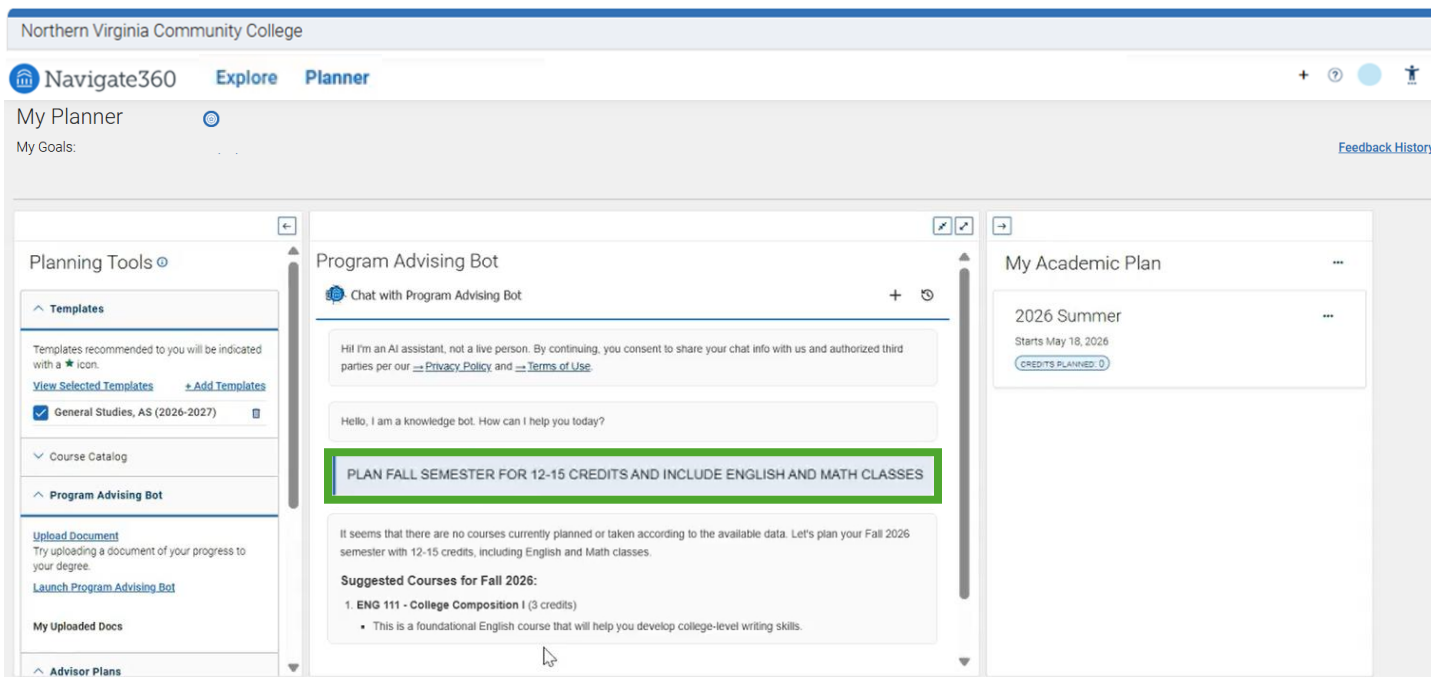
1. What courses do I need to enroll in next?
2. What are my remaining requirements for the degree?
3. Plan courses as a part-time student.

OPTIONAL: To access academic planning templates, click **" + Add Templates "** or use the search filter to select a specific template(s) to add to your plan. A list of templates will appear in the center panel that match the student's current academic goals. Click the **" + "** to select the template you want to view and then click **"View Selected Templates."**



The screenshot shows the 'Add Templates' section of the Academic Planner. A list of recommended templates is displayed, including 'Biology, AS (2025-26)', 'Business Administration, AS (2025-2026)', 'Computer Science, AS (2025-2026)', 'AS-Education (2025-26)', and 'AS Science (2025-2026)'. The 'Biology, AS (2025-26)' template is highlighted with a green box, and the '+ Add Templates' button is highlighted with a red box.

- Ask the Advising Bot your question. Some frequently asked questions include “What classes should I take for the upcoming semester?” or “How many classes do I need to graduate?” The more detailed you are, the better the bot can answer. Let’s ask the bot to **“Plan fall semester for 12-15 credits and include English and math.”**



Northern Virginia Community College

Navigate360 Explore Planner

My Planner

My Goals:

Feedback History

Planning Tools

- Templates
 - Templates recommended to you will be indicated with a ★ icon.
 - [View Selected Templates](#) [+ Add Templates](#)
 - ☒ General Studies, AS (2026-2027)
- Course Catalog
- Program Advising Bot
 - [Upload Document](#)
Try uploading a document of your progress to your degree.
 - [Launch Program Advising Bot](#)
- My Uploaded Docs
- Advisor Plans

Program Advising Bot

Chat with Program Advising Bot

Hi! I'm an AI assistant, not a live person. By continuing, you consent to share your chat info with us and authorized third parties per our [Privacy Policy](#) and [Terms of Use](#).

Hello, I am a knowledge bot. How can I help you today?

PLAN FALL SEMESTER FOR 12-15 CREDITS AND INCLUDE ENGLISH AND MATH CLASSES

It seems that there are no courses currently planned or taken according to the available data. Let's plan your Fall 2026 semester with 12-15 credits, including English and Math classes.

Suggested Courses for Fall 2026:

- ENG 111 - College Composition I (3 credits)
 - This is a foundational English course that will help you develop college-level writing skills.

My Academic Plan

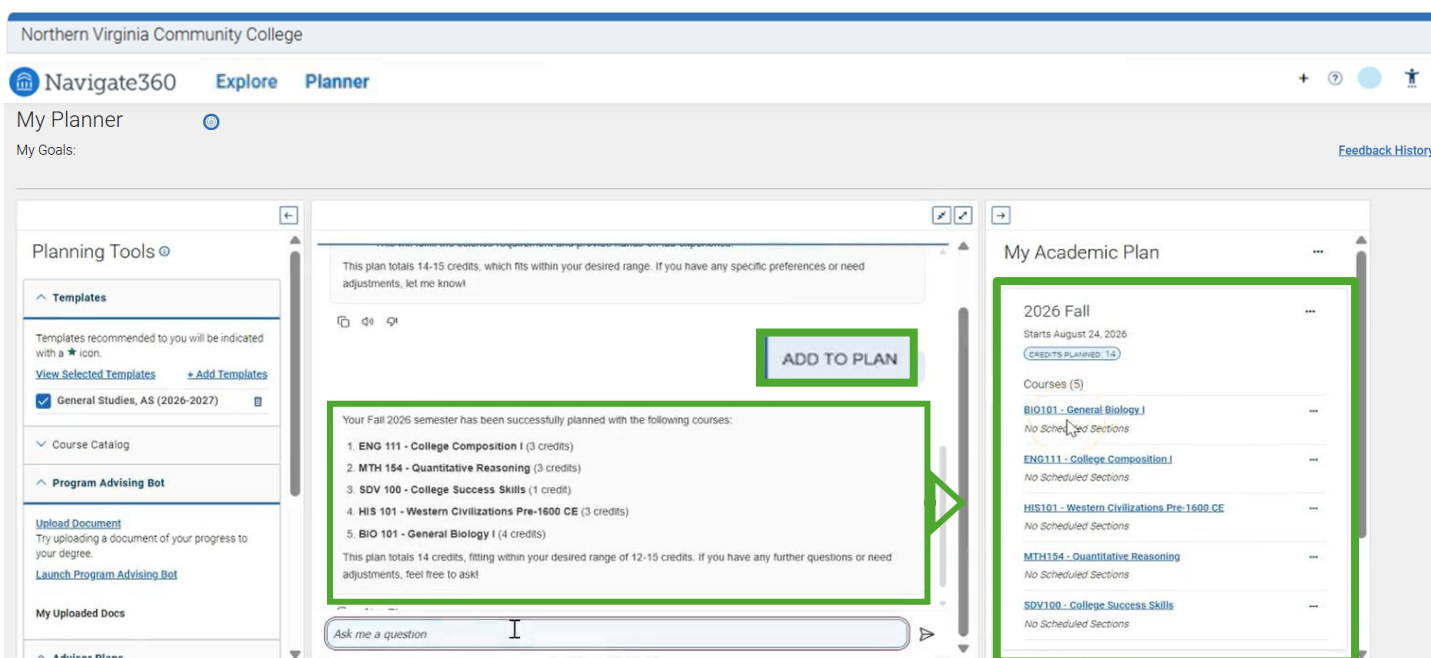
2026 Summer

Starts May 18, 2026

CREDITS PLANNED: 0

IMPORTANT NOTE: Verify your English and Math Placement with an Advisor. The Advising Bot does not account for situations where students need EDE or MDE prerequisites or corequisites.

- If you like the classes the bot suggests, you can ask the bot to **add classes to your academic plan**. Always double-check your advisement report after you enroll in your courses to make sure all courses meet program requirements. Questions? Visit your academic advising office for more assistance!



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Program Advising Bot

This plan totals 14-15 credits, which fits within your desired range. If you have any specific preferences or need adjustments, let me know!

ADD TO PLAN

Your Fall 2026 semester has been successfully planned with the following courses:

- ENG 111 - College Composition I (3 credits)
- MTH 154 - Quantitative Reasoning (3 credits)
- SDV 100 - College Success Skills (1 credit)
- HIS 101 - Western Civilizations Pre-1600 CE (3 credits)
- BIO 101 - General Biology I (4 credits)

This plan totals 14 credits, fitting within your desired range of 12-15 credits. If you have any further questions or need adjustments, feel free to ask!

Ask me a question

My Academic Plan

2026 Fall

Starts August 24, 2026

CREDITS PLANNED: 14

Courses (5)

- [BIO101 - General Biology I](#)
No Scheduled Sections
- [ENG111 - College Composition I](#)
No Scheduled Sections
- [HIS101 - Western Civilizations Pre-1600 CE](#)
No Scheduled Sections
- [MTH154 - Quantitative Reasoning](#)
No Scheduled Sections
- [SDV100 - College Success Skills](#)
No Scheduled Sections